



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, California 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

April 6, 2020

Special Board Meeting

3:00 P.M.

In Light of Governor Newsom's Executive Order (N-25-20) of March 12, 2020; proclaiming a State of Emergency as a result of the threat of COVID-19, and to further control the spread of the virus and minimize the risk of infection; attendance at the Lathrop – Manteca Fire Protection District meeting on April 6th, 2020 will be available by teleconference at the following phone number and event number access code:

Dial-in Number: (408) 418-9388 **Event Number (Access Code):** 969 625 674

Attendance by teleconference is NOT mandatory; however, due to recommendations and guidance from the Office of the Governor, State and Local Health Officials regarding COVID-19, and to protect our employees and the public, we invite any interested party to join the public meeting by teleconference. Meeting materials normally provided during the meeting will be accessible electronically via our website, lmfire.org

Meeting Location: **Lathrop – Manteca Fire District**
Administration Office at Station 35
19001 Somerston Parkway
Lathrop, CA 95330

A*G*E*N*D*A

1. CALL TO ORDER
2. CLOSED SESSION: *None*
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE



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5. SCHEDULED ITEMS:

- 5.1. Adopt Resolution Proclaiming Existence of a Local Emergency due to Imminent and Proximate Threat to Public Health from Novel Coronavirus (COVID-19) in the City, and Ratifying the Proclamation of Local Emergency by the Fire Chief
- 5.2. Authorize the Fire Chief to provide essential employees working during this crisis five percent (5%) supplemental pay

6. INFORMATIONAL ITEMS:

- 6.1. Update on COVID-19 Epidemic

7. ADJOURNMENT

Meeting adjourned to the next Regular Board Meeting scheduled for April 16, 2020, 7:00 p.m. at 390 Towne Centre Drive, Lathrop, CA.

Dated: 04/03/2020

Gene Neely
Fire Chief / Board Secretary

This agenda was posted at the following locations: website: www.lmfire.org, Fire Stations 31, 32, 33, 34, and 35.

Note: A copy of the information packet for Board Members in preparation of this meeting is available for public view at: Administration Office, 19001 Somerston Parkway, Lathrop, California

**IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL (209) 941-5107.
NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE FIRE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. [28
CFR 35.102-35.104 ADA TITLE II]**

**BEFORE THE BOARD OF DIRECTORS OF THE LATHROP-MANTECA
FIRE PROTECTION DISTRICT**

R-2020-03

**LATHROP-MANTECA FIRE PROTECTION DISTRICT
PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, a Special Board Meeting was held and conducted in the Lathrop-Manteca Fire Protection District, County of San Joaquin, State of California, on April 6th, 2020; and

WHEREAS, the Lathrop-Manteca Fire Protection Board of Directors empowers the Fire Chief to proclaim the existence or threatened existence of a local emergency when said District is affected or likely to be affected by a public calamity and the Fire Board of Directors is not in sessions, and;

WHEREAS, the Fire Chief of the Lathrop-Manteca Fire Protection District does hereby find the conditions of extreme peril to the safety of persons and property have arisen within said district, and;

WHEREAS, on January 30, 2020 the World Health Organization declared the outbreak of a Novel Coronavirus Disease (COVID-19) a “public health emergency of international concern”, and on March 11, 2020 referenced the event as a pandemic; and

WHEREAS, the Centers for Disease Control and Prevention announced on February 25, 2020 that community spread of COVID-19 is likely to occur in the United States of America; and

WHEREAS, as of April 3, 2020, the San Joaquin County Department of Public Health Services reported one hundred and twenty (120) confirmed cases of COVID-19 in San Joaquin County; and

WHEREAS, the Fire Chief and staff are working with the City of Lathrop’s Emergency Operations Center (EOC) so that the Fire District staff are prepared and positioned to work with the City to assist with the ongoing and developing threat of COVID-19; and

WHEREAS, the aforesaid conditions warrant and necessitate the proclamation of the existence of a local emergency and immediate action is necessary for the protection of persons and property within the District and to mitigate for extreme peril to the safety of

persons and property within the Lathrop – Manteca Fire Protection District caused by this epidemic.

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions and duties of the emergency organization of this District shall be those prescribed by state law, by ordinances, and resolutions of this District; and that this emergency proclamation shall be effective immediately and the Fire Board shall take action to ratify the proclamation within seven days thereafter, or the proclamation shall have no further force or effect.

PASSED AND ADOPTED on this 6th, day of April, 2020 by the following vote of the Board of directors to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Mark Elliott
Chairman of the Board of Directors

ATTEST: Gene Neely
Secretary of the Board of Directors
of the Lathrop-Manteca Fire Protection
District. State of California

By _____ (SEAL)
Board Secretary

Authorize the Fire Chief to Provide Essential Employees Working During This Crisis Five Percent (5%) Supplemental Pay

1

SCHEDULED ITEM 5.2.

04/06/2020



Reason for Recommendation

2

The Lathrop – Manteca Fire District has been actively responding to the ever changing Coronavirus (COVID-19) situation. Following the Stay-at-Home Order issued by both the San Joaquin County and the State of California, the District has assessed the needs of the workforce as well as which staff are essential to the functions of the District.

Recommendation

3

Our staff is continuing to provide valuable services to our community during this crisis. In recognition of their ongoing commitment, it is recommended that essential employees receive a five percent (5%) supplemental pay for all hours actually worked effective March 30, 2020 through the pay period ending May 24, 2020.

Should this crisis continue, this option will be evaluated for effectiveness and brought back to the Board for additional authority if appropriate.

Estimated Fiscal Impact: \$47,840.40

Questions?

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