



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, California 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

August 15, 2019

Regular Board Meeting

7:00 P.M.

Meeting Location: **Lathrop City Hall,
390 Towne Centre Drive
Lathrop, CA 95330**

A*G*E*N*D*A

1. CALL TO ORDER
2. CLOSED SESSION: *None*
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE
5. DECLARATION OF CONFLICT OF INTEREST
6. PRESENTATIONS: *None*

7. PUBLIC COMMENTS

Persons who wish to speak to the Board regarding an item that is not on tonight's agenda, or wish to ask the Board to pull an item from the Consent Calendar may do so at this time.

Please submit the Public Comment form to the Board Secretary prior to the commencement of the Board Meeting. When called upon, please come to the podium, state your name and address, and limit your remarks to five (5) minutes.



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Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda, unless the item meets stringent statutory requirements. However, your concerns can be referred to the Staff for review and reported back to the Board at a later date.

Comments on agenda items, including items pulled from the Consent Calendar, will be allowed at this time or when they are being considered by the Board.

NO PERSONAL ATTACKS WILL BE PERMITTED

8. CONSENT ITEMS:

- 8.1. July 18, 2019 Special Board Meeting Budget Study Session Minutes
- 8.2. Monthly Register of Warrants
- 8.3. Receive and file July, 2019 Incident and Training Report
- 8.4. Receive and file Monthly / Year-to-Date Budget Report

9. SCHEDULED ITEMS:

- 9.1. Direction for filling the vacancy on the Fire Board
- 9.2. Approve and Adopt Policy #0.60 Conflict of Interest Policy
- 9.3. Authorize the Fire Chief to move forward with establishing an ALS program

10. INFORMATIONAL ITEMS:

10.1. CHIEF'S REPORT

- a. Report on Open Houses
- b. Gelati with the Fire Chief at Rita's – Friday, August 16th
- c. 4th Annual Community BBQ honoring First Responders – September 11th
- d. Reminder: CSDA Annual Conference, Anaheim – September 25th through September 28th

10.2. Chief's Update of District's Goals and Objectives

- a. Strategic Operational Objective Planning (S.O.O.P) Goals List



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- i. Begin to lay a foundation for regional training
- ii. Continue to establish clearly defined governance policies
- iii. Provide a pathway to attain excellent governance practices as an agency
 - Provided training for two Board Directors and Staff member at CSDA Special District Leadership Academy Conference
- iv. Establish new methods of communication that identify District strengths
 - Conducted first quarter “Quarterly Address” video to inform the community about Fireworks Safety
- v. Continue to engage the community to support and provide volunteer service to enhance our mission
 - Conducted Open Houses

11. BOARD COMMENTS / REFERRALS

12. ADJOURNMENT

Meeting adjourned to the next Regular Board Meeting scheduled for September 19, 2019, 7:00 p.m. at 390 Towne Centre Drive, Lathrop, CA.

Dated: 08/12/2019

Gene Neely
Fire Chief / Board Secretary

This agenda was posted at the following locations: website: www.lmfire.org, Fire Stations 31, 32, 33, 34, and 35.

Note: A copy of the information packet for Board Members in preparation of this meeting is available for public view at: Administration Office, 19001 Somerston Parkway, Lathrop, California

**IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL (209) 941-5107.
NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE FIRE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. [28
CFR 35.102-35.104 ADA TITLE II]**



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July 18, 2019

Public Hearing / Regular Board Meeting

7:00 P.M.

Meeting Location: **Lathrop City Hall,
390 Towne Centre Drive
Lathrop, CA 95330**

MINUTES

1. **CALL TO ORDER: 6:00 p.m.**

2. **CLOSED SESSION:**
 - 2.1. **Public Employee Performance Evaluation (Section 54957)**
Title: Fire Chief
 - 2.2. **Conference with Labor Negotiators (Section 54957.6)**
Agency Designated Representative: Board Chair
Unrepresented Employee: Fire Chief
 - 2.3. **Conference with Real Property Negotiators (Section 54956.8)**
Property: 800 J Street, Lathrop, CA 95330
District Negotiators: Gene Neely, Fire Chief
Negotiating Parties: Manteca District Ambulance
Under Negotiation: Price and Terms of Payment

Return to Open Session

2.4. **Report from Closed Session**

Chairman Gish reported a one time, ten-percent bonus was approved pursuant to Section 5, of the Fire Chief's agreement.



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3. ROLL CALL

Present:

Chairman John Gish, Vice Chairman Mark Elliott, Director Gloryanna Rhodes, Director Tosh Ishihara, Director Jeremy Coe, and Fire Chief Gene Neely.

Absent:

None

4. PLEDGE OF ALLEGIANCE

5. DECLARATION OF CONFLICT OF INTEREST: *None*

6. PRESENTATIONS:

6.1. Introduction of new Fire Captains, Fire Engineers and Firefighters

Hailey Salazar introduced the newly promoted Fire Captains and Fire Engineers along with the newly hired Firefighters. Chief Neely added he was proud of the work the individuals who earned promotions have displayed through their time with the LMFD. The Fire Chief stated he is looking forward to the future of the District with these individuals in their new positions.

7. PUBLIC COMMENTS

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Request for public comment from Bennie Gatto of Lathrop, CA:

Mr. Gatto's comment was in regards to the Behind the Fire Fireworks booth. He would like to give thanks to the firefighters who were there to help with the booth when needed. He expressed that a lot of people put in lots of time and effort to make the booth a success. He also gave "kudos" to Rozelle Neely, president of Behind the Fire LMFD, and Debbie Smith for all of their hard work with the booth, especially behind the scenes. He ended with let's do it again next year and make it bigger!

Chief Neely added Debbie does a phenomenal job of making sure everything is organized and also wanted to thank both Rozelle and Debbie.

8. CONSENT ITEMS:

- 8.1. June 6, 2019 Special Board Meeting Budget Study Session Minutes**
- 8.2. June 20, 2019 Special Board Meeting Minutes**
- 8.3. June 20, 2019 Regular Board Meeting Minutes**
- 8.4. Monthly Register of Warrants**
- 8.5. Receive and file June, 2019 Incident and Training Report**
- 8.6. Receive and file Monthly / Year-to-Date Budget Report**

Director Rhodes made a motion to approve the Consent Calendar Items 8.1., 8.2., 8.3., 8.4., 8.5., and 8.6.

Vice-Chair Mark Elliott seconds the motion.

Roll call vote:

Ayes: Rhodes, Coe, Ishihara, Elliott and Gish

Noes: None

Abstain: None

Absent: None

9. PUBLIC HEARINGS:

- 9.1. Approve and Adopt Resolution #R-2019-06, 2019-2020 Fiscal Year Annual Budget**



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Chief Neely explained the changes between the preliminary budget and the final budget. He explained there were changes due to the allocations with retirement which decreased the amount of roll over between the two fiscal years. However, it does still give the District a nice buffer.

Director Rhodes made a motion to Approve and Adopt Resolution #R-2019-06, 2019-2020 Fiscal Year Annual Budget.

Director Coe seconds the motion.

Roll call vote:

Ayes: Rhodes, Coe, Ishihara, Elliott and Gish

Noes: None

Abstain: None

Absent: None

10. SCHEDULED ITEMS:

10.1. Approve Amendment to Fire Chief's Employment Agreement

Director Rhodes made a motion to approve the amendment to the Fire Chief's employment agreement.

Director Ishihara seconds the motion.

Roll call vote:

Ayes: Rhodes, Coe, Ishihara, Elliott and Gish

Noes: None

Abstain: None

Absent: None

10.2. Receive and Adopt Fire Facility Fee Technical Report

Joe Colgan of NBS presented the Fire Facility Fee Technical Report. The District hired NBS to come in and do a technical report to look at all new building coming in within the City of Lathrop. Joe Colgan went over the legal rules that must be followed when assessing the proposed fire facility fees and explained the reasonable relationship between the project and the fees. He also went over the formula of how they calculated the fees to accurately covered the impact. Through their research and calculations, NBS recommend increasing the Fire Facility Fee to .53 cents per square foot for both residential and



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commercial. Director Ishihara had questioned what the current Fire Facility Fee is and Chief Neely answered .31 cents per square foot for residential and .43 cents per square foot for commercial. Director Rhodes and Director Coe had concerns regarding Station 32 and Station 33 being left out of the analysis, but Chief Neely and Mr. Colgan assured them that by there was very little impact to the number by leaving the two stations out but if development starts to happen in those areas of our District, we could reevaluate and potentially adopt new fees. Director Coe questioned the fees of neighboring District's and Departments however, other Districts and City Departments collect their fees in different ways. Chief Neely told the Board that this report would have to be presented at the City Council meeting and in the near future, he will be bringing a Resolution for the Board to adopt.

Director Coe made a motion to Receive and Adopt the Fire Facility Fee Technical Report.

Director Ishihara seconds the motion.

Roll call vote:

Ayes: Rhodes, Coe, Ishihara, Elliott and Gish

Noes: None

Abstain: None

Absent: None

11. INFORMATIONAL ITEMS:

11.1. CHIEF'S REPORT

- a. **Open Houses: Station 31: July 7th, Station 32: July 14th, Station 33: July 21st, Station 34: July 28th, Station 35: August 4th.**

Chief Neely reported on the open houses that have taken place. He stated that due to the expansion of the District and adding new stations, the open houses now span more than just the month of July. The two open houses that have passed have been nice events and he has received good feedback on them. The District's CERT team and Behind the Fire have showed up. He shared that the open houses have been successful and have been one of the District's great goals.



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b. **CSDA Special District Leadership Academy Conference, Napa 7/7/2019 – 7/10/2019 (Director Rhodes, Director Ishihara, H. Salazar)**

Director Rhodes shared she was proud that her badge had the good governance recognition. She commented that although supporting good governance is on the Fire Chief's evaluation, he could only facilitate the means for the Board to get there so she was happy to do her part and go to the conference. She also shared how fortunate she felt that the Lathrop – Manteca Fire District has a knowledgeable Board and that the District has a Chief that goes above and beyond. She thanked the Chief and thanked the Board.

Director Ishihara stated he felt the conference was very beneficial. He gave kudos to the Fire Chief and stated we are fortunate to have someone like him leading our organization.

c. **Presentation of new fire apparatus: Brush 35**

The Fire Board and attendees got to see the District's new Type-3 Apparatus, Brush 35.

11.2. Chief's Update of District's Goals and Objectives

a. Strategic Operational Objective Planning (S.O.O.P) Goals List

- i. Begin to lay a foundation for regional training
- ii. Continue to establish clearly defined governance policies
- iii. Provide a pathway to attain excellent governance practices as an agency
 - Provided training for two Board Directors and Staff member at CSDA Special District Leadership Academy Conference
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12. BOARD COMMENTS / REFERRALS

Director Rhodes: Commented that while out at the conference in Napa, she met a Fire Chief from a small Fire District in the Northern part of the State. She went to research and learn more about their District and saw that on their website, they had pictures and brief introduction of that employee / volunteer. She enjoyed reading it and stated that maybe as we move forward and add to our website, that would create a personal touch. Chief Neely thought that was a great idea.

Vice Chair Elliott: Stated he and his wife enjoyed working at the fireworks booth and it was great to see the amount sold. He thanked everyone for their work.

Director Ishihara: Thanked Hailey for driving him and Gloryanna to the conference. He also thanked Rozelle and Debbie for their work at the Fireworks booth. He stated that he and Bennie were at the booth almost every day. He also requested that the Chief Isham relay a thank you to the ones who were on duty, got off, and went and worked the fireworks booth. Director Ishihara also made comments about Behind the Fire and how he thinks it is great for the spouses and family. Director Ishihara ended with a thank you to the Firefighters for their help at the Breakfast at the Senior Center.

Director Coe: Questioned if there is any new news regarding the potential PG&E outages and made reference to a newspaper article stating the projected cost of the outage per day for the city and the District. Chief Neely commented that he felt the city has prepared and feels that our position in the flood zone potentially played a factor in the good planning. However, for all of the generators to operate they are projecting to use about 10,000 gallons of gas per day. Director Coe also asked if there have been any updates on SB 438. Chief Neely updated that the bill has already passed the senate, local government committee and the health committee. He also stated that there have been some amendments made along the way, but now the bill is going to go in front of appropriations.

Chairman Gish: Stated that he is relocating out of the Lathrop – Manteca Fire District and will be resigning as Chairman from the Fire Board immediately after the meeting. He shared kind words regarding the work the Board has accomplished over the last 3 years. He expressed for the Fire Board to continue our mission and the LMFD will continue to be one of the best agencies in the area. He thanked the Chief, Administration Staff, and the Firefighters. He also thanked all of the residents, businesses and stakeholders for all of their support.



Lathrop-Manteca Fire Protection District

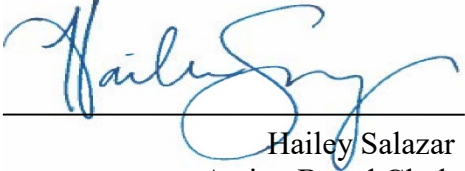
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13. ADJOURNMENT at: 8:36 P.M.

Meeting adjourned to the next Regular Board Meeting scheduled for August 15, 2019, 7:00 p.m. at 390 Towne Centre Drive, Lathrop, CA.

Dated: 07/12/2019



Hailey Salazar
Acting Board Clerk

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|---------------------------------------|---------------------------------|--------------|--|---------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Salaries & Wages - Regular | | | | |
| 49001-6001000000 | Lathrop Manteca F/F Association | General Fund | July 2019 (Pay Period Ending 07/07/2019) | \$ 2,381.66 |
| | Lathrop Manteca F/F Association | General Fund | July 2019 (Pay Period Ending 07/21/2019) | \$ 2,381.66 |
| | American Fidelity | General Fund | Salaries - Regular | \$ 835.41 |
| | American Fidelity | General Fund | Salaries - Regular (Flex) | \$ 1,399.98 |
| | | | | \$ 6,998.71 |
| Salaries-Extra Help | | | | |
| 49001-6002000000 | Ryan, Brendan | General Fund | Reserve | \$ 450.00 |
| | Jacques, Andy | General Fund | Reserve | \$ 350.00 |
| | Silvia, Lauren Elizabeth Paige | General Fund | Reserve | \$ 400.00 |
| | Treat, Ryan | General Fund | Reserve | \$ 300.00 |
| | Watrous, Trevor | General Fund | Reserve | \$ 1,100.00 |
| | Whalen, Ryan | General Fund | Reserve | \$ 300.00 |
| | Wilder, Porter James | General Fund | Reserve | \$ 400.00 |
| | Alford, Jared Allen | General Fund | Reserve | \$ 325.00 |
| | Davis, Drew | General Fund | Reserve | \$ 500.00 |
| | Jaimes, Noel C. | General Fund | Reserve | \$ 400.00 |
| | Grant, Steve | General Fund | Reserve | \$ 75.00 |
| | Julien, Dane | General Fund | Reserve | \$ 300.00 |
| | Legasa, John | General Fund | Reserve | \$ 575.00 |
| | McNely, Danielle Marie Cruz | General Fund | Reserve | \$ 400.00 |
| | Salazar, Craig | General Fund | Reserve | \$ 700.00 |
| | Amarante, Anthony | General Fund | Reserve | \$ 350.00 |
| | Anderson, Dakota Brian | General Fund | Reserve | \$ 250.00 |
| | Costa, Jordyn | General Fund | Reserve | \$ 300.00 |
| | D'Onofrio, Pasquale Michele | General Fund | Reserve | \$ 550.00 |
| | Foster, Dylan | General Fund | Reserve | \$ 1,200.00 |
| | Gibbons, Connor | General Fund | Reserve | \$ 550.00 |
| | Fry, Leslie Anne | General Fund | Reserve | \$ 400.00 |
| | | | | \$ 10,175.00 |
| Health Insurance | | | | |
| 49001-6050000000 | CalPERS | General Fund | Health Insurance | \$ 83,266.90 |
| | Sun Life Financial / Assurant | General Fund | Health Insurance | \$ 6,131.62 |
| | Ortiz, Martin | General Fund | Health Insurance | \$ 558.12 |
| | Vision Service Plan | General Fund | Health Insurance | \$ 799.76 |
| | | | | \$ 90,756.40 |

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|------------------------------|----------------------------------|---------------|---|--------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Office Expense | | | | |
| 49001-6201000000 | Cal Card - Arriola | General Fund | Intuit QuickBooks | \$ 70.00 |
| | Cal Card - Madoski | General Fund | Apple Store - Spare Charging Cords | \$ 221.94 |
| | Cal Card - Salazar, H. | General Fund | Post Office | \$ 3.50 |
| | Cal Card - Salazar, H. | General Fund | Vista Print - Business Cards | \$ 1,356.70 |
| | Cal Card - Salazar, H. | General Fund | Amazon - ID Badge Clips | \$ 8.48 |
| | Cal Card - Salazar, H. | General Fund | Post Office | \$ 4.05 |
| | Cal Card - Rhodes, R. | General Fund | Post Office | \$ 221.80 |
| | Staples | General Fund | Office Supplies | \$ 366.18 |
| | Lucas Business Systems Inc. | General Fund | Contract Number: CN9298-01 | \$ 1.12 |
| 49090-6201000000 | L & W Cabinets Inc. | Fire Facility | Cabinets - Admin. Office (Station 35) | \$ 1,759.59 |
| | | | | \$ 4,013.36 |
| Communications | | | | |
| 49001-6206000000 | Verizon | General Fund | Communications - (August 2019) | \$ 2,416.73 |
| | City of Lathrop - Finance Dept. | General Fund | Communications (IT Service) | \$ 800.00 |
| | Comcast | General Fund | Communications (Station 31) | \$ 238.33 |
| | Comcast | General Fund | Communications (Station 34) | \$ 7.54 |
| | Comcast | General Fund | Communications (Station 33) | \$ 33.87 |
| | Directv | General Fund | Communications (Station 32) | \$ 47.57 |
| | TelePacific Communications | General Fund | Communications | \$ 975.86 |
| | | | | \$ 4,519.90 |
| Memberships | | | | |
| 49001-6209000000 | San Joaquin County Fire | General Fund | Annual Memberships Dues - Voting Member | \$ 150.00 |
| | | | | \$ 150.00 |
| Maintenance-Equipment | | | | |
| 49001-6211000000 | Interstate Truck Center | General Fund | Replacement Radiator Hose (E32 & E33) | \$ 110.27 |
| | Interstate Truck Center | General Fund | Radiator Coolant (T30) | \$ 38.78 |
| | Home Depot | General Fund | Gas Can & Stroke Mix (E35) | \$ 29.07 |
| | Home Depot | General Fund | Misc. Items (Station 32) | \$ 48.46 |
| | Speedee Oil Change and Tune-Up | General Fund | Air Conditioning (Vehicle 04-03 CERT) | \$ 135.76 |
| | Speedee Oil Change and Tune-Up | General Fund | Air Conditioning (Vehicle 04-03 CERT) | \$ 76.66 |
| | FleetPride Truck & Trailer Parts | General Fund | Reflector (R30) | \$ 20.77 |
| | FleetPride Truck & Trailer Parts | General Fund | Oil Filters (E31, E32, E34, R30, E35 & T30) | \$ 248.00 |
| | Honeywell Analytics | General Fund | Annual Posicheck 3 Calibration | \$ 735.00 |
| | LN Curtis | General Fund | Calibration Gas (SCBA Compressor) | \$ 158.07 |
| | LN Curtis | General Fund | Wooden Plugs (R30) | \$ 14.03 |

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|------------------------------|--------------------------------------|---------------|--|--------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Maintenance-Equipment | LN Curtis | General Fund | Streamlight Handheld Batteries | \$ 103.17 |
| 49001-6211000000 | O'Reilly Auto Parts | General Fund | New Battery (E31) | \$ 118.09 |
| | O'Reilly Auto Parts | General Fund | Sealed Beam Bulb (E37) | \$ 14.64 |
| | O'Reilly Auto Parts | General Fund | Wiper Blades (Vehicle 16-01) & Door Guard (B35) | \$ 23.31 |
| | O'Reilly Auto Parts | General Fund | Wiper Blades (WR31) | \$ 37.17 |
| | Napa Auto Parts / Tilbury Auto Parts | General Fund | Rear Rotator Bulb (E32) & Spare Headlight (B30) | \$ 7.61 |
| | Napa Auto Parts / Tilbury Auto Parts | General Fund | Headlight Sealed Beams (OES316) | \$ 38.95 |
| | Napa Auto Parts / Tilbury Auto Parts | General Fund | Lens (T31) | \$ 2.93 |
| | TEC Equipment | General Fund | Replaced A/C Compressor (B30) | \$ 1,805.13 |
| | Cal Card - Capper | General Fund | Professional Auto Stereo - 80 Amp in line fuse | \$ 20.00 |
| | Cal Card - Capper | General Fund | GMS Western Lift - Replaced Hoses (E33 & E34) | \$ 510.78 |
| | Cal Card - Capper | General Fund | Amazon - 80 Amp Breakers & Wire Clamp Kit (E36) | \$ 35.98 |
| | Cal Card - Capper | General Fund | Amazon - 80 Amp Breakers & Wire Clamp Kit (E36) | \$ 17.89 |
| | Cal Card - Capper | General Fund | Autozone - Assorted Vehicle Electrical Equipment | \$ 35.44 |
| | Cal Card - Capper | General Fund | Boats.net - Repairs (BT31 & BT32) | \$ 651.83 |
| 49090-6211000000 | Interstate Truck Center | Fire Facility | Keys & Cut Charge (B35) | \$ 32.36 |
| | | | | \$ 5,070.15 |
| | | | | |
| Radio Maintenance | | | | |
| 49001-6211000100 | Ray's Radio Shop, Inc. | General Fund | Microphone Protector (T30) | \$ 12.46 |
| | | | | \$ 12.46 |
| | | | | |
| Fuel | | | | |
| 49001-6211000400 | Stockton Petroleum | General Fund | Diesel (Station 31) | \$ 477.73 |
| | Stockton Petroleum | General Fund | Diesel (Station 31) | \$ 323.71 |
| | Stockton Petroleum | General Fund | Gas (Station 31) | \$ 315.74 |
| | Stockton Petroleum | General Fund | Diesel (Station 31) | \$ 745.89 |
| | Stockton Petroleum | General Fund | Diesel (Station 33) | \$ 302.55 |
| | Stockton Petroleum | General Fund | Diesel (Station 35) | \$ 887.20 |
| | Stockton Petroleum | General Fund | Gas (Station 35) | \$ 457.67 |
| | Stockton Petroleum | General Fund | Diesel (Station 31) | \$ 650.60 |
| | Stockton Petroleum | General Fund | Gas (Station 31) | \$ 259.34 |
| | Stockton Petroleum | General Fund | Oil (Station 33) | \$ 990.22 |
| | Napa Auto Parts / Tilbury Auto Parts | General Fund | Coolant (Multi. Stations - 31, 32, 33 & 34) | \$ 98.13 |
| | Lathrop Smog | General Fund | Oil Change (Vehicle 15-01) | \$ 70.77 |
| | | | | \$ 5,579.55 |
| | | | | |
| Tires & Tubes | | | | |
| 49001-6211000500 | Les Schwab Tire Center | General Fund | Replaced Both Front Tires (E34) | \$ 1,337.38 |
| | | | | \$ 1,337.38 |

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*****Draft*****

| Capital Outlay | Special Check Request | | | |
|--|---|--------------|--|--------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Professional Services | | | | |
| 49001-622100000 | Solari, Nicole F. | General Fund | Audit Preparation (7/1/19 - 7/31/19) | \$ 3,125.00 |
| | American Medical Response, Inc. | General Fund | Meds Program - June 2019 | \$ 108.00 |
| | | | | \$ 3,233.00 |
| Professional Services_Legal | | | | |
| 49001-622100000 | Neumiller & Beardslee | General Fund | Professional Services | \$ 2,757.30 |
| | Neumiller & Beardslee | General Fund | Professional Services | \$ 325.00 |
| | Neumiller & Beardslee | General Fund | Professional Services | \$ 475.00 |
| | Colantuono, Highsmith & Whatley | General Fund | Professional Services | \$ 384.00 |
| | | | | \$ 3,941.30 |
| Dispatching | | | | |
| 49001-622101010 | San Joaquin County Regional Fire Dispatch Authority | General Fund | Dispatching - Payment 2 of 12 | \$ 8,535.83 |
| | AT&T Mobility | General Fund | Dispatching | |
| | | | | \$ 8,535.83 |
| Audit | | | | |
| 49001-6221030100 | San Joaquin County Assessor - Recorder | General Fund | 2019-2020 Report for Entity Fund #56001 | \$ 1,597.50 |
| | | | | \$ 1,597.50 |
| Firefighter Physicals & Shots | | | | |
| 49001-6226008800 | Co Occupational Medical Partners | General Fund | Firefighter Physicals & Shots | \$ 3,380.00 |
| | | | | \$ 3,380.00 |
| Directors Expenses | | | | |
| 49001-6226010300 | Elliott, Mark | General Fund | Director Expense (July 2019) | \$ 100.00 |
| | Coe, Jeremy | General Fund | Director Expense (July 2019) | \$ 100.00 |
| | Gish, John | General Fund | Director Expense (July 2019) | \$ 100.00 |
| | Rhodes, Gloryanna | General Fund | Director Expense (July 2019) | \$ 100.00 |
| | Ishihara, Tosh | General Fund | Director Expense (July 2019) | \$ 100.00 |
| | | | | \$ 500.00 |
| Fire Prevention | | | | |
| 49001-6226010400 | Cal Card - Elliott, J. | General Fund | International Code Council - 2019 CA Fire Code Books | \$ 885.01 |
| | | | | \$ 885.01 |

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|----------------------------------|---|--------------|---|--------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Public Relations Training | | | | |
| 49001-6226010700 | Central Valley Screen Printing & Embroidery | General Fund | CERT Team Shirts | \$ 300.00 |
| | Home Depot | General Fund | Repair Open House Banner (Station 34) | \$ 13.73 |
| | First Alarm Wellness | General Fund | Behavioral Health Class | \$ 2,000.00 |
| | Plaza Cleaners | General Fund | Table Cloths | \$ 81.00 |
| | Cal Card - Capper | General Fund | Save Mart - Open House (Station 32) | \$ 44.82 |
| | Cal Card - Capper | General Fund | Raley's - Open House (Station 33) | \$ 29.71 |
| | Cal Card - Capper | General Fund | Costco - Open House (Station 34) | \$ 181.28 |
| | Cal Card - Capper | General Fund | Walmart - Open House (Station 34) | \$ 45.87 |
| | Cal Card - Capper | General Fund | Save Mart - Open House (Station 34) | \$ 17.91 |
| | Cal Card - Capper | General Fund | Save Mart - Open House (Station 34) | \$ 29.85 |
| | Cal Card - Capper | General Fund | Costco - Open House (Station 35) | \$ 123.82 |
| | Cal Card - Capper | General Fund | Walmart - Open House (Station 35) | \$ 46.81 |
| | Cal Card - Capper | General Fund | Save Mart - Open House (Station 35) | \$ 29.85 |
| | Cal Card - Isham | General Fund | Costco - Open House (Station 33) | \$ 54.41 |
| | Cal Card - Smith, D. | General Fund | Staples - Cert./Award Cover Folders | \$ 40.56 |
| | Cal Card - Smith, D. | General Fund | ASHI - Online Instructor Renewal Fee | \$ 21.75 |
| | Cal Card - Smith, D. | General Fund | ASHI | \$ 114.18 |
| | Cal Card - Smith, D. | General Fund | ASHI | \$ 134.94 |
| | Cal Card - Smith, D. | General Fund | ASHI | \$ 134.94 |
| | Cal Card - Smith, D. | General Fund | ASHI | \$ 41.37 |
| | Cal Card - Smith, D. | General Fund | ASHI | \$ 498.24 |
| | Cal Card - Salazar, H. | General Fund | Costco - Misc. Food/Items for Firefighter Badge Pinning 8/2/19 | \$ 56.93 |
| | Cal Card - Salazar, H. | General Fund | Save Mart - Misc. Food/Items for Firefighter Badge Pinning 8/2/19 | \$ 11.98 |
| | Cal Card - Salazar, H. | General Fund | Costco - Misc. Food/Items for Firefighter Badge Pinning 8/2/19 | \$ 13.01 |
| | Cal Card - Salazar, H. | General Fund | Dollar Tree - Misc. Food/Items for Firefighter Badge Pinning 8/2/19 | \$ 5.41 |
| | | | | \$ 4,072.37 |
| Fire Fighting Supplies | | | | |
| 49001-6226011000 | Home Depot | General Fund | Rigid Organizer (B30, OES & REMS) | \$ 125.57 |
| | Mokelumne Rural Fire District | General Fund | Regional OTS Grant | \$ 78.25 |
| | LN Curtis | General Fund | Wildland Items | \$ 1,494.96 |
| | LN Curtis | General Fund | Wildland Items | \$ 3,755.62 |
| | Cal Card - Isham | General Fund | RTIC - Ice Chest (Multi. Apparatus) | \$ 580.94 |
| | Cal Card - Isham | General Fund | Amazon - Circle "D" Light Replacement (T30) | \$ 53.24 |
| | Cal Card - Chief | General Fund | Amazon - Hydrapak Bites & Replacement Sweatbands | \$ 49.74 |
| | Cal Card - Isham | General Fund | Autozone - Pigtail For Command Trailer Generator | \$ 20.65 |

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|---------------------------------------|--|---------------|--|---------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Fire Fighting Supplies | Witmer Public Safety/TheFireStore | Fire Facility | Misc. Equipment (B35) | \$ 158.95 |
| 49090-6226011000 | Cal Card - Chief | Fire Facility | Mystery Ranch - WildLand Packs (B35) | \$ 1,765.75 |
| | Cal Card - Madoski | Fire Facility | Apple Store - iPad (B35) | \$ 1,965.72 |
| | Cal Card - Isham | Fire Facility | RTIC - Ice Chest (B35) | \$ 145.24 |
| | | | | \$ 10,194.63 |
| | | | | |
| Firefighter PPE & Uniforms | | | | |
| 49001-6240010200 | Cal Card - Chief | General Fund | Fire Etc. - PPE's | \$ 239.14 |
| | Cal Card - Chief | General Fund | Redback - PPE's | \$ 541.56 |
| | Cal Card - Chief | General Fund | Amazon - PPE's | \$ 110.74 |
| | Image Uniforms | General Fund | Uniforms | \$ 498.08 |
| | Image Uniforms | General Fund | Uniforms | \$ 396.74 |
| | Image Uniforms | General Fund | Uniforms | \$ 359.68 |
| | Image Uniforms | General Fund | Uniforms | \$ 5.44 |
| | Capitol City Uniforms and Equipment, LLC | General Fund | Uniforms | \$ 409.26 |
| | | | | \$ 2,560.64 |
| | | | | |
| Household Expense | | | | |
| 49001-6246000000 | Daiohs First Choice Service | General Fund | Coffee Service (Station 35) | \$ 31.00 |
| | Cal Card - Kovacs | General Fund | Amazon - Glass Cleaner (Multi. Stations) | \$ 30.85 |
| | | | | \$ 61.85 |
| | | | | |
| Utilities | | | | |
| 49001-6249000000 | Pacific Gas & Electric Co. | General Fund | Utilities - (Admin) | \$ 57.72 |
| | Pacific Gas & Electric Co. | General Fund | Utilities - (Station 31) | \$ 461.78 |
| | Pacific Gas & Electric Co. | General Fund | Utilities - (Station 32) | \$ 532.86 |
| | Pacific Gas & Electric Co. | General Fund | Utilities - (Station 33) | \$ 640.51 |
| | Pacific Gas & Electric Co. | General Fund | Utilities - (Station 34) | \$ 482.36 |
| | Lathrop Irrigation District | General Fund | Utilities - (Station 35) | \$ 2,118.24 |
| | City of Lathrop - Water | General Fund | Utilities - (Station 31) | \$ 316.36 |
| | City of Lathrop - Water | General Fund | Utilities - (Station 34) | \$ 172.93 |
| | | | | \$ 4,782.76 |
| | | | | |
| Medical Supplies | | | | |
| 49001-6255050100 | Airgas | General Fund | Oxygen Rental | \$ 334.31 |
| | Airgas | General Fund | Oxygen Rental | \$ 138.77 |
| | Bound Tree Medical | General Fund | Blood Pressure Cuff - Child (E36) | \$ 32.60 |
| | Bound Tree Medical | General Fund | Epinephrine - Adult (Multi. Apparatus) | \$ 1,188.45 |
| | | | | \$ 1,694.13 |

Lathrop-Manteca Fire Protection District
Warrants For August 2019
*****Draft*****

| Capital Outlay | Special Check Request | | | |
|-------------------------------------|--------------------------------------|---------------|---|----------------------|
| Fire Facility Fee | New Warrant | | | |
| Measure C | Estimate | | | |
| Development Fund | Change to Warrant Amount | | | |
| Maint-Structure & Ground | | | | |
| 49001-6260000000 | Bay Alarm | General Fund | Alarm System (Station 35) | \$ 330.00 |
| | Bay Alarm | General Fund | Fire Monitoring (Station 35) | |
| | Bay Alarm | General Fund | Monitoring Fee (Station 31) | |
| | Home Depot | General Fund | Station Supplies (Sta. 31 & Sta. 35) | \$ 83.19 |
| | Home Depot | General Fund | Station Supplies (Station 33) | \$ 61.90 |
| | Home Depot | General Fund | Hula Hoe (Station 31) | \$ 19.46 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 31) | \$ 1,908.94 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 32) | \$ 389.87 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 33) | \$ 301.09 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 34) | \$ 115.00 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 35) | \$ 357.06 |
| | Armor Fire Extinguisher Co. | General Fund | Fire Extinguishers (Station 31 & 34) | \$ 37.89 |
| | Republic Services | General Fund | Trash Service (Station 32) | \$ 29.80 |
| | Bill's Mower & Saw | General Fund | Riding Mower Parts (Station 34) | \$ 128.15 |
| | Clark Pest Control Inc. | General Fund | Pest Control (Station 35) | \$ 110.00 |
| | Clark Pest Control Inc. | General Fund | Pest Control (Station 32) | \$ 70.00 |
| | Clark Pest Control Inc. | General Fund | Pest Control (Station 35) | \$ 110.00 |
| | Clark Pest Control Inc. | General Fund | Pest Control (Station 31) | \$ 90.00 |
| | Clark Pest Control Inc. | General Fund | Pest Control (Station 34) | \$ 68.00 |
| | Haskin Mechanical Services | General Fund | HVAC Service/Repairs - Fan Motor (Station 33) | \$ 890.00 |
| | Napa Auto Parts / Tilbury Auto Parts | General Fund | Air Filter Generator (Station 34) | \$ 71.16 |
| | Cal Card - Jones | General Fund | Belcorp - Parts for Generator (Station 34) | \$ 14.97 |
| | Cal Card - Capper | General Fund | Home Depot - Station Supplies (Station 34) | \$ 51.65 |
| | Cal Card - Isham | General Fund | Belcorp - Generator Filters (Station 34) | \$ 31.56 |
| 49090-6260000000 | City of Lathrop Finance Dept | Fire Facility | Fuel System (Station 31) | \$ 15,019.34 |
| | Industrial Electrical Company | Fire Facility | Aux Generator Coverage Expansion (Station 34) | \$ 14,610.00 |
| | | | | \$ 34,899.03 |
| Equipment | | | | |
| 49001-6451000000 | Bill's Mower & Saw | General Fund | Generator (Command Trailer) | \$ 4,334.44 |
| | | | | \$ 4,334.44 |
| | | | | |
| | | | Total: | \$ 213,285.40 |
| | | | Special Checks Total: | \$ 105,552.67 |
| | | | Fire Facility Fund Total: | \$ 35,456.95 |



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, CA 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

Re: Department #4999000000

Date: August 5, 2019

Roll call vote of Board Members present for approval for payment authorization of \$ 105,552.67

Tosh Ishihara: _____

Gloryanna Rhodes: _____

Jeremy Coe: _____

Mark Elliott: _____

John Gish: _____

Gene Neely:  _____

Roll Call:

Yes: _____

No: _____

Absent: _____

PLEASE CALL OUR OFFICE WHEN THE WARRANTS ARE READY.
WE WILL SEND SOMEONE TO PICK THEM UP.

THANK YOU!

LATHROP-MANTECA FIRE PROTECTION DISTRICT
(209) 941-5105



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, CA 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

Re: Department #4999000000

Date: August 15, 2019

Roll call vote of Board Members present for approval for payment authorization of **\$ 107,732.73**

Tosh Ishihara: _____

Gloryanna Rhodes: _____

Jeremy Coe: _____

Mark Elliott: _____

John Gish: _____

Gene Neely: _____

Roll Call:

Yes: _____

No: _____

Absent: _____

**PLEASE CALL OUR OFFICE WHEN THE WARRANTS ARE READY.
WE WILL SEND SOMEONE TO PICK THEM UP.**

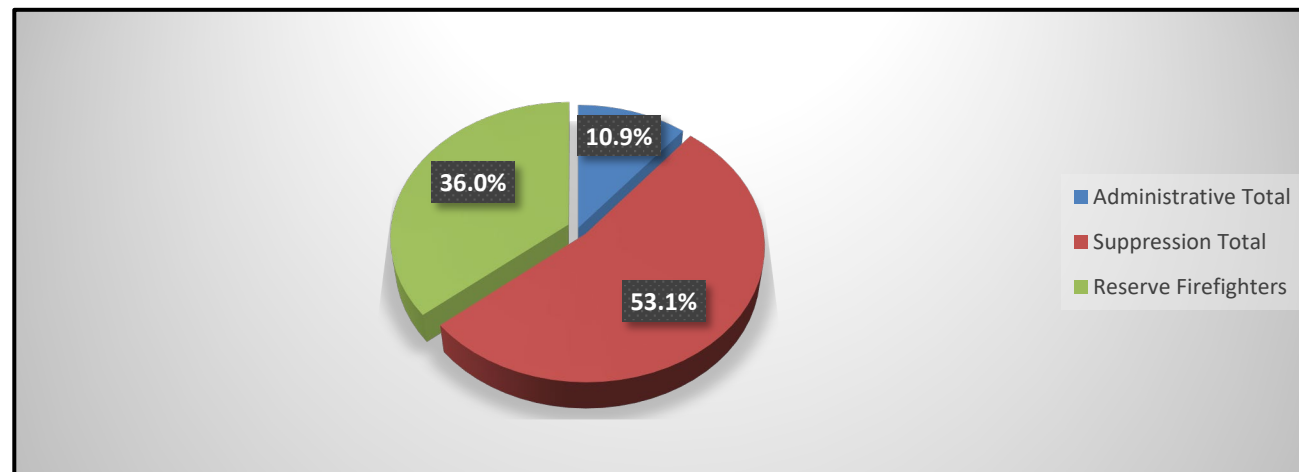
THANK YOU!

LATHROP-MANTECA FIRE PROTECTION DISTRICT
(209) 941-5105



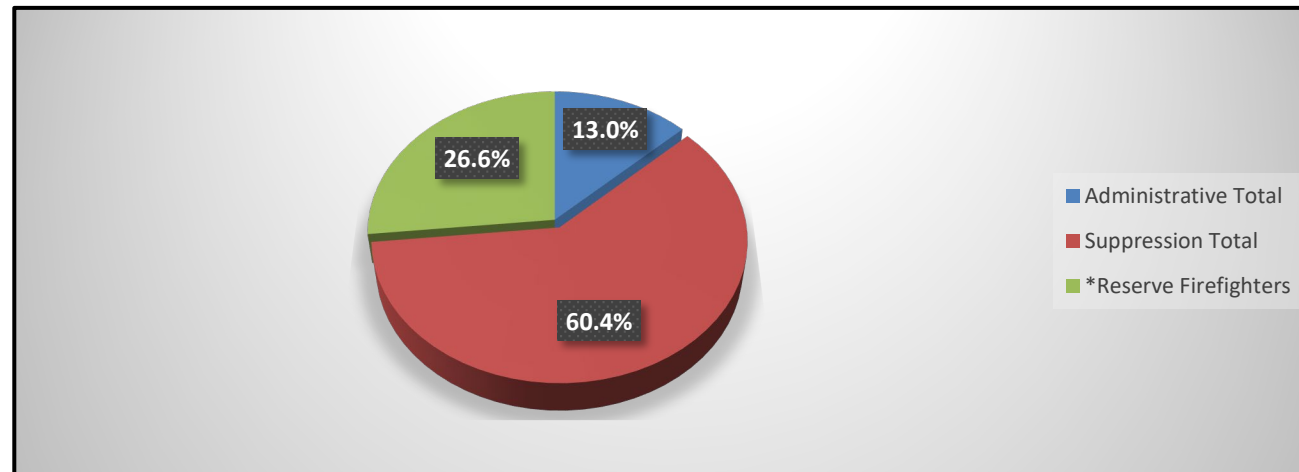
Incident and Training Report

| Authorized Personnel | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Ytd/Avg |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|-----------|
| Administrative | | | | | | | | | | | | | |
| Fire Chief | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Battalion Chief | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Deputy Fire Marshal | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Fire Inspector | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Executive Assistant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Permits Clerk | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Office Assistant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Office Clerk | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Administrative Total | 8 | 8 | 8 | 8 | 8 | 8 | 8 | | | | | | 8 |
| Suppression | | | | | | | | | | | | | |
| Line Battalion Chief | 3 | 3 | 3 | 3 | 3 | 3 | 3 | | | | | | 3 |
| Captain | 15 | 15 | 15 | 15 | 15 | 15 | 15 | | | | | | 15 |
| Engineer | 12 | 12 | 12 | 12 | 12 | 12 | 12 | | | | | | 12 |
| Firefighter | 9 | 9 | 9 | 9 | 9 | 9 | 9 | | | | | | 9 |
| Suppression Total | 39 | 39 | 39 | 39 | 39 | 39 | 39 | | | | | | 39 |
| Reserve Firefighters | 25 | 25 | 25 | 25 | 25 | 25 | 35 | | | | | | 26 |
| Total Auth. Personnel | 72 | 72 | 72 | 72 | 72 | 72 | 82 | | | | | | 73 |



| Actual Personnel | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Ytd/Avg |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|-----------|
| Administrative | | | | | | | | | | | | | |
| Fire Chief | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Battalion Chief | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Deputy Fire Marshal | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Fire Inspector | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | | | | | 2 |
| Executive Assistant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Permits Clerk | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Office Assistant | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 1 |
| Office Clerk | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | 0.5 |
| Administrative Total | 8 | 8 | 8 | 8 | 8 | 8 | 8 | | | | | | 8 |
| Suppression | | | | | | | | | | | | | |
| Line Battalion Chief | 3 | 3 | 3 | 3 | 3 | 3 | 3 | | | | | | 3 |
| Captain | 12 | 12 | 12 | 12 | 12 | 15 | 15 | | | | | | 13 |
| Acting Captain | 3 | 3 | 3 | 3 | 3 | 0 | 0 | | | | | | 2 |
| Engineer | 8 | 8 | 12 | 12 | 12 | 12 | 12 | | | | | | 11 |
| Firefighter | 9 | 9 | 7 | 7 | 7 | 7 | 7 | | | | | | 8 |
| Probationary Firefighter | 2 | 2 | 0 | 0 | 0 | 0 | 2 | | | | | | 1 |
| Suppression Total | 37 | 37 | 37 | 37 | 37 | 37 | 39 | | | | | | 37 |
| *Reserve Firefighters | 17 | 17 | 17 | 16 | 14 | 13 | 21 | | | | | | 16 |
| Actual Personnel Total | 62 | 62 | 62 | 61 | 59 | 58 | 68 | | | | | | 62 |

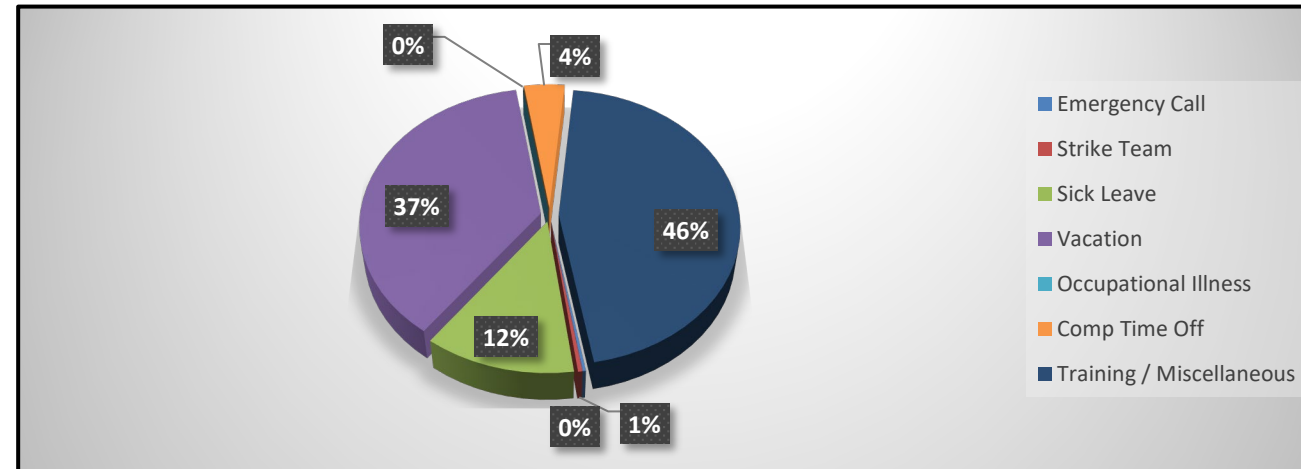
January
 Fire Inspector- Hired 1 addnl.
 March
 Eng.- Filled 2 vacancies
 Eng.- Filled 2 openings to open S35
 FF- Promoted 4 to Engineer
 P/FF- 2 FFs passed prob.
 April
 R/FF- Resigned
 May
 R/FF- Resigned
 June
 R/FF- Resigned
 July
 R/FF- 10 Hired, 1 to P/FF, 1 Resigned
 P/FF- 2 Hired



Overtime Hours

Emergency Call
 Strike Team
 Sick Leave
 Vacation
 Occupational Illness
 Comp Time Off
 Training / Miscellaneous
 Total Overtime Hours

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-----------------------------|------------|-------------|-------------|-------------|-------------|-------------|---------------|-----|------|-----|-----|-----|--------------|
| Emergency Call | 0.5 | 0 | 2.25 | 18.25 | 6 | 0.5 | 0 | | | | | | 27.5 |
| Strike Team | 0 | 0 | 0 | 0 | 0 | 38 | 0 | | | | | | 38 |
| Sick Leave | 96 | 168 | 24 | 144 | 288 | 408 | 168 | | | | | | 1296 |
| Vacation | 267 | 528 | 672 | 384 | 660 | 744 | 672 | | | | | | 3927 |
| Occupational Illness | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Comp Time Off | 84 | 6 | 5 | 48 | 164 | 60 | 48 | | | | | | 415 |
| Training / Miscellaneous | 382.5 | 571.5 | 463.5 | 409.3 | 675 | 547 | 1759.5 | | | | | | 4808.3 |
| Total Overtime Hours | 830 | 1274 | 1167 | 1004 | 1793 | 1798 | 2647.5 | | | | | | 10512 |



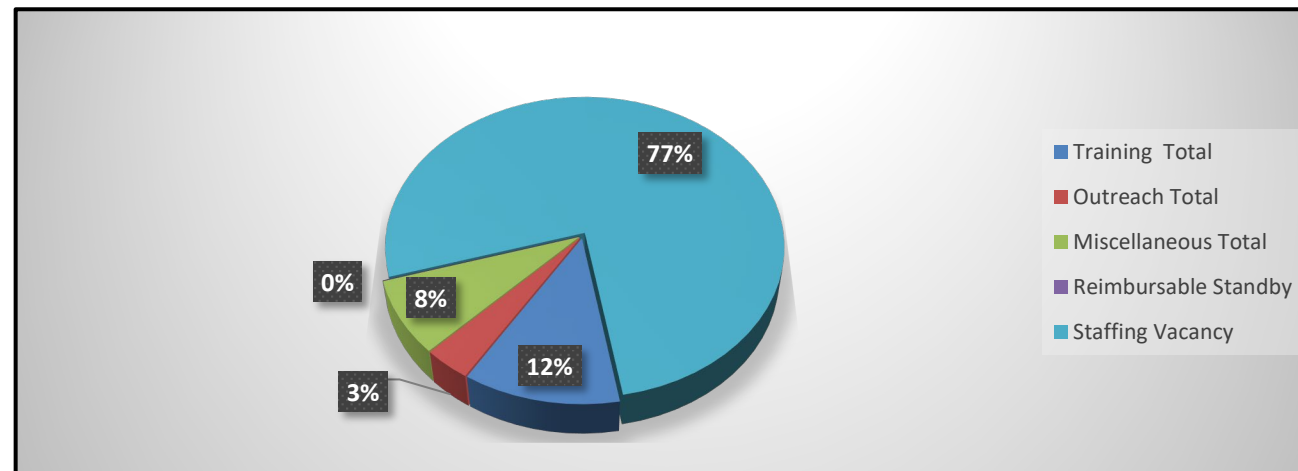
Overtime Hours Breakdown

Training & Misc.

Training

Staff

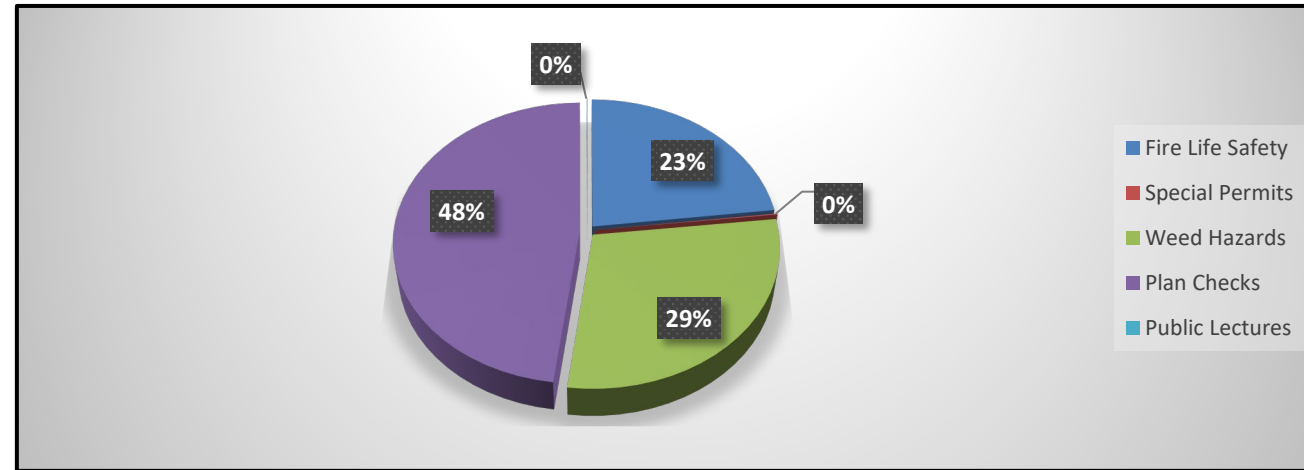
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------------|------|-------|-------|-------|-------|------|------|-----|------|-----|-----|-----|--------|
| Fire Board | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Admin. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Suppression | | | | | | | | | | | | | |
| Outside Training | 5.5 | 72 | 0 | 0 | 0 | 0 | 0 | | | | | | 77.5 |
| Live Fire Exercise | 0 | 0 | 0 | 0 | 0 | 0 | 20 | | | | | | 20 |
| Hazmat | 69.5 | 264.5 | 14 | 1.5 | 38 | 0 | 3 | | | | | | 390.5 |
| USAR | 0 | 0 | 12 | 0 | 0 | 0 | 0 | | | | | | 12 |
| Dive | 24 | 0 | 0 | 37.25 | 0 | 0 | 0 | | | | | | 61.25 |
| Training Total | 99 | 336.5 | 26 | 38.75 | 38 | 0 | 23 | | | | | | 561.25 |
| Community Outreach | | | | | | | | | | | | | |
| Every 15 Minutes | 0 | 0 | 59.75 | 0 | 0 | 0 | 0 | | | | | | 59.75 |
| Hands Only CPR | 0 | 0 | 4 | 0 | 0 | 0 | 0 | | | | | | 4 |
| C.E.R.T. | 0 | 0 | 0 | 0 | 12.25 | 1 | 6 | | | | | | 19.25 |
| Jr. Fire Academy | 0 | 0 | 0 | 0 | 0 | 50 | 36 | | | | | | 86 |
| Outreach Total | 0 | 0 | 63.75 | 0 | 12.25 | 51 | 42 | | | | | | 169 |
| Miscellaneous | | | | | | | | | | | | | |
| Project Mgmt. | | | | | | | | | | | | | |
| Apparatus Maint. | 0 | 0 | 1.25 | 0 | 0 | 6.5 | 0 | | | | | | 7.75 |
| Ladder Testing | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Radio Maint. | 3.5 | 0 | 4 | 3.5 | 0 | 2 | 2 | | | | | | 15 |
| EMS | 0 | 0 | 0 | 3 | 3 | 0 | 10 | | | | | | 16 |
| PPE Maint. | 0 | 8.5 | 0 | 1.5 | 0 | 0 | 0 | | | | | | 10 |
| Admin. Assignmt | 8 | 0.5 | 43 | 22 | 139.3 | 3 | 66.5 | | | | | | 282.25 |
| Staff Meetings | 8 | 10 | 13.5 | 4.5 | 2.5 | 4.5 | 8 | | | | | | 51 |
| Miscellaneous Total | 19.5 | 19 | 61.75 | 34.5 | 144.8 | 16 | 86.5 | | | | | | 382 |
| Reimbursable Standby | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Staffing Vacancy | 264 | 216 | 312 | 336 | 480 | 480 | 1608 | | | | | | 3696 |



Fire Prevention

Fire Life Safety
 Special Permits
 Weed Hazards
 Plan Checks
 Public Lectures
 Total Activities

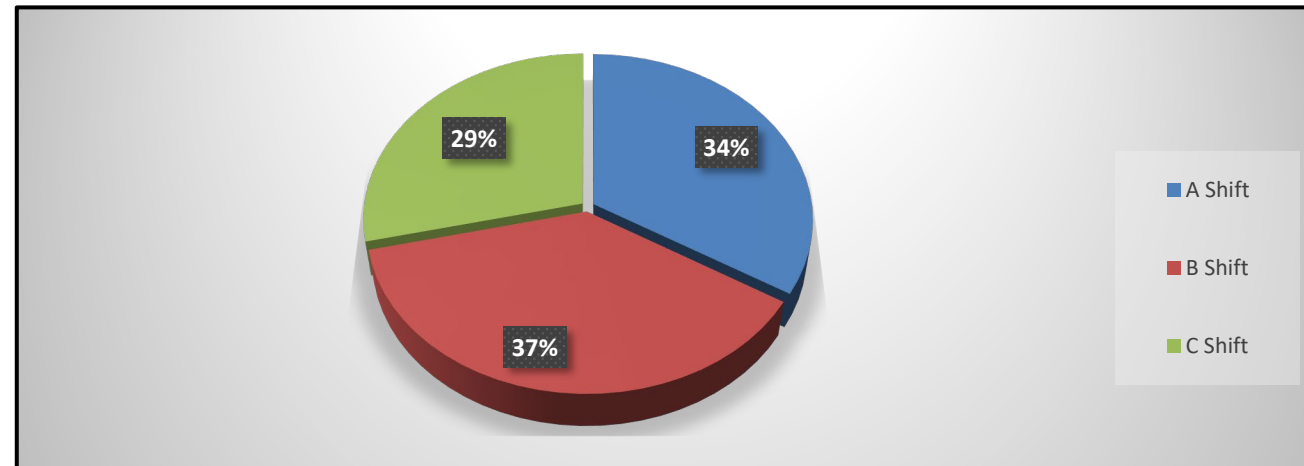
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------------|------------|------------|------------|------------|------------|------------|------------|-----|------|-----|-----|-----|-------------|
| Fire Life Safety | 69 | 90 | 49 | 57 | 44 | 46 | 39 | | | | | | 394 |
| Special Permits | 0 | 0 | 1 | 0 | 0 | 1 | 0 | | | | | | 2 |
| Weed Hazards | 0 | 2 | 2 | 123 | 231 | 98 | 36 | | | | | | 492 |
| Plan Checks | 148 | 132 | 104 | 155 | 131 | 33 | 115 | | | | | | 818 |
| Public Lectures | 0 | 0 | 0 | 0 | 0 | 1 | 0 | | | | | | 1 |
| Total Activities | 217 | 224 | 156 | 335 | 406 | 179 | 190 | | | | | | 1707 |



Pre-Fire Inspections

A Shift
 B Shift
 C Shift
 Total Inspections

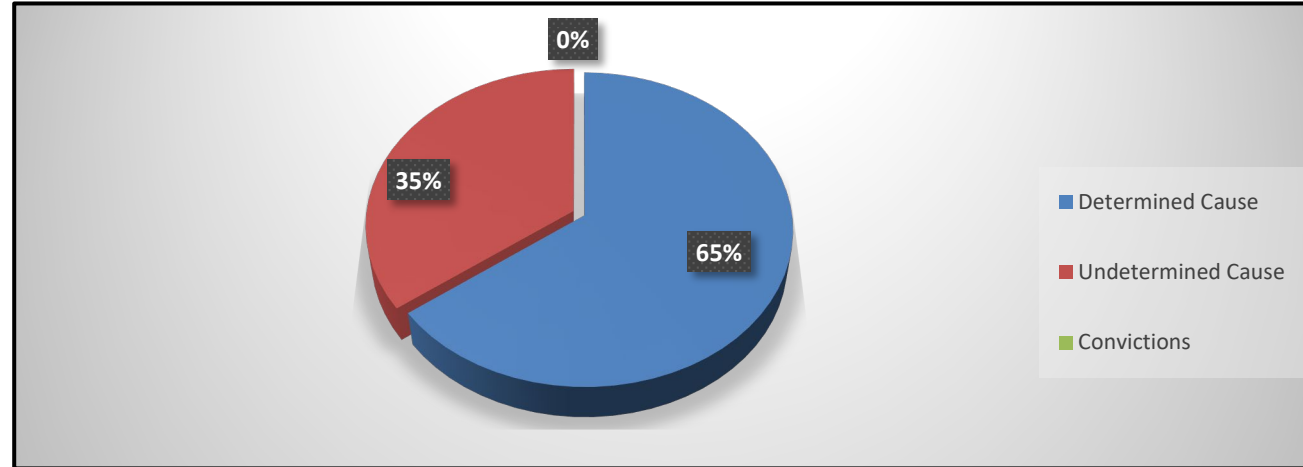
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|------------|
| A Shift | 11 | 10 | 9 | 6 | 12 | 9 | 3 | | | | | | 60 |
| B Shift | 8 | 3 | 17 | 9 | 16 | 9 | 5 | | | | | | 67 |
| C Shift | 9 | 5 | 6 | 10 | 17 | 1 | 3 | | | | | | 51 |
| Total Inspections | 28 | 18 | 32 | 25 | 45 | 19 | 11 | 0 | 0 | 0 | 0 | 0 | 178 |



Fire Investigations

Determined Cause
 Undetermined Cause
 Convictions
 Total Investigations

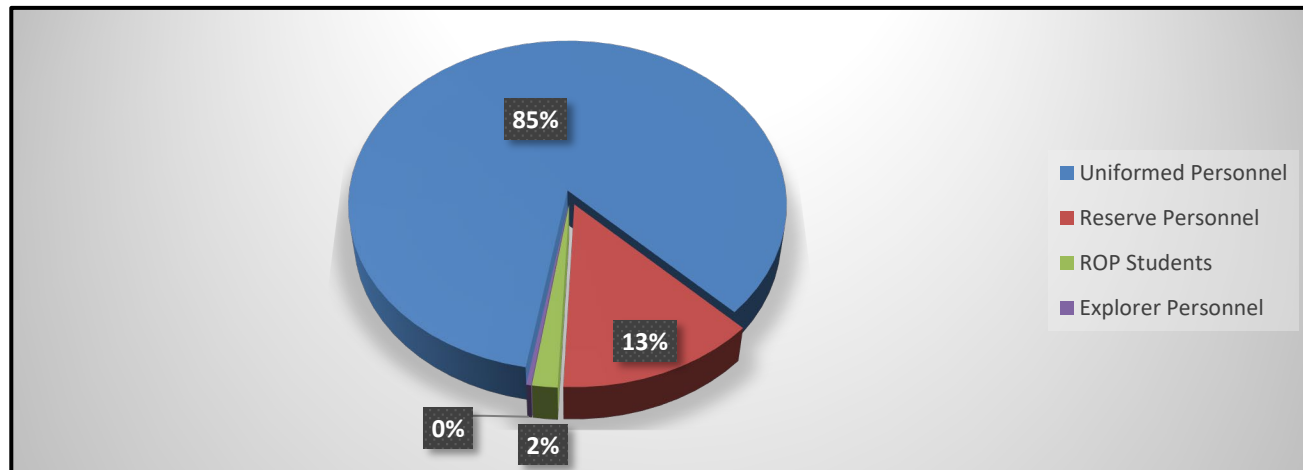
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|----------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Determined Cause | 2 | 2 | 4 | 2 | 8 | 7 | 12 | | | | | | 37 |
| Undetermined Cause | 2 | 0 | 0 | 2 | 2 | 6 | 8 | | | | | | 20 |
| Convictions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Total Investigations | 4 | 2 | 4 | 4 | 10 | 13 | 20 | | | | | | 57 |



Training Hours

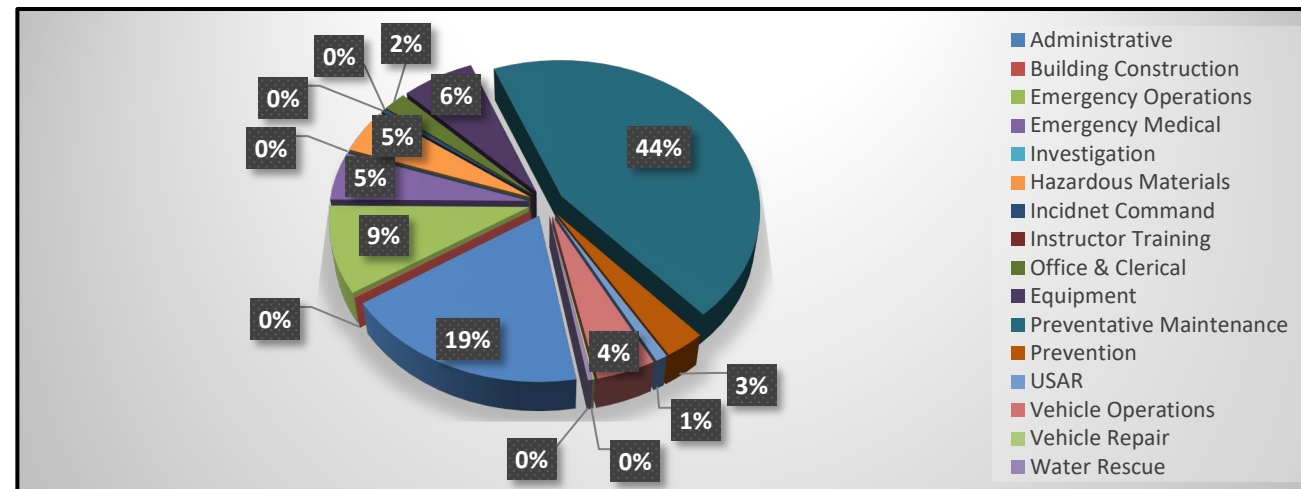
Uniformed Personnel
 Reserve Personnel
 ROP Students
 Explorer Personnel
 Total Hours

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|--------|-------|-------|-------|-------|-------|--------|-----|------|-----|-----|-----|-------|
| Uniformed Personnel | 1673.2 | 1520 | 1700 | 1567 | 1753 | 1007 | 931.25 | | | | | | 10151 |
| Reserve Personnel | 216.81 | 198.7 | 262.8 | 212.5 | 246 | 172.5 | 307.5 | | | | | | 1617 |
| ROP Students | 0 | 15.3 | 38 | 72.5 | 79.25 | 0 | 0 | | | | | | 205 |
| Explorer Personnel | 0 | 0 | 0 | 0 | 0 | 12 | 27 | | | | | | 39 |
| Total Hours | 1890 | 1734 | 2001 | 1852 | 2078 | 1191 | 1265.8 | | | | | | 12011 |



Training Hours Breakdown

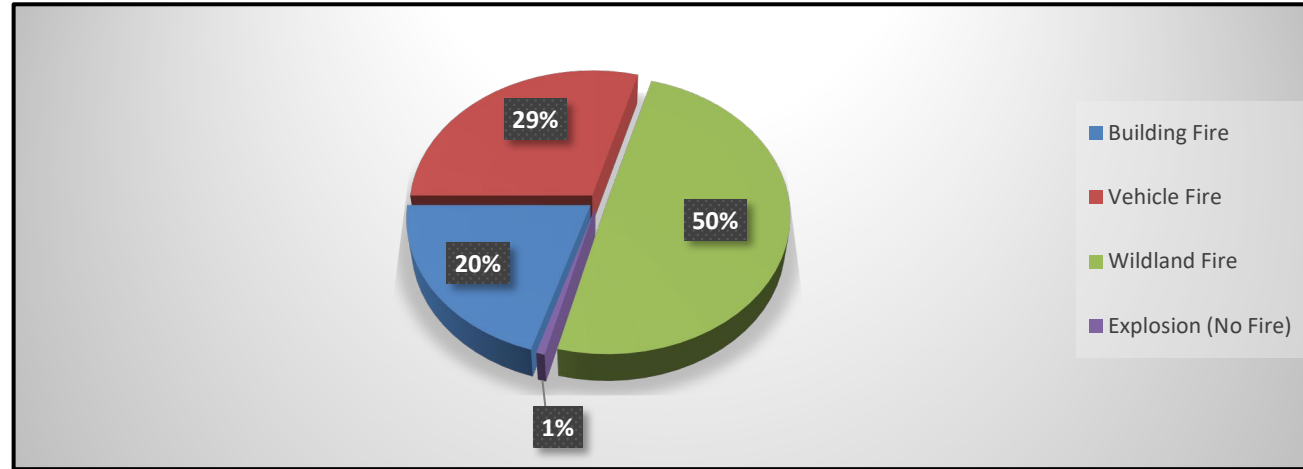
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-----|------|-----|-----|-----|--------------|
| Administrative | 320 | 264.8 | 360.8 | 219.8 | 493.2 | 197.5 | 265.25 | | | | | | 2121.2 |
| Building Construction | 0 | 0 | 8 | 2 | 0 | 0 | 1 | | | | | | 11 |
| Emergency Operations | 187.5 | 185.9 | 307.5 | 76.75 | 168.5 | 71.5 | 71 | | | | | | 1068.7 |
| Emergency Medical | 125.5 | 43.5 | 39 | 190.5 | 89.83 | 83 | 23 | | | | | | 594.33 |
| Investigation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | 0 |
| Hazardous Materials | 144 | 264 | 5 | 68.5 | 50.5 | 3 | 12 | | | | | | 547 |
| Incidnet Command | 0 | 9 | 10 | 1 | 27.5 | 0 | 0 | | | | | | 47.5 |
| Instructor Training | 3 | 1 | 0 | 0 | 0 | 0 | 0 | | | | | | 4 |
| Office & Clerical | 11 | 14.5 | 45 | 49 | 108.5 | 7.5 | 0 | | | | | | 235.5 |
| Equipment | 144 | 103.8 | 136 | 125 | 120.7 | 30.5 | 80 | | | | | | 739.95 |
| Preventative Maintenance | 767.75 | 757.8 | 903.5 | 852.5 | 750.5 | 616.5 | 433.5 | | | | | | 5082 |
| Prevention | 51.75 | 17 | 78 | 45.75 | 118 | 14.5 | 20.5 | | | | | | 345.5 |
| USAR | 20.75 | 11 | 18 | 20.1 | 3 | 29 | 0 | | | | | | 101.85 |
| Vehicle Operations | 114.75 | 47 | 52.5 | 84 | 68.5 | 119.5 | 20.5 | | | | | | 506.75 |
| Vehicle Repair | 0 | 0 | 0 | 6.5 | 0 | 6 | 4.5 | | | | | | 17 |
| Water Rescue | 0 | 0 | 0 | 37.25 | 0 | 0 | 0 | | | | | | 37.25 |
| Total Hours | 1890 | 1719 | 1963 | 1779 | 1999 | 1179 | 931.25 | | | | | | 11459 |



Incident Report Summary

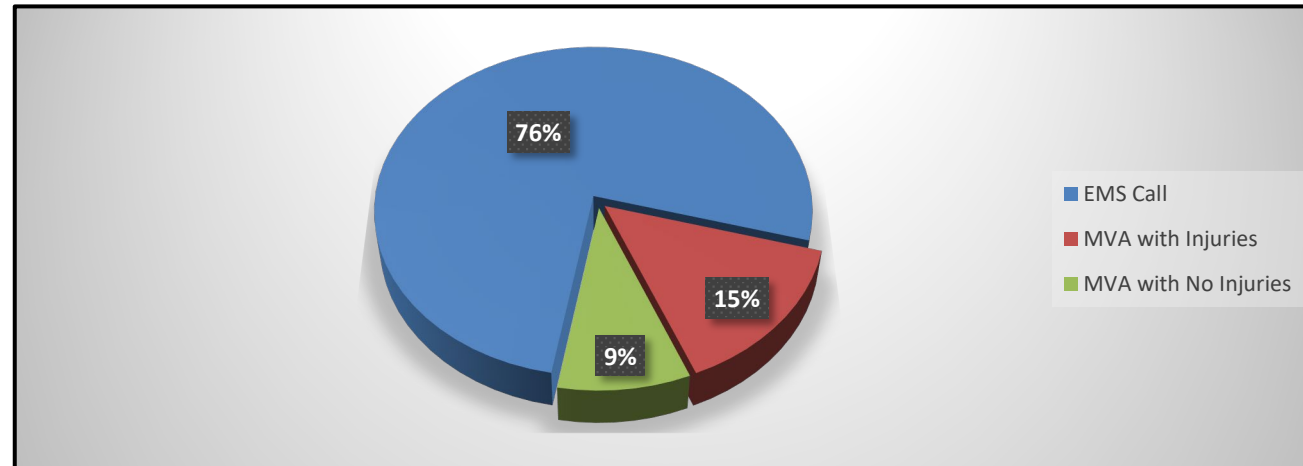
Fire / Explosion

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Building Fire | 3 | 2 | 4 | 4 | 1 | 9 | 11 | | | | | | 34 |
| Vehicle Fire | 4 | 0 | 1 | 1 | 6 | 9 | 3 | | | | | | 24 |
| Wildland Fire | 5 | 4 | 3 | 4 | 12 | 21 | 19 | | | | | | 68 |
| Explosion (No Fire) | 0 | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | 1 |
| Total Alarms | 12 | 6 | 8 | 9 | 20 | 39 | 33 | | | | | | 127 |



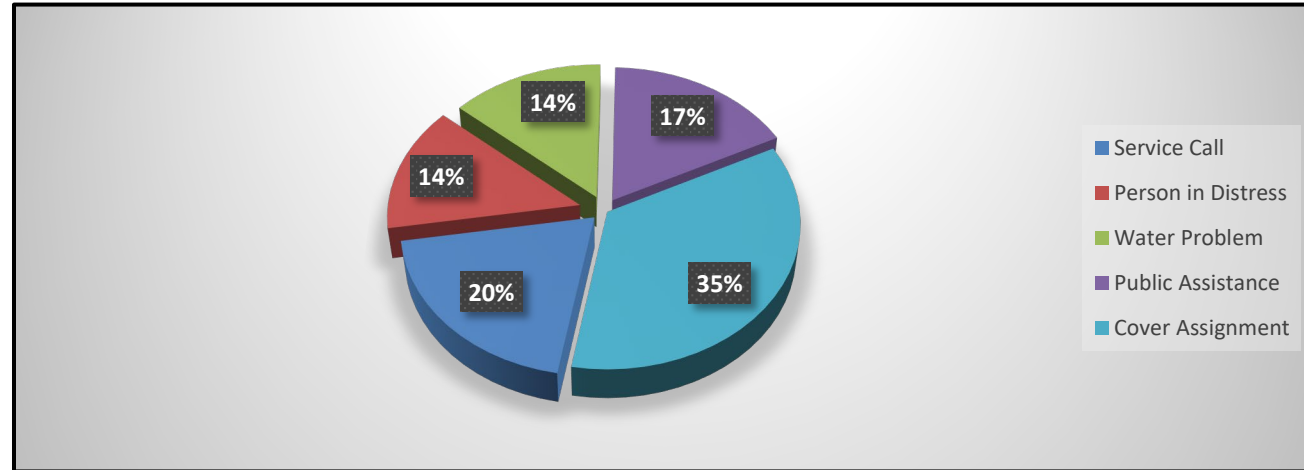
Rescue/EMS

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|----------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| EMS Call | 94 | 98 | 108 | 99 | 109 | 90 | 112 | | | | | | 710 |
| MVA with Injuries | 14 | 20 | 21 | 15 | 20 | 28 | 17 | | | | | | 135 |
| MVA with No Injuries | 15 | 8 | 13 | 8 | 11 | 13 | 15 | | | | | | 83 |
| Total Alarms | 123 | 126 | 142 | 122 | 140 | 131 | 144 | | | | | | 928 |



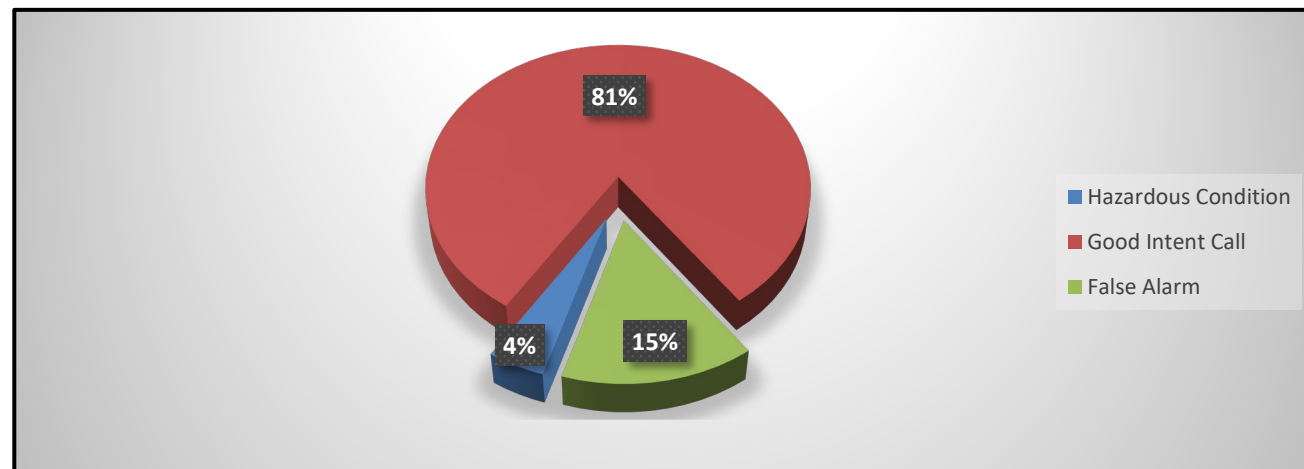
Service Calls

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|--------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Service Call | 4 | 8 | 2 | 5 | 2 | 1 | 2 | | | | | | 24 |
| Person in Distress | 3 | 3 | 3 | 4 | 2 | 1 | 1 | | | | | | 17 |
| Water Problem | 3 | 3 | 1 | 4 | 3 | 2 | 1 | | | | | | 17 |
| Public Assistance | 5 | 0 | 1 | 3 | 6 | 4 | 2 | | | | | | 21 |
| Cover Assignment | 6 | 7 | 1 | 11 | 8 | 7 | 3 | | | | | | 43 |
| Total Alarms | 21 | 21 | 8 | 27 | 21 | 15 | 9 | | | | | | 122 |



Special Incident

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Hazardous Condition | 6 | 4 | 3 | 5 | 6 | 5 | 2 | | | | | | 31 |
| Good Intent Call | 67 | 77 | 85 | 76 | 74 | 99 | 93 | | | | | | 571 |
| False Alarm | 9 | 6 | 24 | 11 | 17 | 18 | 19 | | | | | | 104 |
| Total Alarms | 82 | 87 | 112 | 92 | 97 | 122 | 114 | | | | | | 706 |

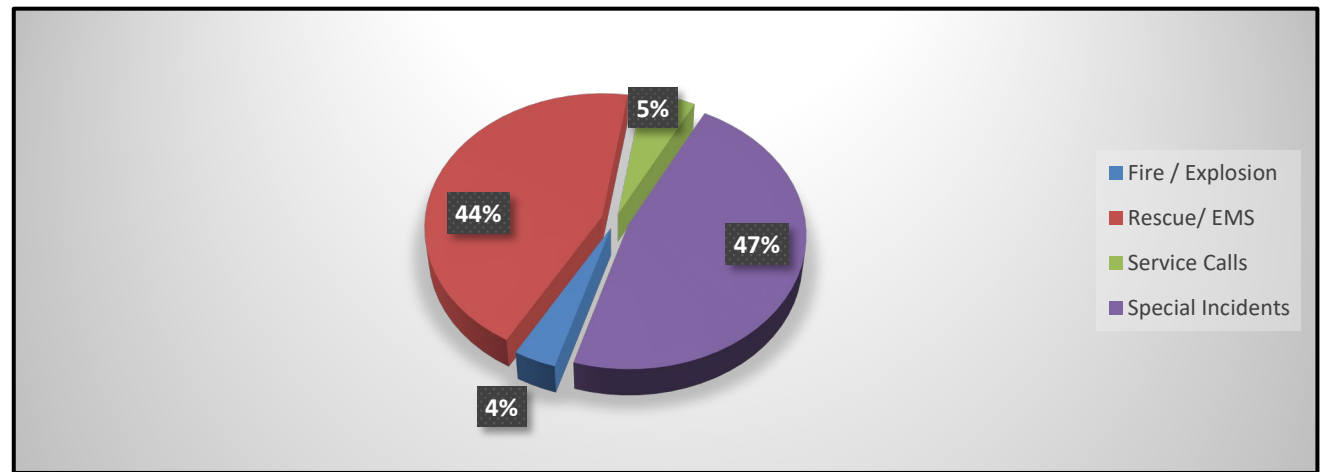


**Unit Average
Response Time**

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Ytd/Avg |
|------------------|------|------|------|-------|------|------|------|-----|------|-----|-----|-----|---------|
| Station 31 (T30) | 4:46 | 4:32 | 4:19 | 4:46 | 4:43 | 5:23 | 4:35 | | | | | | 4:43 |
| Station 32 (E32) | 6:35 | 6:59 | 6:25 | 6:48 | 6:51 | 7:33 | 8:14 | | | | | | 7:03 |
| Station 33 (E33) | 6:05 | 5:44 | 5:34 | 6:01 | 6:30 | 7:01 | 5:48 | | | | | | 6:06 |
| Station 34 (E34) | 5:00 | 4:44 | 4:38 | 4:59 | 4:24 | 5:44 | 5:10 | | | | | | 4:57 |
| Station 35 (E35) | | | | 5:51 | 5:00 | 5:21 | 5:56 | | | | | | 5:32 |

**Incident Report Summary
By Station**

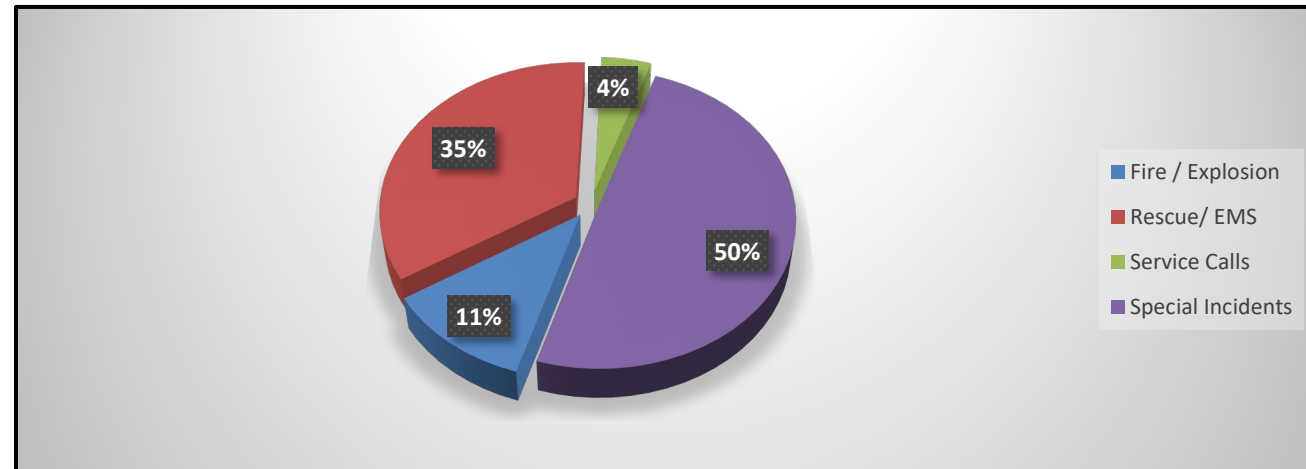
| Station 31 | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Fire / Explosion | 2 | 4 | 1 | 2 | 6 | 6 | 6 | | | | | | 27 |
| Rescue/ EMS | 50 | 42 | 61 | 43 | 48 | 47 | 39 | | | | | | 330 |
| Service Calls | 6 | 6 | 4 | 7 | 9 | 4 | 3 | | | | | | 39 |
| Special Incidents | 38 | 34 | 62 | 41 | 46 | 69 | 62 | | | | | | 352 |
| Total Alarms | 96 | 86 | 128 | 93 | 109 | 126 | 110 | | | | | | 748 |



**Incident Report Summary
By Station**

Station 32

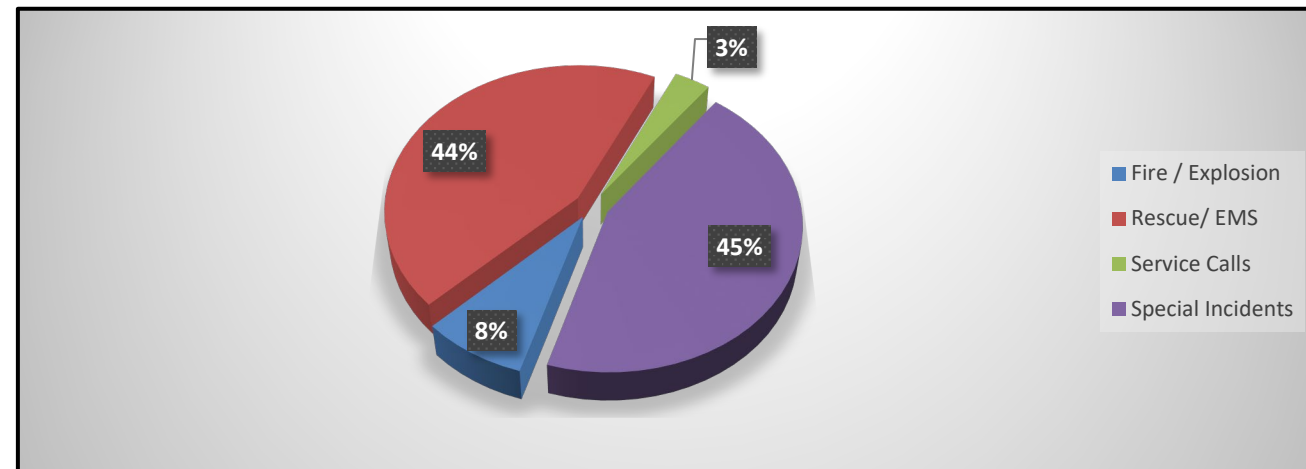
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Fire / Explosion | 3 | 1 | 1 | 1 | 4 | 10 | 8 | | | | | | 28 |
| Rescue/ EMS | 14 | 17 | 9 | 8 | 12 | 16 | 9 | | | | | | 85 |
| Service Calls | 2 | 3 | 1 | 2 | 2 | 1 | 0 | | | | | | 11 |
| Special Incidents | 17 | 20 | 17 | 15 | 16 | 15 | 22 | | | | | | 122 |
| Total Alarms | 36 | 41 | 28 | 26 | 34 | 42 | 39 | | | | | | 246 |



**Incident Report Summary
By Station**

Station 33

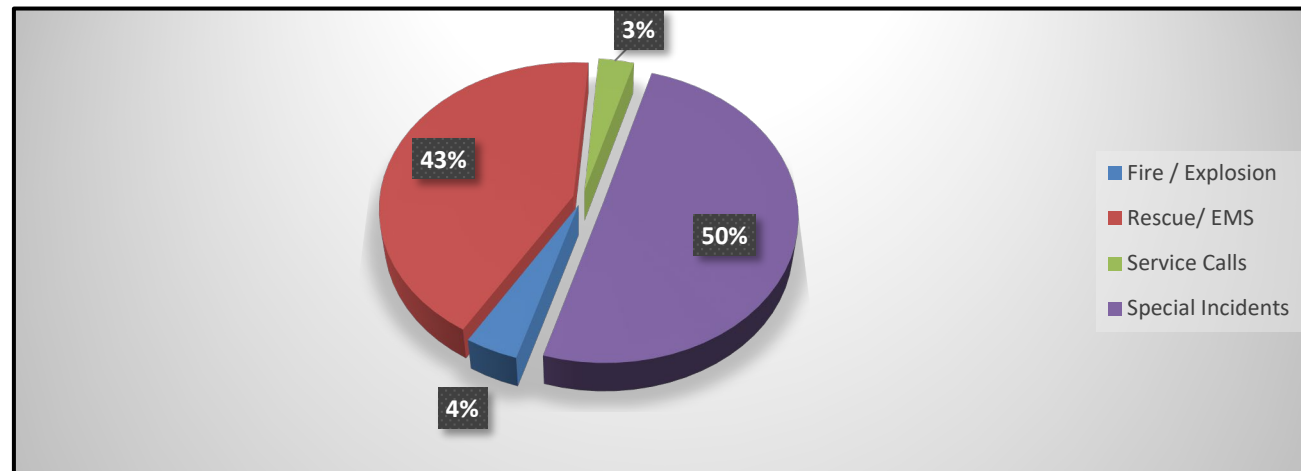
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Fire / Explosion | 4 | 1 | 4 | 1 | 4 | 7 | 6 | | | | | | 27 |
| Rescue/ EMS | 25 | 19 | 17 | 23 | 23 | 20 | 20 | | | | | | 147 |
| Service Calls | 2 | 1 | 2 | 2 | 1 | 2 | 1 | | | | | | 11 |
| Special Incidents | 12 | 17 | 22 | 24 | 19 | 25 | 29 | | | | | | 148 |
| Total Alarms | 43 | 38 | 45 | 50 | 47 | 54 | 56 | | | | | | 333 |



**Incident Report Summary
By Station**

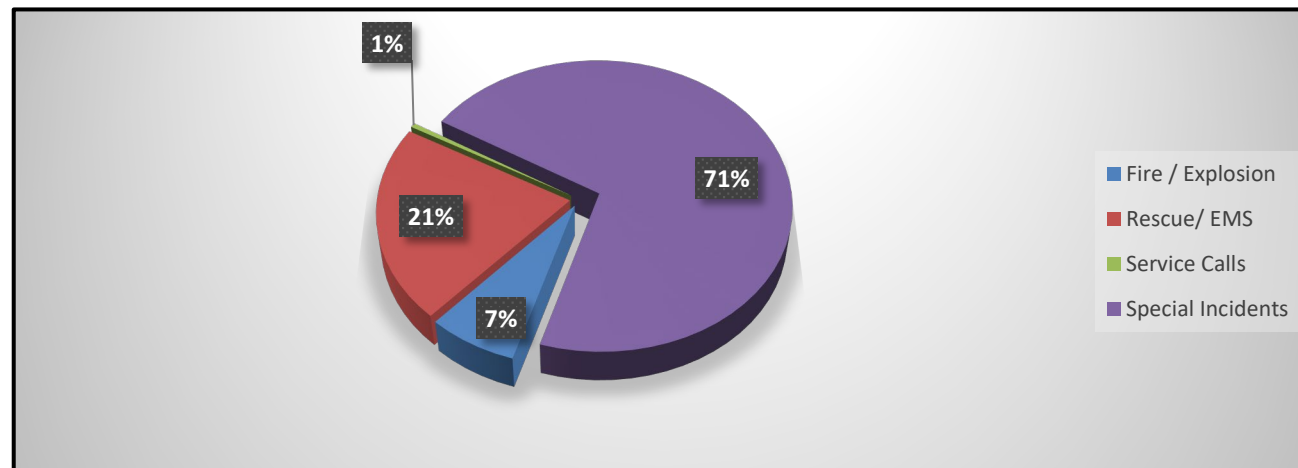
Station 34

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Fire / Explosion | 3 | 0 | 2 | 3 | 5 | 8 | 8 | | | | | | 29 |
| Rescue/ EMS | 34 | 47 | 55 | 37 | 49 | 38 | 43 | | | | | | 303 |
| Service Calls | 4 | 4 | 2 | 3 | 6 | 3 | 1 | | | | | | 23 |
| Special Incidents | 59 | 57 | 64 | 35 | 34 | 55 | 54 | | | | | | 358 |
| Total Alarms | 100 | 108 | 123 | 78 | 94 | 104 | 106 | | | | | | 713 |



Station 35

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|-------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Fire / Explosion | | | | 2 | 2 | 8 | 2 | | | | | | 14 |
| Rescue/ EMS | | | | 13 | 7 | 10 | 13 | | | | | | 43 |
| Service Calls | | | | 0 | 0 | 0 | 1 | | | | | | 1 |
| Special Incidents | | | | 21 | 28 | 13 | 80 | | | | | | 142 |
| Total Alarms | | | | 36 | 37 | 31 | 96 | | | | | | 200 |

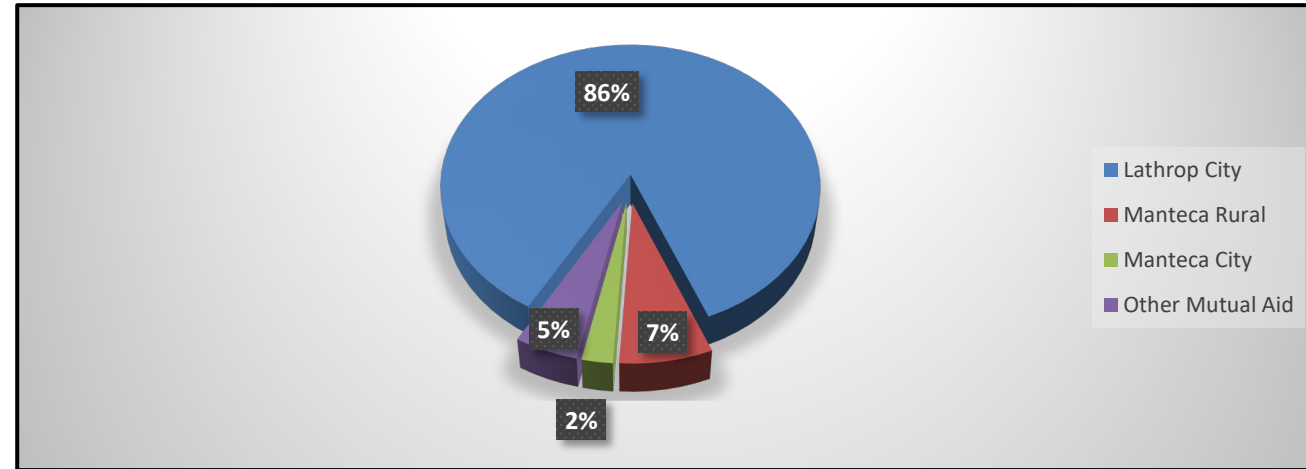


**Responses per District
by Station**

Station 31

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Lathrop City | 87 | 81 | 114 | 75 | 88 | 108 | 89 | | | | | | 642 |
| Manteca Rural | 3 | 3 | 9 | 7 | 13 | 10 | 9 | | | | | | 54 |
| Manteca City | 1 | 2 | 1 | 0 | 6 | 5 | 3 | | | | | | 18 |
| Other Mutual Aid | 5 | 0 | 4 | 11 | 5 | 3 | 9 | | | | | | 37 |
| Total Alarms | 96 | 86 | 128 | 93 | 112 | 126 | 110 | | | | | | 751 |

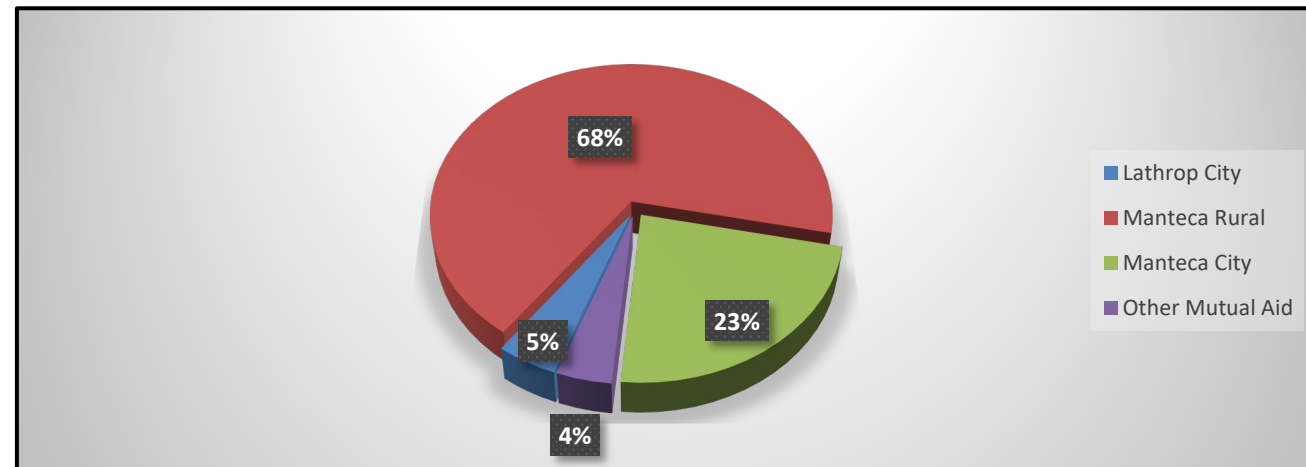


**Responses per District
by Station**

Station 32

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------|-----|-----|-----|-------|-----|------|------|-----|------|-----|-----|-----|-----|
| Lathrop City | 1 | 0 | 2 | 1 | 6 | 0 | 1 | | | | | | 11 |
| Manteca Rural | 21 | 32 | 21 | 19 | 19 | 28 | 28 | | | | | | 168 |
| Manteca City | 14 | 5 | 5 | 5 | 8 | 13 | 7 | | | | | | 57 |
| Other Mutual Aid | 0 | 4 | 0 | 1 | 1 | 1 | 3 | | | | | | 10 |
| Total Alarms | 36 | 41 | 28 | 26 | 34 | 42 | 39 | | | | | | 246 |

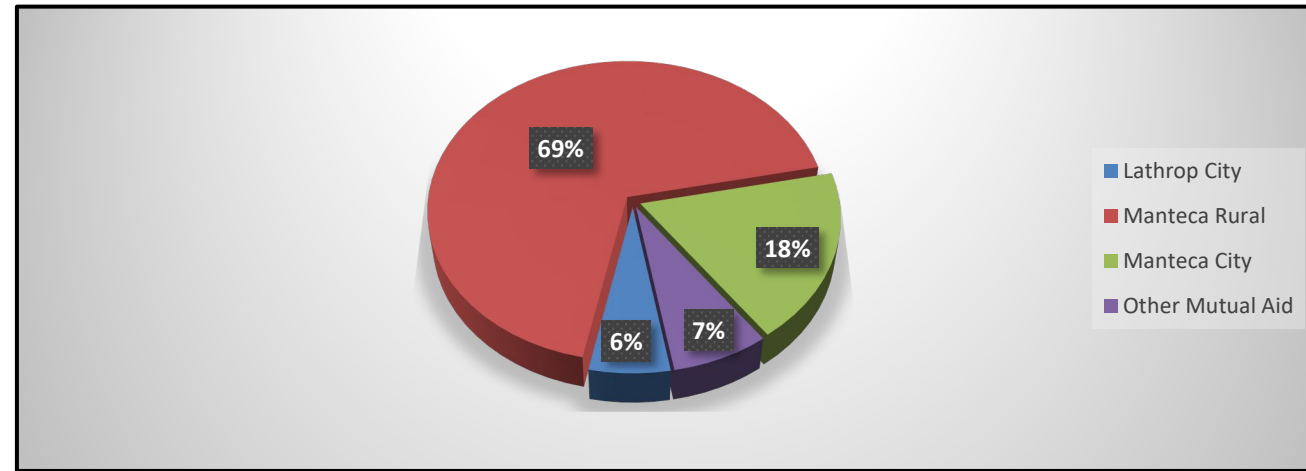


**Responses per District
by Station**

Station 33

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|------------|
| Lathrop City | 1 | 2 | 5 | 3 | 4 | 2 | 3 | | | | | | 20 |
| Manteca Rural | 33 | 23 | 31 | 31 | 30 | 38 | 42 | | | | | | 228 |
| Manteca City | 6 | 12 | 6 | 13 | 8 | 9 | 7 | | | | | | 61 |
| Other Mutual Aid | 3 | 1 | 3 | 3 | 5 | 5 | 4 | | | | | | 24 |
| Total Alarms | 43 | 38 | 45 | 50 | 47 | 54 | 56 | | | | | | 333 |

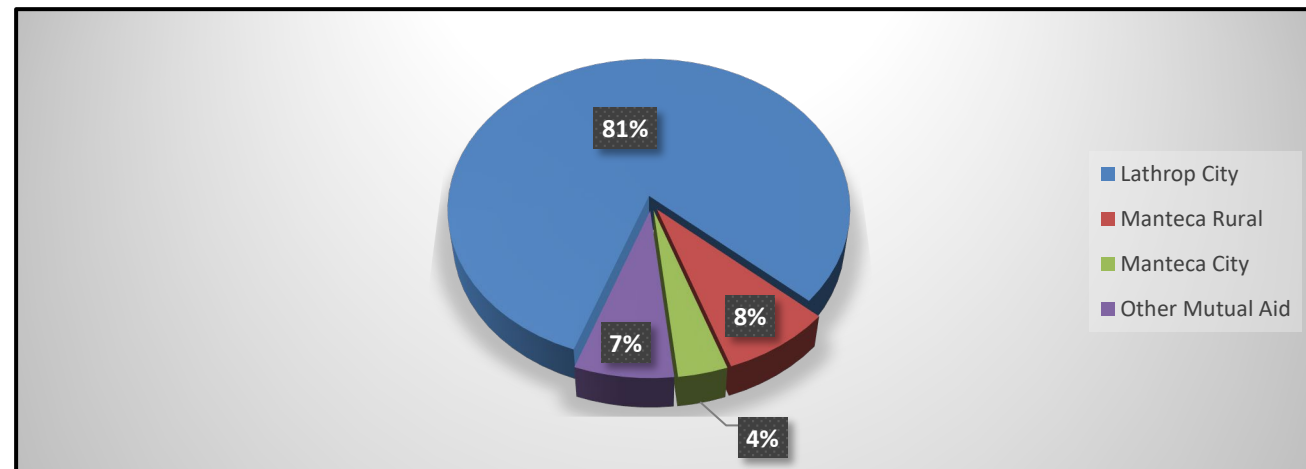


**Responses per District
by Station**

Station 34

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

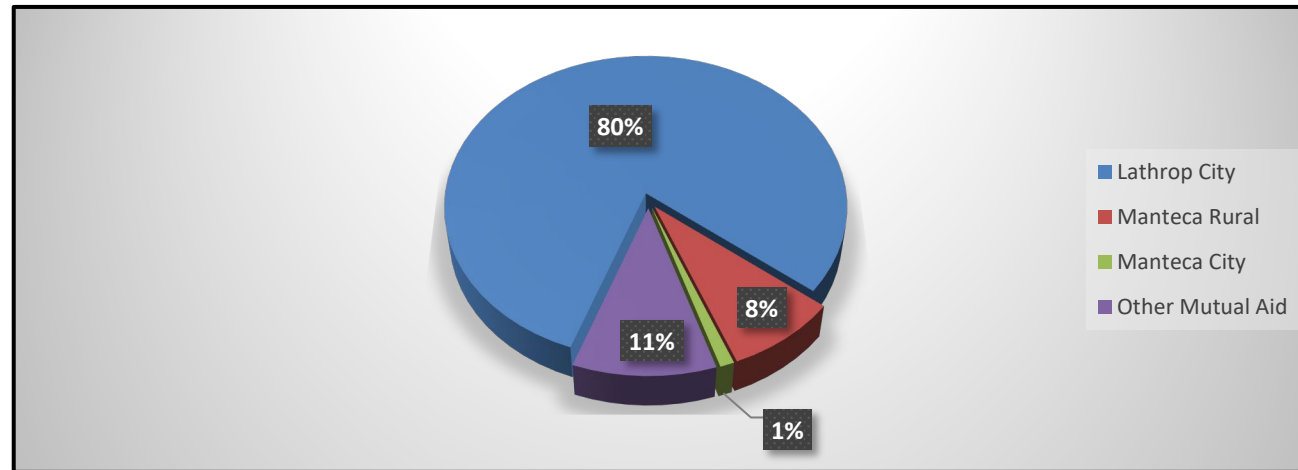
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|------------|------------|------------|-----------|-----------|------------|------------|-----|------|-----|-----|-----|------------|
| Lathrop City | 76 | 91 | 109 | 63 | 82 | 80 | 76 | | | | | | 577 |
| Manteca Rural | 13 | 4 | 6 | 7 | 6 | 11 | 11 | | | | | | 58 |
| Manteca City | 3 | 5 | 5 | 1 | 3 | 5 | 4 | | | | | | 26 |
| Other Mutual Aid | 8 | 8 | 3 | 7 | 3 | 8 | 15 | | | | | | 52 |
| Total Alarms | 100 | 108 | 123 | 78 | 94 | 104 | 106 | | | | | | 713 |



Station 35

Lathrop City
 Manteca Rural
 Manteca City
 Other Mutual Aid
 Total Alarms

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|-----|-----|-----|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|------------|
| Lathrop City | | | | 32 | 29 | 26 | 65 | | | | | | 152 |
| Manteca Rural | | | | 0 | 7 | 3 | 6 | | | | | | 16 |
| Manteca City | | | | 1 | 0 | 0 | 1 | | | | | | 2 |
| Other Mutual Aid | | | | 3 | 1 | 2 | 14 | | | | | | 20 |
| Total Alarms | | | | 36 | 37 | 31 | 86 | | | | | | 190 |

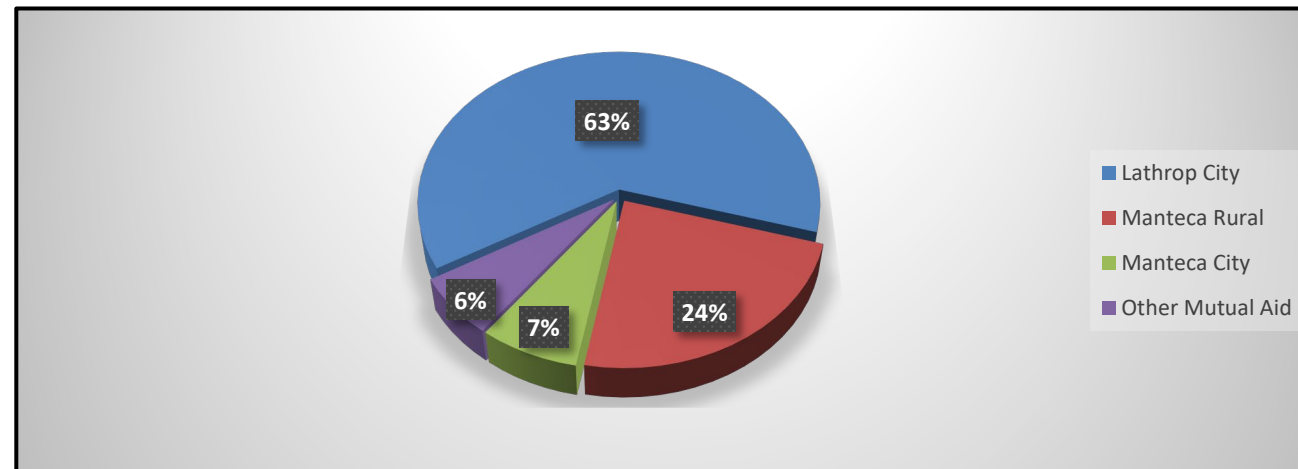


**Responses per District
 by Station Totals**

LMFD

Lathrop City
 Manteca Rural
 Manteca City
 Other Mutual Aid
 Total Alarms

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|-------------|
| Lathrop City | 165 | 174 | 230 | 174 | 209 | 216 | 234 | 0 | 0 | 0 | 0 | 0 | 1402 |
| Manteca Rural | 70 | 62 | 67 | 64 | 75 | 90 | 96 | 0 | 0 | 0 | 0 | 0 | 524 |
| Manteca City | 24 | 24 | 17 | 20 | 25 | 32 | 22 | 0 | 0 | 0 | 0 | 0 | 164 |
| Other Mutual Aid | 16 | 13 | 10 | 25 | 15 | 19 | 45 | 0 | 0 | 0 | 0 | 0 | 143 |
| Total Alarms | 275 | 273 | 324 | 283 | 324 | 357 | 397 | 0 | 0 | 0 | 0 | 0 | 2233 |



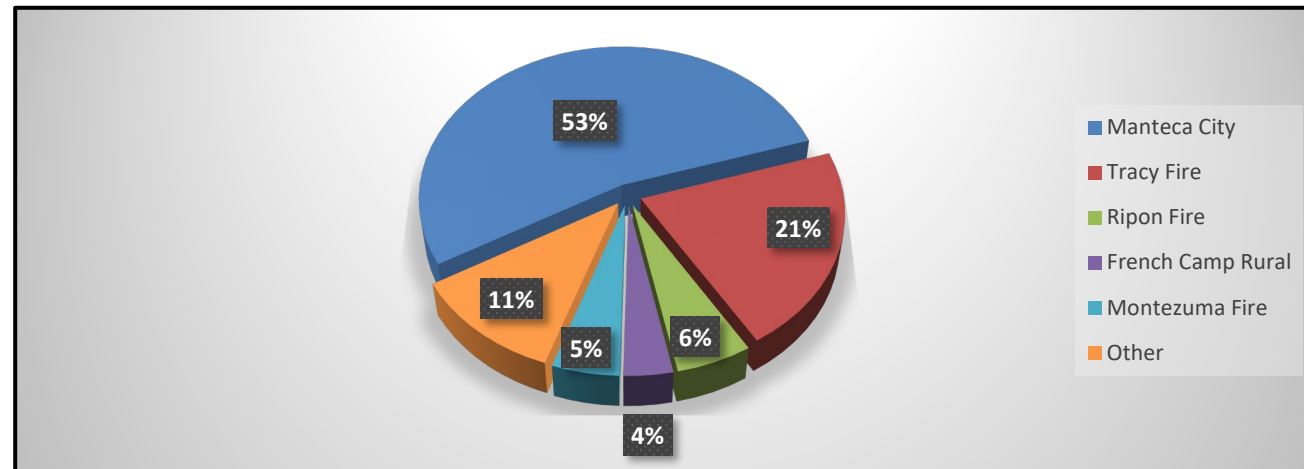
Mutual Aid Summary

Water Rescue

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------|----------|----------|----------|-----------|----------|----------|----------|-----|------|-----|-----|-----|-----------|
| LMFD | 0 | 1 | 0 | 1 | 0 | 1 | 1 | | | | | | 4 |
| Stockton | 2 | 1 | 2 | 6 | 2 | 1 | 2 | | | | | | 16 |
| Other SJ County Areas | 2 | 0 | 1 | 4 | 1 | 1 | 3 | | | | | | 12 |
| Total Responses | 4 | 2 | 3 | 11 | 3 | 3 | 6 | | | | | | 32 |

Total Given To

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|------------|
| Manteca City | 24 | 24 | 17 | 20 | 25 | 32 | 22 | | | | | | 164 |
| Tracy Fire | 6 | 4 | 3 | 9 | 4 | 8 | 31 | | | | | | 65 |
| Ripon Fire | 1 | 4 | 2 | 2 | 1 | 3 | 4 | | | | | | 17 |
| French Camp Rural | 1 | 2 | 0 | 3 | 1 | 3 | 1 | | | | | | 11 |
| Montezuma Fire | 3 | 0 | 1 | 1 | 4 | 4 | 2 | | | | | | 15 |
| Other | 5 | 3 | 4 | 10 | 5 | 1 | 7 | | | | | | 35 |
| Total Aid Given | 40 | 37 | 27 | 45 | 40 | 51 | 67 | | | | | | 307 |

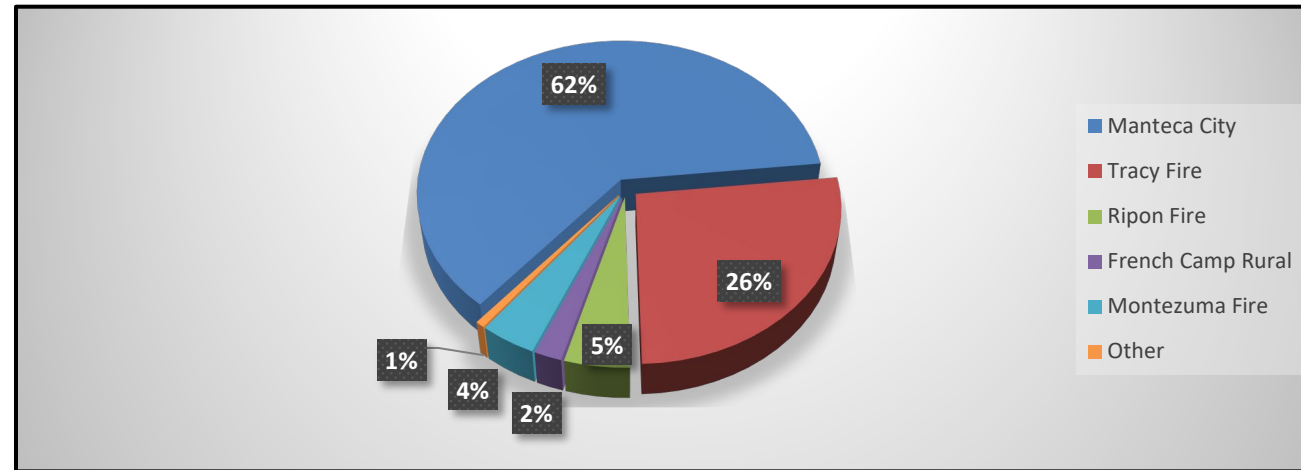


Mutual Aid Summary

Total Received

Manteca City
 Tracy Fire
 Ripon Fire
 French Camp Rural
 Montezuma Fire
 Other
 Total Aid Received

| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD |
|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----|------|-----|-----|-----|------------|
| Manteca City | 6 | 7 | 11 | 10 | 15 | 24 | 19 | | | | | | 92 |
| Tracy Fire | 2 | 6 | 4 | 6 | 1 | 6 | 14 | | | | | | 39 |
| Ripon Fire | 1 | 1 | 0 | 1 | 2 | 1 | 1 | | | | | | 7 |
| French Camp Rural | 0 | 2 | 1 | 0 | 0 | 0 | 0 | | | | | | 3 |
| Montezuma Fire | 1 | 0 | 3 | 0 | 0 | 0 | 2 | | | | | | 6 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | | | | | 1 |
| Total Aid Received | 10 | 16 | 19 | 17 | 18 | 31 | 37 | | | | | | 148 |



County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|------------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| Fund Balance - Beginning of the Fiscal Year | - | - | 2,493,694.80 |
| Revenues | | | |
| REVENUES-GENERAL | - | - | - |
| TAXES | - | - | - |
| 4204000900 LICENSE/PERMITS-FIRE | 9,443.75 | 9,443.75 | 9,443.75 |
| LICENSES, PERMITS, FRANCHISES | 9,443.75 | 9,443.75 | 9,443.75 |
| FINES, FORFEITURES, PENALTIES | - | - | - |
| 4400000000 INTEREST INCOME | 14,550.00 | 14,550.00 | 14,550.00 |
| 4410023700 RENT MDA | 3,000.00 | 3,000.00 | 3,000.00 |
| 4410041550 RENT - TOWER | 4,807.06 | 4,807.06 | 4,807.06 |
| USE OF MONEY AND PROPERTY | 22,357.06 | 22,357.06 | 22,357.06 |
| INTERGOVERNMENTAL REVENUES | - | - | - |
| 4625103000 PLAN CHECK FEE REV | 22,272.00 | 22,272.00 | 22,272.00 |
| 4630210100 MITIGATION FEES | 26,502.31 | 26,502.31 | 26,502.31 |
| CHARGES FOR SERVICES | 48,774.31 | 48,774.31 | 48,774.31 |
| 4702008000 PRIVATE PARTIES CONT-DONATION | 20.00 | 20.00 | 20.00 |
| 4711100070 REPORT REQUESTS | 405.00 | 405.00 | 405.00 |
| MISCELLANOUS REVENUES | 425.00 | 425.00 | 425.00 |
| TRANSFERS IN | - | - | - |
| OTHER FINANCING SOURCES | - | - | - |
| 4820700000 INSUR PREM-RETIRES | 4,278.82 | 4,278.82 | 4,278.82 |
| SELF INS FUND SPECIAL REVENUES | 4,278.82 | 4,278.82 | 4,278.82 |
| MP-TEL-RADIO ISF REVENUES | - | - | - |
| SOLID WASTE SPECIAL REVENUES | - | - | - |
| HOSPITAL SPECIAL REVENUES | - | - | - |
| AIRPORT SPECIAL REVENUES | - | - | - |
| RETIREMENT FUND SPECIAL REV | - | - | - |
| AGENCY FUNDS - DEPOSITS | - | - | - |
| Total Revenues | 85,278.94 | 85,278.94 | 85,278.94 |

Expenditures

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

| | Activities for : | | Balance |
|---|-------------------|-------------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| 6001000000 SALARIES & WAGES-REGULAR | 263,568.37 | 263,568.37 | 263,568.37 |
| 6001210000 ADMINISTRATION BENEFITS | 25,005.00 | 25,005.00 | 25,005.00 |
| 6002000000 SALARIES-EXTRA HELP | 6,300.00 | 6,300.00 | 6,300.00 |
| 6003000000 SALARIES-OVERTIME | 119,036.39 | 119,036.39 | 119,036.39 |
| SALARIES | 413,909.76 | 413,909.76 | 413,909.76 |
| 6010300000 OTHER EMP BENEFITS-UNIFORM | 40,500.00 | 40,500.00 | 40,500.00 |
| 6020000000 RETIREMENT-EMPLOYER SHARE | 240,894.15 | 240,894.15 | 240,894.15 |
| 6030000000 SOCIAL SECURITY-OASDI | 24,782.96 | 24,782.96 | 24,782.96 |
| 6030100000 SOCIAL SECURITY-MEDICARE | 5,796.01 | 5,796.01 | 5,796.01 |
| 6050000000 HEALTH INSURANCE | 88,380.07 | 88,380.07 | 88,380.07 |
| 6091000000 SAL & BENEFITS -SD | 461.58 | 461.58 | 461.58 |
| FRINGE BENEFITS | 400,814.77 | 400,814.77 | 400,814.77 |
| Total Salaries and Benefits | 814,724.53 | 814,724.53 | 814,724.53 |
| 6201000000 OFFICE EXPENSE-GENERAL | 485.15 | 485.15 | 485.15 |
| 6206000000 COMMUNICATIONS | 4,459.80 | 4,459.80 | 4,459.80 |
| 6209000000 MEMBERSHIPS | 155.62 | 155.62 | 155.62 |
| 6211000000 MAINTENANCE-EQUIPMENT | 16,611.56 | 16,611.56 | 16,611.56 |
| 6211000100 RADIO MAINTENANCE | 18.88 | 18.88 | 18.88 |
| 6211000400 FUEL | 10,590.62 | 10,590.62 | 10,590.62 |
| 6211000500 TIRES & TUBES | 37.00 | 37.00 | 37.00 |
| 6221000000 PROFESSIONALSVS | 16,143.85 | 16,143.85 | 16,143.85 |
| 6221010100 DISPATCHING | 12,553.60 | 12,553.60 | 12,553.60 |
| 6223000000 PUBLICATIONS & LEGAL NOTICES | 180.00 | 180.00 | 180.00 |
| 6226005300 PHYSICAL EXAMINATIONS | 1,184.75 | 1,184.75 | 1,184.75 |
| 6226008800 FIRE FIGHTER PHYSICALS & SHOTS | 1,665.00 | 1,665.00 | 1,665.00 |
| 6226010300 DIRECTORS EXPENSES | 1,250.00 | 1,250.00 | 1,250.00 |
| 6226010400 FIRE PREVENTION | 464.25 | 464.25 | 464.25 |
| 6226010700 PUBLIC RELATIONS & TRAINING | 5,984.43 | 5,984.43 | 5,984.43 |
| 6226011000 FIRE FIGHTING SUPPLIES | 652.51 | 652.51 | 652.51 |
| 6232005100 INSURANCE-COMPENSATION | 67,805.00 | 67,805.00 | 67,805.00 |
| 6236005330 INSURANCE-FIRE & LIABILITY | 18,809.00 | 18,809.00 | 18,809.00 |
| 6240010200 FIREFIGHTERS PPE & UNIFORMS | 268.12 | 268.12 | 268.12 |
| 6246000000 HOUSEHOLD EXPENSE | 1,980.23 | 1,980.23 | 1,980.23 |
| 6249000000 UTILITIES | 16,970.39 | 16,970.39 | 16,970.39 |
| 6255050100 MEDICAL SUPPLIES | 1,854.43 | 1,854.43 | 1,854.43 |
| 6260000000 MAINT-STRUCTURE & GROUND | 4,378.08 | 4,378.08 | 4,378.08 |
| SERVICES AND SUPPLIES-TOTAL | 184,502.27 | 184,502.27 | 184,502.27 |
| OTHER CHARGES | - | - | - |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

| | Activities for : | | Balance |
|--------------------------------|---------------------|---------------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| OTHER FINANCING USES | - | - | - |
| CAPITAL EXPENDITURES | - | - | - |
| COST REIMBURSEMENTS | - | - | - |
| TRANSFERS OUT | - | - | - |
| PROVISION FOR CONTINGENCY | - | - | - |
| LOAN TO OTHER FUNDS | - | - | - |
| CLEARING ACCOUNTS | - | - | - |
| PUBLIC WORKS PROJECT EXP | - | - | - |
| LIABILITY INSURANCE ISF EXP | - | - | - |
| MEDICAL & DENTAL INSUR ISF EXP | - | - | - |
| RETIREMENT FUND EXP | - | - | - |
| AGENCY FUND DISBURSEMENT | - | - | - |
| Total Expenditures | 999,226.80 | 999,226.80 | 999,226.80 |
| Net Changes | (913,947.86) | (913,947.86) | (913,947.86) |

Fund Balance - At the end of the Period **1,579,746.94**

FOR INFORMATION ONLY

| | |
|--|--------------|
| Voucher/AP payables | (103,901.80) |
| Receivables | - |
| Inventories | - |
| Pre-paid Expenses | - |
| Cash- 1111000000 CASH IN BANK-TREASURY | 1,505,662.15 |
| Cash 1111010000 OUTSTANDING WARRANTS | (29,817.01) |
| Auditor's Cash | 1,475,845.14 |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49081-LATHROP-MTCA FIRE - MEASURE C

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|-----------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| Fund Balance - Beginning of the Fiscal Year | - | - | 1,822,951.41 |
| Revenues | | | |
| REVENUES-GENERAL | - | - | - |
| TAXES | - | - | - |
| LICENSES, PERMITS, FRANCHISES | - | - | - |
| FINES, FORFEITURES, PENALTIES | - | - | - |
| 4400000000 INTEREST INCOME | 9,461.00 | 9,461.00 | 9,461.00 |
| USE OF MONEY AND PROPERTY | 9,461.00 | 9,461.00 | 9,461.00 |
| INTERGOVERNMENTAL REVENUES | - | - | - |
| CHARGES FOR SERVICES | - | - | - |
| MISCELLANOUS REVENUES | - | - | - |
| TRANSFERS IN | - | - | - |
| OTHER FINANCING SOURCES | - | - | - |
| SELF INS FUND SPECIAL REVENUES | - | - | - |
| MP-TEL-RADIO ISF REVENUES | - | - | - |
| SOLID WASTE SPECIAL REVENUES | - | - | - |
| HOSPITAL SPECIAL REVENUES | - | - | - |
| AIRPORT SPECIAL REVENUES | - | - | - |
| RETIREMENT FUND SPECIAL REV | - | - | - |
| AGENCY FUNDS - DEPOSITS | - | - | - |
| Total Revenues | 9,461.00 | 9,461.00 | 9,461.00 |
| Expenditures | | | |
| SALARIES | - | - | - |
| FRINGE BENEFITS | - | - | - |
| Total Salaries and Benefits | - | - | - |
| SERVICES AND SUPPLIES-TOTAL | - | - | - |
| OTHER CHARGES | - | - | - |
| OTHER FINANCING USES | - | - | - |
| CAPITAL EXPENDITURES | - | - | - |
| COST REIMBURSEMENTS | - | - | - |
| TRANSFERS OUT | - | - | - |
| PROVISION FOR CONTINGENCY | - | - | - |
| LOAN TO OTHER FUNDS | - | - | - |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49081-LATHROP-MTCA FIRE - MEASURE C

Report: 13-D3

| | Activities for : | | Balance |
|--------------------------------|------------------|--------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| CLEARING ACCOUNTS | - | - | - |
| PUBLIC WORKS PROJECT EXP | - | - | - |
| LIABILITY INSURANCE ISF EXP | - | - | - |
| MEDICAL & DENTAL INSUR ISF EXP | - | - | - |
| RETIREMENT FUND EXP | - | - | - |
| AGENCY FUND DISBURSEMENT | - | - | - |
| Total Expenditures | - | - | - |
| Net Changes | 9,461.00 | 9,461.00 | 9,461.00 |

Fund Balance - At the end of the Period 1,832,412.41

FOR INFORMATION ONLY

| | |
|--|----------------------------|
| Voucher/AP payables | - |
| Receivables | - |
| Inventories | - |
| Pre-paid Expenses | - |
| Cash- 1111000000 CASH IN BANK-TREASURY | 1,832,412.41 |
| Cash 1111010000 OUTSTANDING WARRANTS | - |
| Auditor's Cash | <u><u>1,832,412.41</u></u> |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49083-LATHROP-MTCA FIRE -DEVELOPMENT

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|--------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| Fund Balance - Beginning of the Fiscal Year | - | - | 783.49 |
| Revenues | | | |
| REVENUES-GENERAL | - | - | - |
| TAXES | - | - | - |
| LICENSES, PERMITS, FRANCHISES | - | - | - |
| FINES, FORFEITURES, PENALTIES | - | - | - |
| 4400000000 INTEREST INCOME | 4.00 | 4.00 | 4.00 |
| USE OF MONEY AND PROPERTY | 4.00 | 4.00 | 4.00 |
| INTERGOVERNMENTAL REVENUES | - | - | - |
| CHARGES FOR SERVICES | - | - | - |
| MISCELLANOUS REVENUES | - | - | - |
| TRANSFERS IN | - | - | - |
| OTHER FINANCING SOURCES | - | - | - |
| SELF INS FUND SPECIAL REVENUES | - | - | - |
| MP-TEL-RADIO ISF REVENUES | - | - | - |
| SOLID WASTE SPECIAL REVENUES | - | - | - |
| HOSPITAL SPECIAL REVENUES | - | - | - |
| AIRPORT SPECIAL REVENUES | - | - | - |
| RETIREMENT FUND SPECIAL REV | - | - | - |
| AGENCY FUNDS - DEPOSITS | - | - | - |
| Total Revenues | 4.00 | 4.00 | 4.00 |
| Expenditures | | | |
| SALARIES | - | - | - |
| FRINGE BENEFITS | - | - | - |
| Total Salaries and Benefits | - | - | - |
| SERVICES AND SUPPLIES-TOTAL | - | - | - |
| OTHER CHARGES | - | - | - |
| OTHER FINANCING USES | - | - | - |
| CAPITAL EXPENDITURES | - | - | - |
| COST REIMBURSEMENTS | - | - | - |
| TRANSFERS OUT | - | - | - |
| PROVISION FOR CONTINGENCY | - | - | - |
| LOAN TO OTHER FUNDS | - | - | - |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49083-LATHROP-MTCA FIRE -DEVELOPMENT

Report: 13-D3

| | Activities for : | | Balance |
|--------------------------------|------------------|--------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| CLEARING ACCOUNTS | - | - | - |
| PUBLIC WORKS PROJECT EXP | - | - | - |
| LIABILITY INSURANCE ISF EXP | - | - | - |
| MEDICAL & DENTAL INSUR ISF EXP | - | - | - |
| RETIREMENT FUND EXP | - | - | - |
| AGENCY FUND DISBURSEMENT | - | - | - |
| Total Expenditures | - | - | - |
| | | | |
| Net Changes | 4.00 | 4.00 | 4.00 |

Fund Balance - At the end of the Period 787.49

FOR INFORMATION ONLY

| | |
|--|----------------------|
| Voucher/AP payables | - |
| Receivables | - |
| Inventories | - |
| Pre-paid Expenses | - |
| Cash- 1111000000 CASH IN BANK-TREASURY | 787.49 |
| Cash 1111010000 OUTSTANDING WARRANTS | - |
| Auditor's Cash | <u><u>787.49</u></u> |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49090-LATHROP-MANTECA FIRE FACILITY

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|------------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| Fund Balance - Beginning of the Fiscal Year | - | - | 1,785,912.97 |
| Revenues | | | |
| REVENUES-GENERAL | - | - | - |
| TAXES | - | - | - |
| LICENSES, PERMITS, FRANCHISES | - | - | - |
| FINES, FORFEITURES, PENALTIES | - | - | - |
| 4400000000 INTEREST INCOME | 9,332.00 | 9,332.00 | 9,332.00 |
| USE OF MONEY AND PROPERTY | 9,332.00 | 9,332.00 | 9,332.00 |
| INTERGOVERNMENTAL REVENUES | - | - | - |
| 4630600000 IMPACT MITIGATION FEE-PRIVATE | 54,968.11 | 54,968.11 | 54,968.11 |
| CHARGES FOR SERVICES | 54,968.11 | 54,968.11 | 54,968.11 |
| MISCELLANOUS REVENUES | - | - | - |
| TRANSFERS IN | - | - | - |
| OTHER FINANCING SOURCES | - | - | - |
| SELF INS FUND SPECIAL REVENUES | - | - | - |
| MP-TEL-RADIO ISF REVENUES | - | - | - |
| SOLID WASTE SPECIAL REVENUES | - | - | - |
| HOSPITAL SPECIAL REVENUES | - | - | - |
| AIRPORT SPECIAL REVENUES | - | - | - |
| RETIREMENT FUND SPECIAL REV | - | - | - |
| AGENCY FUNDS - DEPOSITS | - | - | - |
| Total Revenues | 64,300.11 | 64,300.11 | 64,300.11 |
| Expenditures | | | |
| SALARIES | - | - | - |
| FRINGE BENEFITS | - | - | - |
| Total Salaries and Benefits | - | - | - |
| 6201000000 OFFICE EXPENSE-GENERAL | 6,661.10 | 6,661.10 | 6,661.10 |
| 6211000000 MAINTENANCE-EQUIPMENT | 1,505.74 | 1,505.74 | 1,505.74 |
| 6226010400 FIRE PREVENTION | 3,164.78 | 3,164.78 | 3,164.78 |
| 6226010700 PUBLIC RELATIONS & TRAINING | 8,972.12 | 8,972.12 | 8,972.12 |
| 6226011000 FIRE FIGHTING SUPPLIES | 4,538.64 | 4,538.64 | 4,538.64 |
| 6260000000 MAINT-STRUCTURE & GROUND | 2,081.23 | 2,081.23 | 2,081.23 |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49090-LATHROP-MANTECA FIRE FACILITY

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|--------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| SERVICES AND SUPPLIES-TOTAL | 26,923.61 | 26,923.61 | 26,923.61 |
| OTHER CHARGES | - | - | - |
| OTHER FINANCING USES | - | - | - |
| 6451000000 EQUIPMENT | 791.01 | 791.01 | 791.01 |
| CAPITAL EXPENDITURES | 791.01 | 791.01 | 791.01 |
| COST REIMBURSEMENTS | - | - | - |
| TRANSFERS OUT | - | - | - |
| PROVISION FOR CONTINGENCY | - | - | - |
| LOAN TO OTHER FUNDS | - | - | - |
| CLEARING ACCOUNTS | - | - | - |
| PUBLIC WORKS PROJECT EXP | - | - | - |
| LIABILITY INSURANCE ISF EXP | - | - | - |
| MEDICAL & DENTAL INSUR ISF EXP | - | - | - |
| RETIREMENT FUND EXP | - | - | - |
| AGENCY FUND DISBURSEMENT | - | - | - |
| Total Expenditures | 27,714.62 | 27,714.62 | 27,714.62 |
| Net Changes | 36,585.49 | 36,585.49 | 36,585.49 |
| Fund Balance - At the end of the Period | | | 1,822,498.46 |

FOR INFORMATION ONLY

| | |
|--|--------------|
| Voucher/AP payables | 104,091.84 |
| Receivables | - |
| Inventories | - |
| Pre-paid Expenses | - |
| Cash- 1111000000 CASH IN BANK-TREASURY | 1,935,282.24 |
| Cash 1111010000 OUTSTANDING WARRANTS | (8,691.94) |
| Auditor's Cash | 1,926,590.30 |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49091-LATHROP-MNTCA FIRE PRO-CAP OUT

Report: 13-D3

| | Activities for : | | Balance |
|--|------------------|-----------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| Fund Balance - Beginning of the Fiscal Year | - | - | 499,143.34 |
| Revenues | | | |
| REVENUES-GENERAL | - | - | - |
| TAXES | - | - | - |
| LICENSES, PERMITS, FRANCHISES | - | - | - |
| FINES, FORFEITURES, PENALTIES | - | - | - |
| 4400000000 INTEREST INCOME | 2,389.00 | 2,389.00 | 2,389.00 |
| USE OF MONEY AND PROPERTY | 2,389.00 | 2,389.00 | 2,389.00 |
| INTERGOVERNMENTAL REVENUES | - | - | - |
| CHARGES FOR SERVICES | - | - | - |
| MISCELLANOUS REVENUES | - | - | - |
| TRANSFERS IN | - | - | - |
| OTHER FINANCING SOURCES | - | - | - |
| SELF INS FUND SPECIAL REVENUES | - | - | - |
| MP-TEL-RADIO ISF REVENUES | - | - | - |
| SOLID WASTE SPECIAL REVENUES | - | - | - |
| HOSPITAL SPECIAL REVENUES | - | - | - |
| AIRPORT SPECIAL REVENUES | - | - | - |
| RETIREMENT FUND SPECIAL REV | - | - | - |
| AGENCY FUNDS - DEPOSITS | - | - | - |
| Total Revenues | 2,389.00 | 2,389.00 | 2,389.00 |
| Expenditures | | | |
| SALARIES | - | - | - |
| FRINGE BENEFITS | - | - | - |
| Total Salaries and Benefits | - | - | - |
| 6260000000 MAINT-STRUCTURE & GROUND | 6,520.00 | 6,520.00 | 6,520.00 |
| SERVICES AND SUPPLIES-TOTAL | 6,520.00 | 6,520.00 | 6,520.00 |
| OTHER CHARGES | - | - | - |
| OTHER FINANCING USES | - | - | - |
| CAPITAL EXPENDITURES | - | - | - |
| COST REIMBURSEMENTS | - | - | - |
| TRANSFERS OUT | - | - | - |

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of July 31, 2019
49091-LATHROP-MNTCA FIRE PRO-CAP OUT

Report: 13-D3

| | Activities for : | | Balance |
|--|-------------------|-------------------|---------------------|
| | Current Month | Year to Date | As of July 31, 2019 |
| PROVISION FOR CONTINGENCY | - | - | - |
| LOAN TO OTHER FUNDS | - | - | - |
| CLEARING ACCOUNTS | - | - | - |
| PUBLIC WORKS PROJECT EXP | - | - | - |
| LIABILITY INSURANCE ISF EXP | - | - | - |
| MEDICAL & DENTAL INSUR ISF EXP | - | - | - |
| RETIREMENT FUND EXP | - | - | - |
| AGENCY FUND DISBURSEMENT | - | - | - |
| Total Expenditures | 6,520.00 | 6,520.00 | 6,520.00 |
| Net Changes | (4,131.00) | (4,131.00) | (4,131.00) |
| Fund Balance - At the end of the Period | | | 495,012.34 |

FOR INFORMATION ONLY

| | | | |
|--|--|--|------------|
| Voucher/AP payables | | | (190.04) |
| Receivables | | | - |
| Inventories | | | - |
| Pre-paid Expenses | | | - |
| Cash- 1111000000 CASH IN BANK-TREASURY | | | 494,822.30 |
| Cash 1111010000 OUTSTANDING WARRANTS | | | - |
| Auditor's Cash | | | 494,822.30 |



Lathrop-Manteca Fire Protection District

19001 Somerston Parkway, Lathrop, CA 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

APPLICATION FOR APPOINTMENT TO THE LATHROP – MANTECA FIRE BOARD

THIS IS A PUBLIC RECORD SUBJECT TO DISCLOSURE

Name of Applicant: _____

Residence Street Address: _____ City: _____ State: _____

Mailing Address: _____ City: _____ State: _____

Primary Phone Number: _____ Alternate Phone Number: _____

E-Mail Address: _____

Are you a registered voter at the residence listed above? YES NO

Number of years residing in District: _____ Occupation: _____

Why are you interested in becoming a Fire Board member?

What do you see as the basic purpose of a Fire District?

What is the role of the Fire Board in the fulfillment of that purpose?

Do you have any goals you'd like to see the District achieve?

Candidates Signature: _____ Date: _____

The mission of the Lathrop – Manteca Fire District is to protect life and property, through efficient and dedicated response to the emergency needs of our community, delivered with care, skill and compassion to all who need our aid!

Lathrop-Manteca Fire District Approve and Adopt Policy #0.60 Conflict of Interest Policy

1

LMFD BOARD MEETING

ITEM 9.2.

8/15/2019



SUMMARY

2

- The purpose of Policy #0.60 *Conflict of Interest Policy*, is to provide guidance and order to the necessary disclosure of assets, income and business positions of designated District officials and employees.
- The policy clearly outlines and designates which positions require disclosures.

SUMMARY

3

- The policy also outlines the different categories of disclosures and the appropriate forms one must fill out.
- By implementing this policy, it will help maintain a uniform process of identifying individuals who must disclose and the documents required.

Staff Recommendation

4

- Staff recommends the Board approve and adopt governance Policy : #0.60 Conflict of Interest Policy

Fiscal Impact:

None.

Questions?

5

0.60 Conflict of Interest Policy

Effective:

Lathrop Manteca Fire Protection District Conflict of Interest Code Disclosure Policy

PURPOSE

The purpose of this Conflict of Interest Code is to provide for the disclosure of assets, income and business positions of designated District officials and employees which may be materially affected by their official actions, so that the District and the public may be aware of potential conflicts of interest.

SCOPE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to promulgate and adopt conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's conflict of interest code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

POLICY

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference.

This regulation and attached Appendix 1 designating positions and establishing disclosure categories shall constitute the conflict of interest code of the Lathrop Manteca Fire Protection District (District).

Individuals holding designated positions shall file their statements of economic interests with the Secretary of the District, who shall be the official filing officer, and who will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). All statements will be retained by the District.

As provided in Government Code Section 82011, the code reviewing body is the San Joaquin County Board of Supervisors.

APPENDIX 1

LIST OF DESIGNATED OFFICIALS AND EMPLOYEES AND DISCLOSURE CATEGORIES FOR CONFLICT OF INTEREST CODE

Each person holding any position listed below must file statements disclosing the kinds of financial interest shown for the official's or employee's position. Statements must be filed at the times and on the forms prescribed by law. Failure to file statements on time may result in penalties including but not limited to fines.

| Designated Positions | Disclosure Category |
|------------------------------------|---------------------|
| Board Members | 1 |
| District Legal Counsel | 1 |
| Fire Chief | 1 |
| Battalion Chief | 1 |
| Executive Assistant/Clerk of Board | 1 |

DESCRIPTION OF DISCLOSURE CATEGORIES

Category 1. Investments

A designated official or employee assigned to Category 1 is required to disclose investments that may be materially affected by any decision made or participated in by the designated official or employee. The official or employee should complete the appropriate schedules of Form 700 for investments.

Category 2. Interests in Real Property

A designated official or employee assigned to Category 2 is required to disclose interests in real property that may be materially affected by any decision made or participated in by the designated official or employee. The official or employee should complete the appropriate schedule of Form 700 for interests in real property.

Category 3. Income

A designated official or employee assigned to Category 3 is required to disclose income that may be materially affected by any decision made or participated in by the designated official or employee. The official or employee should complete the appropriate schedules of Form 700 for income.

Category 4. Business Positions

A designated official or employee assigned to Category 4 is required to disclose any business entity in which the designated official or employee is a director, officer, partner, trustee, official or employee or holds any position of management that may be materially affected by any decision made or participated in by the designated official or employee. The employee should complete the appropriate schedules of Form 700 for business positions.