



Lathrop-Manteca Fire Protection District

800 East 'J' Street, Lathrop, California 95330

• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

May 16, 2019
Regular Board Meeting
7:00 P.M.

Meeting Location: **Lathrop City Hall,
390 Towne Centre
Lathrop, CA 95330**

A*G*E*N*D*A

1. CALL TO ORDER
2. CLOSED SESSION: *None*
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE
5. DECLARATION OF CONFLICT OF INTEREST
6. PRESENTATIONS: *None*



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7. PUBLIC COMMENTS

Persons who wish to speak to the Board regarding an item that is not on tonight's agenda, or wish to ask the Board to pull an item from the Consent Calendar may do so at this time.

Please submit the Public Comment form to the Board Secretary prior to the commencement of the Board Meeting. When called upon, please come to the podium, state your name and address, and limit your remarks to five (5) minutes.

Please be aware the California Government Code prohibits the Board from taking any immediate action on an item which does not appear on the agenda, unless the item meets stringent statutory requirements. However, your concerns can be referred to the Staff for review and reported back to the Board at a later date.

Comments on agenda items, including items pulled from the Consent Calendar, will be allowed at this time or when they are being considered by the Board.

NO PERSONAL ATTACKS WILL BE PERMITTED

8. CONSENT ITEMS:

- 8.1. April 18, 2019 Regular Board Meeting Minutes
- 8.2. Monthly Register of Warrants
- 8.3. Receive and file April, 2019 Incident and Training Report
- 8.4. Receive and file Monthly / Year-to-Date Budget Report

9. SCHEDULED ITEMS

- 9.1. Approve Pre-Annexation Agreement with Beneto Family Trust
- 9.2. Governance Policies Adoption: #0.17 Infrastructure Replacement Policy, #0.18 Draft LMFD Training Room Reservations, and #0.19 Reimbursement of Training and Travel Expenses Policy.



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10. INFORMATIONAL ITEMS:

10.1. Update on Brush #35

10.2. CHIEF'S REPORT

- a. Update on Station #31 / Battalion Quarters Remodel
- b. Behind the Fire LMFD "Breakfast with the Firefighters" – May 18th
- c. Update on SB438

10.3. Chief's Update of District's Goals and Objectives

- a. Strategic Operational Objective Planning (S.O.O.P) Goals List
 - i. Formally establish clearly defined governance policies
 - Retained Management Advisory Services (MAS) for development of current governance policies
 - Governance policies presented to Board
 - ii. Provide a pathway to good governance certification
 - Received recognition of good governance from CSDA-SDLF
 - Approve purchase of tablets to retain and provide access to governance documents
 - Provided schedules to the Fire Board for upcoming CSDA courses.
 - iii. Engage the community to support and provide volunteer service to enhance our mission
 - Conducted "Sidewalk CPR" at Target and Save-Mart
 - Added members to our C.E.R.T. program
 - Conducted Open Houses
 - Conducted Infant and Child CPR Workshops
 - iv. Begin to lay a foundation for regional training
 - Certified one instructor for Low Angle Rope Rescue Operational (LARRO) who can now teach in house State-Certified classes.
 - Identified instructor candidates to receive certification in Rescue Systems 1 (RS1) and Trench Training



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11. BOARD COMMENTS / REFERRALS

12. ADJOURNMENT

Meeting adjourned to the next Regular Board Meeting scheduled for June 20, 2019, 7:00 p.m. at 390 Towne Centre Road, Lathrop, CA.

Dated: 05/09/2019

Gene Neely
Fire Chief / Board Secretary

This agenda was posted at the following locations: website: www.lmfire.org, Fire Stations 31, 32, 33, 34, and 35.

Note: A copy of the information packet for Board Members in preparation of this meeting is available for public view at: Administration Office, 19001 Somerston Parkway, Lathrop, California

**IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CALL (209) 941-5103.
NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE FIRE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. [28
CFR 35.102-35.104 ADA TITLE II]**



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April 18, 2019
Regular Board Meeting
7:00 P.M.

Meeting Location: **Lathrop City Hall,
390 Towne Centre
Lathrop, CA 95330**

MINUTES

1. **CALL TO ORDER:** 7:01 p.m.

2. **CLOSED SESSION:** *None*

3. **ROLL CALL**

Present: Chairman John Gish, Vice-Chairman Mark Elliott, Director Gloryanna Rhodes, Director Tosh Ishihara, Director Jeremy Coe, and Fire Chief Gene Neely

Absent: None

4. **PLEDGE OF ALLEGIANCE**

5. **DECLARATION OF CONFLICT OF INTEREST:** None



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6. PRESENTATIONS:

6.1. Station Awards for Inspection of Apparatus and Fire Stations

Battalion Chief Craig Jones presented awards based on recent inspections of cleanliness and detail work on apparatus and Fire Stations. The award for Fire Station Inspection was presented to Station #32, and the award for Fire Apparatus was presented to Station #33. The Fire Chief and Board Directors congratulated and commended staff on their accomplishments.

7. PUBLIC COMMENTS: No requests

8. CONSENT ITEMS:

- 8.1. March 21, 2019 Regular Board Meeting Minutes
- 8.2. Monthly Register of Warrants
- 8.3. Receive and file March, 2019 Incident and Training Report
- 8.4. Receive and file Monthly / Year-to-Date Budget Report

Vice Chairman Elliott commented he had brief questions on Item 8.2. Monthly Register of Warrants – in regards to Firefighter Physicals and Shots. Chief Neely informed Vice Chairman Elliott we are unable to provide further information as this would be in violation of HIPAA/personnel rights. With no further questions.

Director Rhodes made a motion to approve the Consent Calendar Items 8.1., 8.2., 8.3., and 8.4.

Director Ishihara seconds the motion.

Roll call vote:

Ayes: Ishihara, Rhodes, Coe, Elliott and Gish

Noes: None

Abstain: None

Absent: None

9. SCHEDULED ITEMS:

- 9.1. Approve and Adopt Resolution #R-2019-02 transfer of funds from Measure C Account to General Fund for Fiscal Year 2018/2019 Budget



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Fire Chief Neely presented the item, seeking Board approval to move forward with the second of the fiscal year allotted Measure C revenue to transfer into the General Fund account.

Director Coe made a motion to Approve and Adopt Resolution #R-2019-02 transfer of funds from Measure C Account to General Fund for Fiscal Year 2018/2019 Budget.

Director Rhodes seconds the motion.

Roll call vote:

Ayes: Ishihara, Rhodes, Coe, Elliott and Gish

Noes: None

Abstain: None

Absent: None

9.2. Governance Policies Adoption: #0.16 Professional Consultants Selection Policy, #0.17 Infrastructure Replacement Policy, #0.21 Interfund Transfer Policy, #0.18 Draft LMF D Training – Community Room Reservations.

Fire Chief Neely presented this item. Policy #0.16 Professional Consultants Selection Policy, #0.17 Infrastructure Replacement Policy, #0.21 Interfund Transfer Policy had been presented to the Fire Board previously, the LMF D Training-Community Room Reservations policy was a draft for review/comment by the Board as Staff had been receiving multiple requests for the use of the room at Fire Station #35. As discussion amongst the Board ensued, the Board suggested the policy for Room Reservations should be reviewed by legal prior to adoption. Policy #0.17 was pulled due to not being available for review in the Director's packets, and will be brought back at a future meeting.

Director Coe made a motion to approve and adopt Policies #0.16 Professional Consultants Selection Policy, and #0.21 Interfund Transfer Policy.

Director Rhodes seconds the motion.

Roll call vote:

Ayes: Ishihara, Rhodes, Coe, Elliott and Gish

Noes: None

Abstain: None

Absent: None



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10. INFORMATIONAL ITEMS:

10.1. Schedule Strategic Operational Objective Planning Meeting, and Budget Study Session Meeting(s)

The Board Directors agreed to have the SWOT/Strategic Operational Objective Planning Meeting on Thursday May 9th at 2:00 p.m., and a Special Budget Study Session on Thursday, June 6th. Both at Fire Station #35.

10.2. CHIEF'S REPORT

a. Report from Grand Opening of Station 35

Chief Neely commented there was a great turnout for this event.

b. Behind the Fire LMFD "Breakfast with the Firefighters" – May 18th

10.3. Chief's Update of District's Goals and Objectives – No current update to Goals list.

a. Strategic Operational Objective Planning (S.O.O.P) Goals List

i. Formally establish clearly defined governance policies

- Retained Management Advisory Services (MAS) for development of current governance policies
- Draft governance policies presented to Board

ii. Provide a pathway to good governance certification

- Received recognition of good governance from CSDA-SDLF
- Approve purchase of tablets to retain and provide access to governance documents
- Provided schedules to the Fire Board for upcoming CSDA courses.

iii. Engage the community to support and provide volunteer service to enhance our mission

- Conducted "Sidewalk CPR" at Target and Save-Mart
- Added members to our C.E.R.T. program
- Conducted Open Houses
- Conducted Infant and Child CPR Workshops

iv. Begin to lay a foundation for regional training

- Certified one instructor for Low Angle Rope Rescue Operational (LARRO) who can now teach in house



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State-Certified classes.

- Identified instructor candidates to receive certification in Rescue Systems 1 (RS1) and Trench Training

11. BOARD COMMENTS / REFERRALS

Director Rhodes: commented that the Ribbon Cutting was amazing, and may have been within her top two of all time.

Vice-Chair Elliott: thanked Staff for making the Board Directors feel special, and guiding them to where they needed during the Ribbon Cutting Ceremony. Wished safety for all, and a Happy Easter.

Director Coe: commented on Social Media – great job.

Director Ishihara: thanked Battalion Chief Isham for a job well done with the E15 program at Lathrop High School.

Chairman Gish: commented on E15 as he got to sit with other dignitaries, he felt proud of our staff, equipment, and impressive comments that were being discussed.

12. ADJOURNMENT

Chairman Gish adjourned the meeting to the next Regular Board Meeting scheduled for May 16, 2019, 7:00 p.m. at 390 Towne Centre Road, Lathrop, CA.

7:56 p.m. adjournment


Becky Arriola
Executive Assistant / Board Clerk



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• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

Re: Department #4999000000

Date: May 1, 2019

Roll call vote of Board Members present for approval for payment authorization of \$195,758.71

Tosh Ishihara: _____

Gloryanna Rhodes: _____

Jeremy Coe: _____

Mark Elliott: _____

John Gish: _____

Gene Neely: _____

Roll Call:

Yes: _____

No: _____

Absent: _____

PLEASE CALL OUR OFFICE WHEN THE WARRANTS ARE READY.
WE WILL SEND SOMEONE TO PICK THEM UP.

THANK YOU!

LATHROP-MANTECA FIRE PROTECTION DISTRICT
(209) 941-5105



District

Lathrop-Manteca Fire Protection

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• (209) 941-5100 • Fax (209) 941-5115 • www.lmfire.org •

Re: Department #4999000000

Date: May 16, 2019

Roll call vote of Board Members present for approval for payment authorization of **\$ 115,518.00**

Tosh Ishihara: _____

Gloryanna Rhodes: _____

Jeremy Coe: _____

Mark Elliott: _____

John Gish: _____

Gene Neely: _____

Roll Call:

Yes: _____

No: _____

Absent: _____

**PLEASE CALL OUR OFFICE WHEN THE WARRANTS ARE READY.
WE WILL SEND SOMEONE TO PICK THEM UP.**

THANK YOU!

LATHROP-MANTECA FIRE PROTECTION DISTRICT
(209) 941-5105

**Lathrop-Manteca Fire Protection District
Warrants For May 2019
DRAFT**

Capital Outlay	Special Check Request			
Fire Facility Fee	New Warrant			
Measure C	Estimate			
Development Fund	Change to Warrant Amount			
Salaries & Wages - Regular				
49001-6001000000	Lathrop Manteca F/F Association	General Fund	March 2019 (Pay Period Ending 03/17/2019)	\$ 2,381.66
	Lathrop Manteca F/F Association	General Fund	March 2019 (Pay Period Ending 03/31/2019)	\$ 2,381.66
	American Fidelity	General Fund	Salaries - Regular	\$ 736.41
	American Fidelity	General Fund	Salaries - Regular (Flex)	\$ 1,399.98
				\$ 6,899.71
Salaries-Extra Help				
49001-6002000000				
	Amarante, Anthony	General Fund	Reserve	\$ 475.00
	Costa, Jordyn	General Fund	Reserve	\$ 775.00
	Davis, Drew	General Fund	Reserve	\$ 475.00
	Foster, Dylan	General Fund	Reserve	\$ 1,050.00
	Fuentes, Raymond	General Fund	Reserve	\$ 300.00
	Gonzalez, Vanessa	General Fund	Reserve	\$ 300.00
	Grant, Steve	General Fund	Reserve	\$ 100.00
	Julien, Dane	General Fund	Reserve	\$ 325.00
	Legasa, John	General Fund	Reserve	\$ 1,375.00
	Phillips, Rick	General Fund	Reserve	\$ 25.00
	Pulido, Jorge	General Fund	Reserve	\$ 325.00
	Ryan, Brenden	General Fund	Reserve	\$ 300.00
	Thomas, David	General Fund	Reserve	\$ 325.00
	Treat, Ryan	General Fund	Reserve	\$ 475.00
	Watrous, Trevor	General Fund	Reserve	\$ 325.00
	Whalen, Ryan	General Fund	Reserve	\$ 325.00
				\$ 7,275.00
Health Insurance				
49001-6050000000	CalPERS	General Fund	Health Insurance	\$ 81,356.25
	Sun Life Financial / Assurant	General Fund	Health Insurance	\$ 6,062.63
	Vision Service Plan	General Fund	Health Insurance	\$ 799.76
				\$ 88,218.64

Lathrop-Manteca Fire Protection District
Warrants For May 2019
*****DRAFT*****

Capital Outlay	Special Check Request			
Fire Facility Fee	New Warrant			
Measure C	Estimate			
Development Fund	Change to Warrant Amount			
Office Expense				
49001-6201000000	Us Bank	General Fund	Copier Lease	\$ 309.00
	Post Office	General Fund	Stamps	\$ 330.00
	Staples	General Fund	Office Supplies	\$ 530.14
49090-6201000000	CDW Government	Fire Facility	HP SB EliteDesk 800 (Station 35)	\$ 1,010.69
	Campbell Keller	Fire Facility	Office Furniture (Station 35)	\$ 14,066.82
	Campbell Keller	Fire Facility	Chairs (Station 35)	\$ 2,310.19
	Staples	Fire Facility	Office Supplies (Station 35)	\$ 663.13
				\$ 19,219.97
Communications				
49001-6206000000	Verizon	General Fund	Communications - (May 2019)	\$ 1,938.43
	City of Lathrop - Finance Dept.	General Fund	Communications (IT Service)	\$ 800.00
	Comcast	General Fund	Communications (Station 31)	\$ 238.33
	Comcast	General Fund	Communications (Station 34)	\$ 6.25
	Comcast	General Fund	Communications (Station 33)	\$ 34.09
	Directv	General Fund	Communications (Station 32)	\$ 47.57
	TelePacific Communications	General Fund	Communications	\$ 932.02
				\$ 3,996.69
Memberships				
49001-6209000000	National Fire Protection Association	General Fund	1 Year - Renewal Thru 06/07/2020	\$ 175.00
				\$ 175.00
Maintenance-Equipment				
49001-6211000000	TEC Equipment	General Fund	Transmission and Filter Service (E32)	\$ 636.04
	TEC Equipment	General Fund	Repair and Replace Lug Nuts (E31)	\$ 851.43
	O'Reilly Auto Parts	General Fund	Perimeter Light (WT31)	\$ 9.18
	O'Reilly Auto Parts	General Fund	Seatbelt (E36)	\$ 20.65
	Bill's Mower and Saw	General Fund	Air Filter (PPV Service)	\$ 17.01
	Bill's Mower and Saw	General Fund	Air Filter, Sparks Plugs, Motor Oil (PPV Service)	\$ 104.52
	Bill's Mower and Saw	General Fund	Air Filters, Sparks Plugs, Oil Filter (Yard Equipment Annual Service)	\$ 273.31
	FleetPride	General Fund	Battery (E36)	\$ 116.00
49090-6211000000	Lehr Auto Industries	Fire Facility	Install Emergency Lights and Radios (Vehicle 19-01)	\$ 6,011.47
	TEC Equipment	Fire Facility	Install Fuel AIM System (T31)	\$ 369.69
	TEC Equipment	Fire Facility	Install Fuel AIM System (E37)	\$ 348.25
				\$ 8,757.55

Lathrop-Manteca Fire Protection District
Warrants For May 2019
*****DRAFT*****

Capital Outlay	Special Check Request			
Fire Facility Fee	New Warrant			
Measure C	Estimate			
Development Fund	Change to Warrant Amount			
Radio Maintenance				
49001-6211000100	Silverado Avionics Inc.	General Fund	Replacement Batteries (All Apparatus)	\$ 639.62
				\$ 639.62
Fuel, Lube & Oil				
49001-6211000400	Stockton Petroleum	General Fund	Diesel (Station 31)	\$ 933.28
	Stockton Petroleum	General Fund	Diesel (Station 31)	\$ 407.27
	Stockton Petroleum	General Fund	Diesel (Station 31)	\$ 1,499.34
	Stockton Petroleum	General Fund	Diesel (Station 33)	\$ 841.48
	Stockton Petroleum	General Fund	Diesel (Station 35)	\$ 659.56
	Stockton Petroleum	General Fund	Gas (Station 35)	\$ 567.71
	Stockton Petroleum	General Fund	Gas (Station 35)	\$ 372.31
				\$ 5,280.95
Professional Services				
49001-6221000000	American Medical Response	General Fund	Meds Program - March 2019	\$ 138.00
	California Association of Employers	General Fund	Professional Services through August 31, 2019	\$ 573.75
	Solari, Nicole F.	General Fund	Audit Preparation (4/1/19 - 4/30/19)	\$ 4,075.00
49090-6221000000	NBS Government Finance Group	Fire Facility	Fire Facility Fee Update	\$ 5,812.50
				\$ 10,599.25
Professional Services_Legal				
49001-6221000000	Colantuono, Highsmith & Whatley	General Fund	Legal Services through April 30, 2019	\$ 1,362.00
				\$ 1,362.00
Dispatching				
49001-6221010100	San Joaquin County Regional Fire Dispatch Authority	General Fund	Dispatching - 2019	\$ 8,308.50
				\$ 8,308.50
Firefighter Physicals & Shots				
49001-6226008800	Co Occupational Medical Partners	General Fund	Firefighter Physicals & Shots	\$ 1,865.00
Directors Expenses				
49001-6226010300	Elliott, Mark	General Fund	Director Expense (April Meeting)	\$ 100.00
	Coe, Jeremy	General Fund	Director Expense (April Meeting)	\$ 100.00
	Gish, John	General Fund	Director Expense (April Meeting)	\$ 100.00
	Rhodes, Gloryanna	General Fund	Director Expense (April Meeting)	\$ 100.00
	Ishihara, Tosh	General Fund	Director Expense (April Meeting)	\$ 100.00
				\$ 500.00

Lathrop-Manteca Fire Protection District
Warrants For May 2019
*****DRAFT*****

Capital Outlay	Special Check Request			
Fire Facility Fee	New Warrant			
Measure C	Estimate			
Development Fund	Change to Warrant Amount			
Public Relations Training				
49001-6226010700	International Code Council	General Fund	Membership #5130836	\$ 135.00
	Target Solutions	General Fund	Membership - 5/1/2019 - 10/31/2019	\$ 2,122.50
	California Department of Justice	General Fund	Fingerprint Apps	\$ 32.00
49090-6226010700	Emergency Reporting	Fire Facility	Fire & EMS Package Subscription (5/2019 - 4/2020)	\$ 24,622.85
				\$ 26,912.35
Firefighters Clothing				
49001-6240010100	Lathrop Manteca F/F Association	General Fund	Department T-shirts	\$ 2,080.00
	Lathrop Manteca F/F Association	General Fund	Silver Duty Patches	\$ 1,000.00
	Scott's PPE Recon, Inc.	General Fund	PPE Repairs	\$ 624.85
				\$ 3,704.85
Household				
49001-6246000000	Schemper's Ace Hardware	General Fund	Station / House Supplies (All Stations & Rescue)	\$ 294.53
				\$ 294.53
Utilities				
49001-6249000000	Pacific Gas & Electric Co.	General Fund	Utilities - (Admin)	\$ 127.81
	Pacific Gas & Electric Co.	General Fund	Utilities - (Station 31)	\$ 370.25
	Pacific Gas & Electric Co.	General Fund	Utilities - (Station 32)	\$ 316.57
	Pacific Gas & Electric Co.	General Fund	Utilities - (Station 33)	\$ 461.58
	Pacific Gas & Electric Co.	General Fund	Utilities - (Station 34)	\$ 801.08
	City of Lathrop - Water	General Fund	Utilities - (Station 31)	\$ 163.09
	City of Lathrop - Water	General Fund	Utilities - (Station 34)	\$ 137.01
				\$ 2,377.39
Medical Supplies				
49001-6255050100	Airgas	General Fund	Oxygen Rental	\$ 319.95
	Bound Tree Medical	General Fund	Replacement battery for suction (E36)	\$ 91.56
	Bound Tree Medical	General Fund	Misc. EMS items for lockup (All Apparatus)	\$ 22.40
				\$ 433.91

Lathrop-Manteca Fire Protection District
Warrants For May 2019
*****DRAFT*****

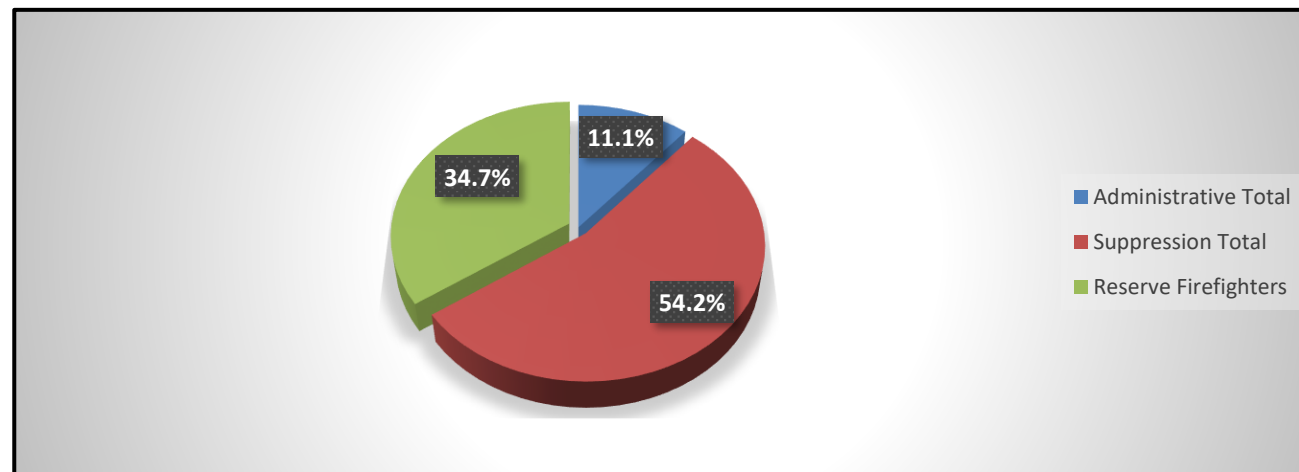
Capital Outlay	Special Check Request			
Fire Facility Fee	New Warrant			
Measure C	Estimate			
Development Fund	Change to Warrant Amount			
Maint-Structure & Ground				
49001-6260000000	Kamps Propane	General Fund	Propane - BBQ (Station 33)	\$ 11.88
	Home Depot	General Fund	Fuel Tank Restoration (Station 32)	\$ 71.29
	Sherwin-Williams	General Fund	Bollard Painting Project (Station 34)	\$ 63.47
	R & S Erection	General Fund	Weather Stripping For All Bay Doors (Station 34)	\$ 125.35
	Discount AG Parts	General Fund	Flex Hose (Station 33)	\$ 22.02
	Discount AG Parts	General Fund	1-1/2" King Nipple (Station 33)	\$ 4.28
	Republic Services	General Fund	Trash Service (Station 32)	\$ 238.29
	FleetPride	General Fund	Elbow for Plymovent (Station 34)	\$ 14.00
	FGL Environmental	General Fund	Well Maintenance / Water Testing (Station 33)	\$ 290.00
49090-6260000000	Home Depot	Fire Facility	Mailbox (Station 35)	\$ 1,252.44
	Home Depot	Fire Facility	Combo Pad Locks - Fuel Pumps (Station 35)	\$ 38.91
	The Valley Custom Powder Coating	Fire Facility	Mailbox Powder Coat (Station 35)	\$ 410.88
	Bay Alarm	Fire Facility	Installation of Equipment Per Contract & Monitoring Fee (Station 35)	\$ 1,936.29
	Bay Alarm	Fire Facility	Installation of Equipment (Station 35)	\$ 14,423.09
	Regal Pacific Contracting & Compliance	Fire Facility	Fuel System - Installation / Mobilization (Station 31)	\$ 5,107.72
	Regal Pacific Contracting & Compliance	Fire Facility	Fuel System - Retro Fit Cars (Station 31)	\$ 19,169.96
	Regal Pacific Contracting & Compliance	Fire Facility	Fuel System - Interstitial Leak Gauge/Leak Detection Gauge (Station 31)	\$ 101.82
				\$ 43,281.69
Debt Service - Interest				
49090-6331000400	PNC Equipment Finance	Fire Facility	Brush 35	\$ 18,950.55
				\$ 18,950.55
Debt Service - Principal				
49090-6341000200	PNC Equipment Finance	Fire Facility	Brush 35	\$ 52,250.56
				\$ 52,250.56
			Total:	\$ 311,303.71
			Special Checks Total:	\$ 195,758.71
			Fire Facility Fund Total:	\$ 168,857.81
			General Fund Total:	\$ 42,267.80

Lathrop Manteca Fire District



Incident and Training Report

Authorized Personnel	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Ytd/Avg
Administrative													
Fire Chief	1	1	1	1									1
Battalion Chief	1	1	1	1									1
Deputy Fire Marshal	1	1	1	1									1
Fire Inspector	1	1	1	1									1
Executive Assistant	1	1	1	1									1
Permits Clerk	1	1	1	1									1
Office Assistant	1	1	1	1									1
Office Clerk	1	1	1	1									1
Administrative Total	8	8	8	8									8
Suppression													
Line Battalion Chief	3	3	3	3									3
Captain	15	15	15	15									15
Engineer	12	12	12	12									12
Firefighter	9	9	9	9									9
Suppression Total	39	39	39	39									39
Reserve Firefighters	25	25	25	25									25
Total Auth. Personnel	72	72	72	72									72



Actual Personnel	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Ytd/Avg
Administrative													
Fire Chief	1	1	1	1									1
Battalion Chief	1	1	1	1									1
Deputy Fire Marshal	0	0	0	0									0
Fire Inspector	2	2	2	2									2
Executive Assistant	1	1	1	1									1
Permits Clerk	1	1	1	1									1
Office Assistant	1	1	1	1									1
Office Clerk	1	1	1	1									0.5
Administrative Total	8	8	8	8									8
Suppression													
Line Battalion Chief	3	3	3	3									3
Captain	12	12	12	12									12
Acting Captain	3	3	3	3									3
Engineer	8	8	12	12									10
Firefighter	9	9	7	7									8
Probationary Firefighter	2	2	0	0									1
Suppression Total	37	37	37	37									37
*Reserve Firefighters	17	17	17	16									17
Actual Personnel Total	62	62	62	61									62

January

Fire Inspector- Hired 1 addnl.

March

Eng.- Filled 2 vacancies

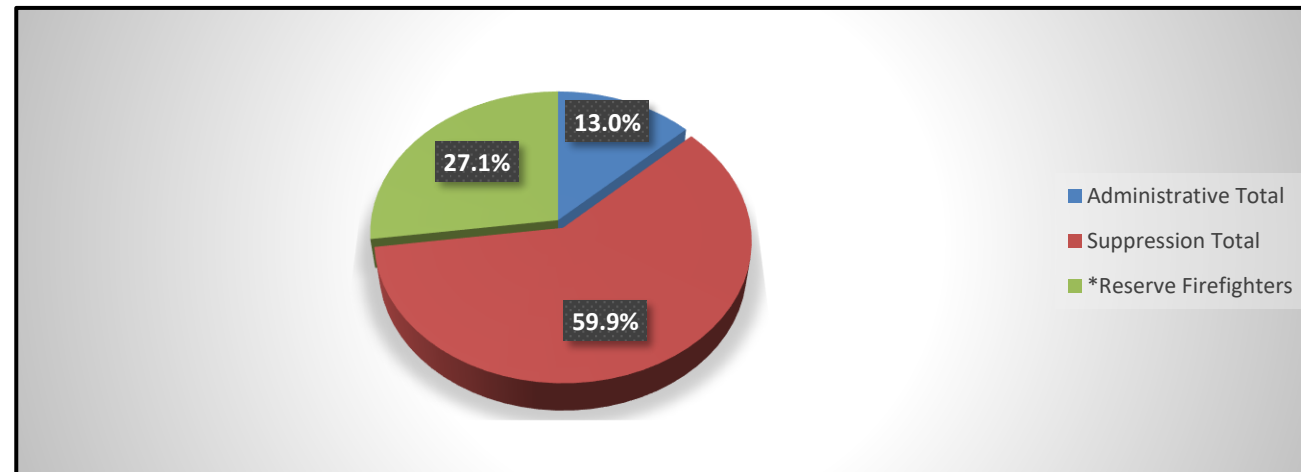
Eng.- Filled 2 openings to open S35

FF- Promoted 4 to Engineer

P/FF- 2 FFs passed prob.

April

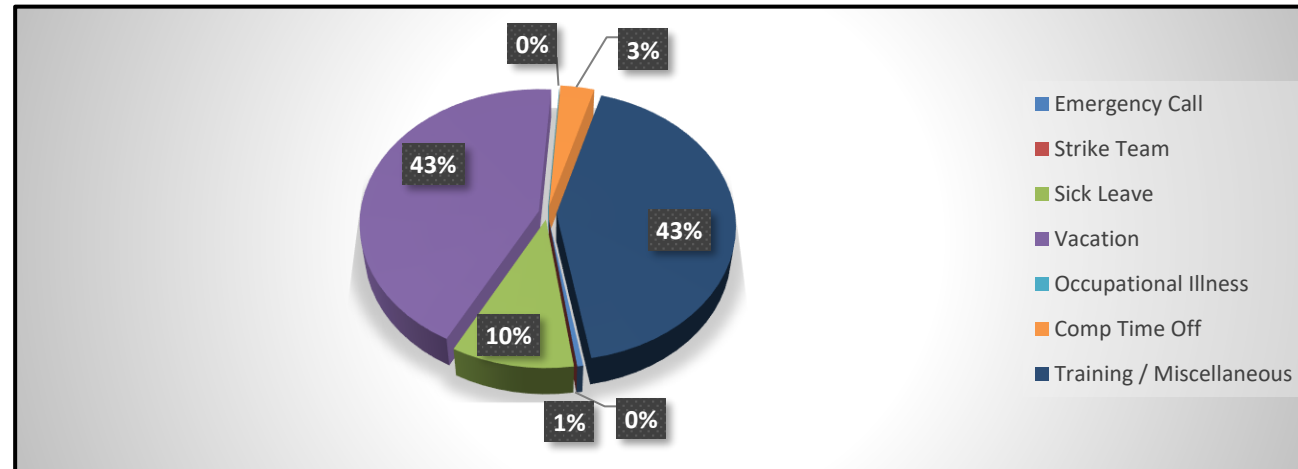
R/FF- Resigned



Overtime Hours

Emergency Call
 Strike Team
 Sick Leave
 Vacation
 Occupational Illness
 Comp Time Off
 Training / Miscellaneous
 Total Overtime Hours

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Emergency Call	0.5	0	2.25	18.25									21
Strike Team	0	0	0	0									0
Sick Leave	96	168	24	144									432
Vacation	267	528	672	384									1851
Occupational Illness	0	0	0	0									0
Comp Time Off	84	6	5	48									143
Training / Miscellaneous	382.5	571.5	463.5	409.3									1826.8
Total Overtime Hours	830	1274	1167	1004									4273.8

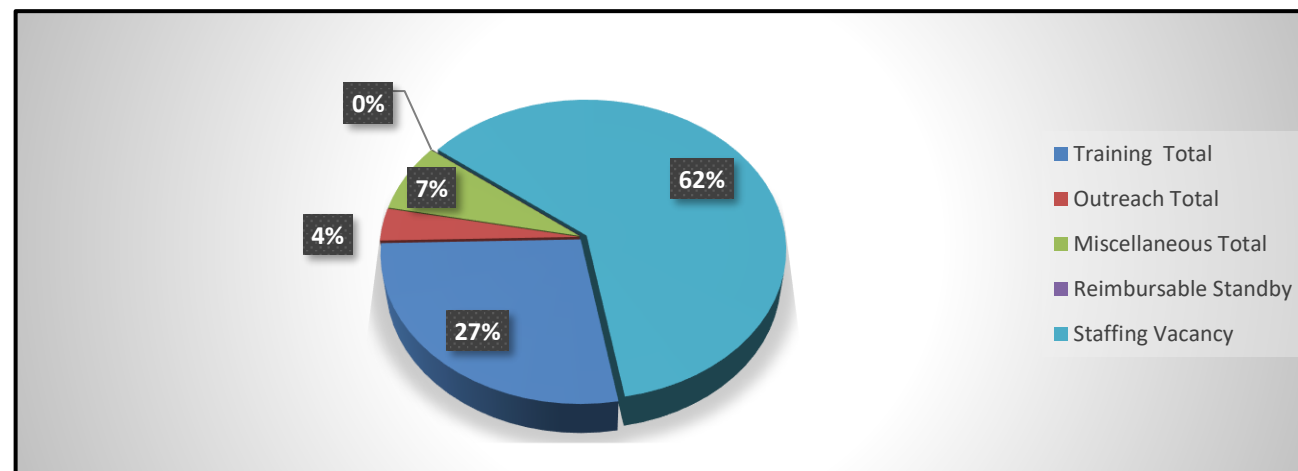


Overtime Hours Breakdown

Training & Misc.

Training

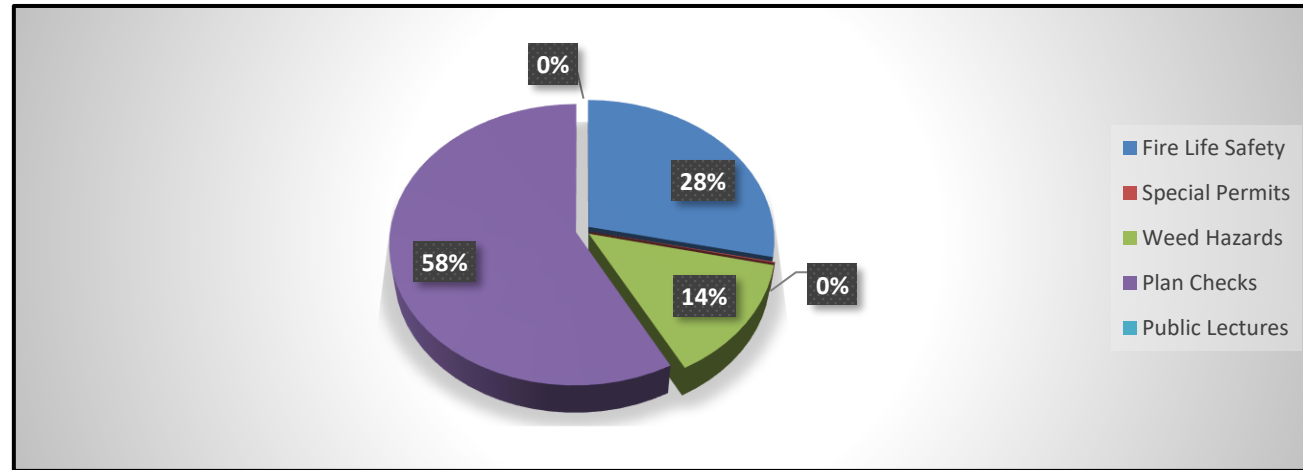
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Staff													
Fire Board	0	0	0	0									0
Admin.	0	0	0	0									0
Suppression													
Outside Training	5.5	72	0	0									77.5
Live Fire Exercise	0	0	0	0									0
Hazmat	69.5	264.5	14	1.5									349.5
USAR	0	0	12	0									12
Dive	24	0	0	37.25									61.25
Training Total	99	336.5	26	38.75									500.25
Community Outreach													
Every 15 Minutes	0	0	59.75	0									59.75
Hands Only CPR	0	0	4	0									4
C.E.R.T.	0	0	0	0									0
Jr. Fire Academy	0	0	0	0									0
Outreach Total	0	0	63.75	0									63.75
Miscellaneous													
Project Mgmt.													
Apparatus Maint.	0	0	1.25	0									1.25
Ladder Testing	0	0	0	0									0
Radio Maint.	3.5	0	4	3.5									11
EMS	0	0	0	3									3
PPE Maint.	0	8.5	0	1.5									10
Admin. Assignmt	8	0.5	43	22									73.5
Staff Meetings	8	10	13.5	4.5									36
Miscellaneous Total	19.5	19	61.75	34.5									134.75
Reimbursable Standby	0	0	0	0									0
Staffing Vacancy	264	216	312	336									1128



Fire Prevention

Fire Life Safety
 Special Permits
 Weed Hazards
 Plan Checks
 Public Lectures
 Total Activities

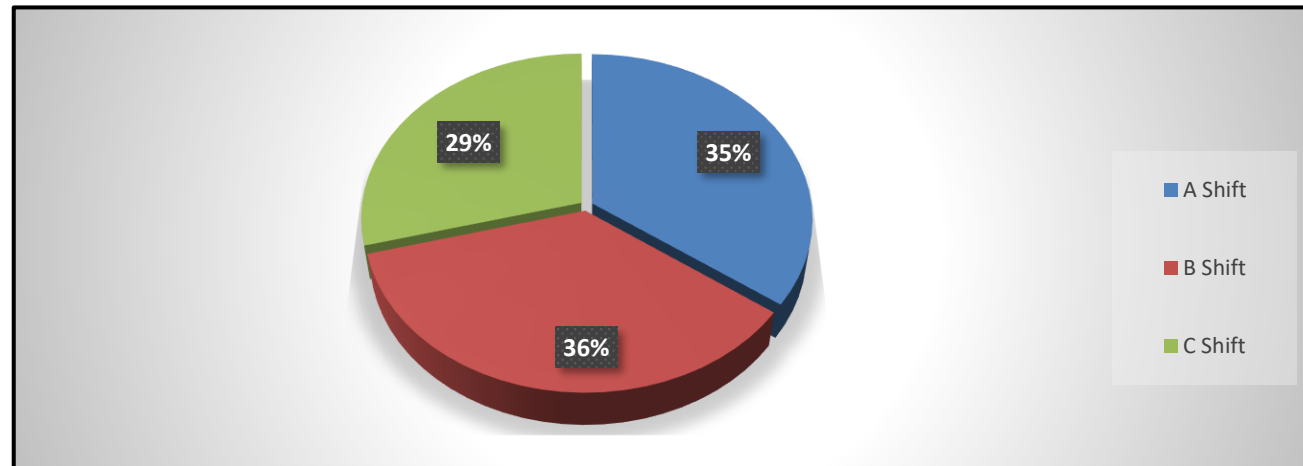
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire Life Safety	69	90	49	57									265
Special Permits	0	0	1	0									1
Weed Hazards	0	2	2	123									127
Plan Checks	148	132	104	155									539
Public Lectures	0	0	0	0									0
Total Activities	217	224	156	335									932



Pre-Fire Inspections

A Shift
 B Shift
 C Shift
 Total Inspections

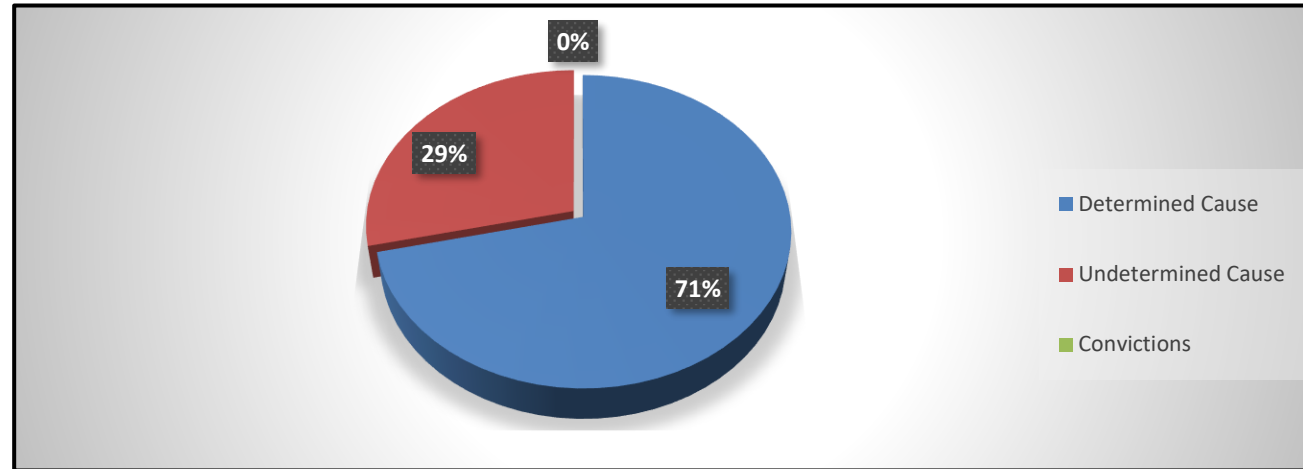
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
A Shift	11	10	9	6									36
B Shift	8	3	17	9									37
C Shift	9	5	6	10									30
Total Inspections	28	18	32	25	0	0	0	0	0	0	0	0	103



Fire Investigations

Determined Cause
 Undetermined Cause
 Convictions
 Total Investigations

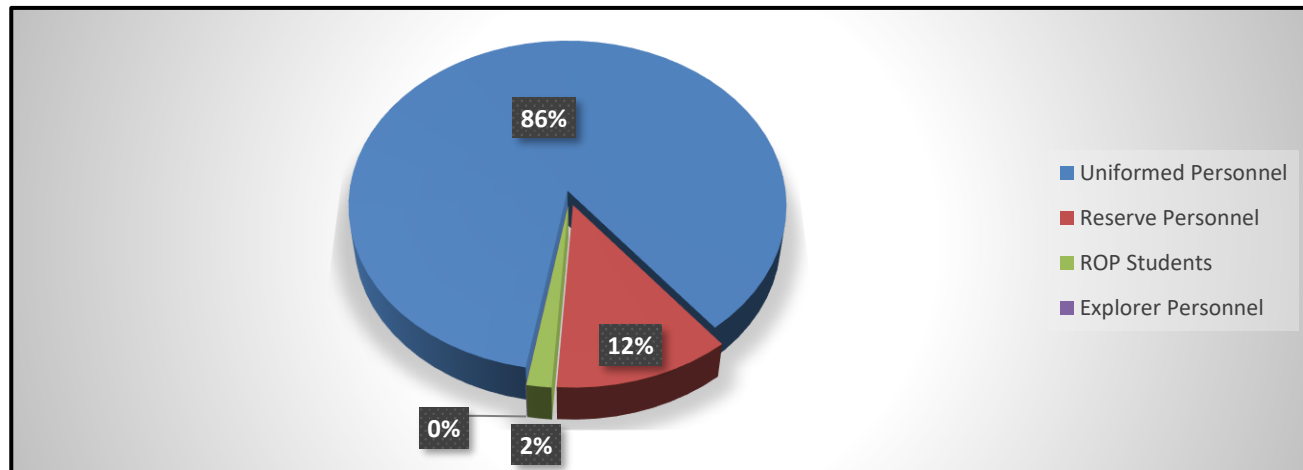
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Determined Cause	2	2	4	2									10
Undetermined Cause	2	0	0	2									4
Convictions	0	0	0	0									0
Total Investigations	4	2	4	4									14



Training Hours

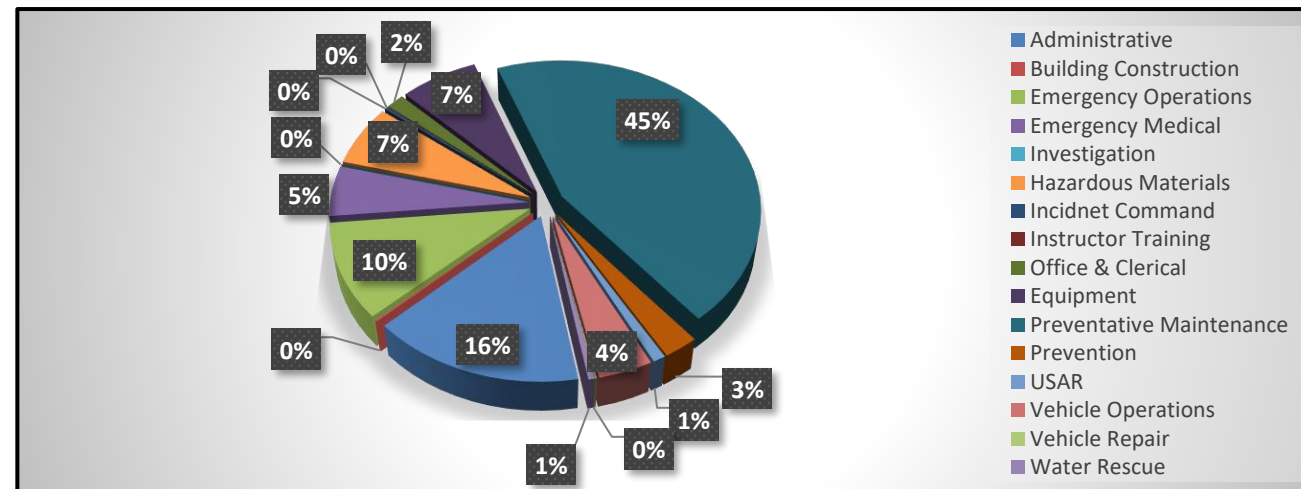
Uniformed Personnel
 Reserve Personnel
 ROP Students
 Explorer Personnel
 Total Hours

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Uniformed Personnel	1673.2	1520	1700	1567									6460
Reserve Personnel	216.81	198.7	262.8	212.5									891
ROP Students	0	15.3	38	72.5									126
Explorer Personnel	0	0	0	0									0
Total Hours	1890	1734	2001	1852									7476



Training Hours Breakdown

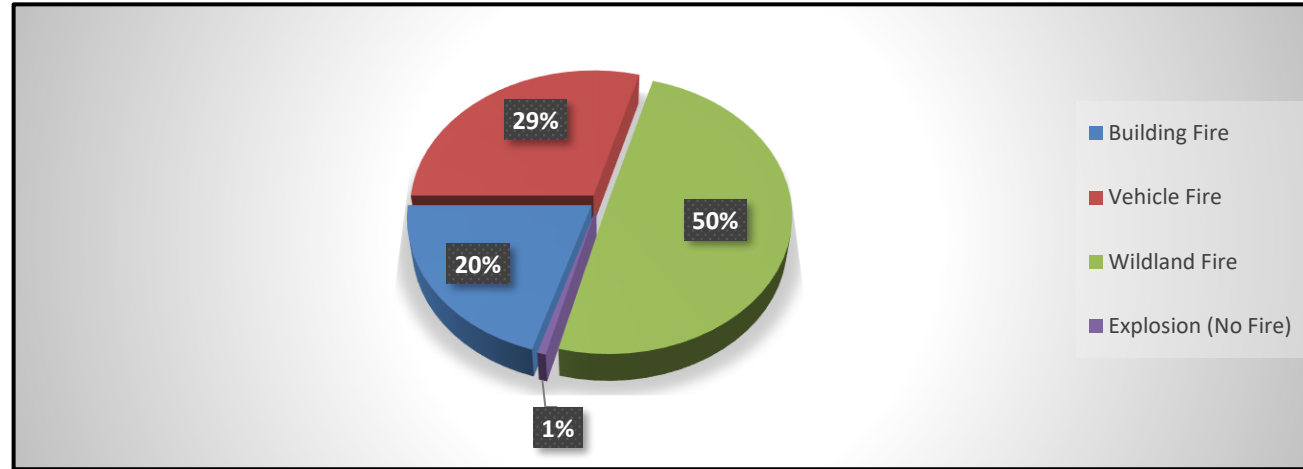
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Administrative	320	264.8	360.8	219.8									1165.3
Building Construction	0	0	8	2									10
Emergency Operations	187.5	185.9	307.5	76.75									757.65
Emergency Medical	125.5	43.5	39	190.5									398.5
Investigation	0	0	0	0									0
Hazardous Materials	144	264	5	68.5									481.5
Incidnet Command	0	9	10	1									20
Instructor Training	3	1	0	0									4
Office & Clerical	11	14.5	45	49									119.5
Equipment	144	103.8	136	125									508.75
Preventative Maintenance	767.75	757.8	903.5	852.5									3281.5
Prevention	51.75	17	78	45.75									192.5
USAR	20.75	11	18	20.1									69.85
Vehicle Operations	114.75	47	52.5	84									298.25
Vehicle Repair	0	0	0	6.5									6.5
Water Rescue	0	0	0	37.25									37.25
Total Hours	1890	1719	1963	1779									7351.1



Incident Report Summary

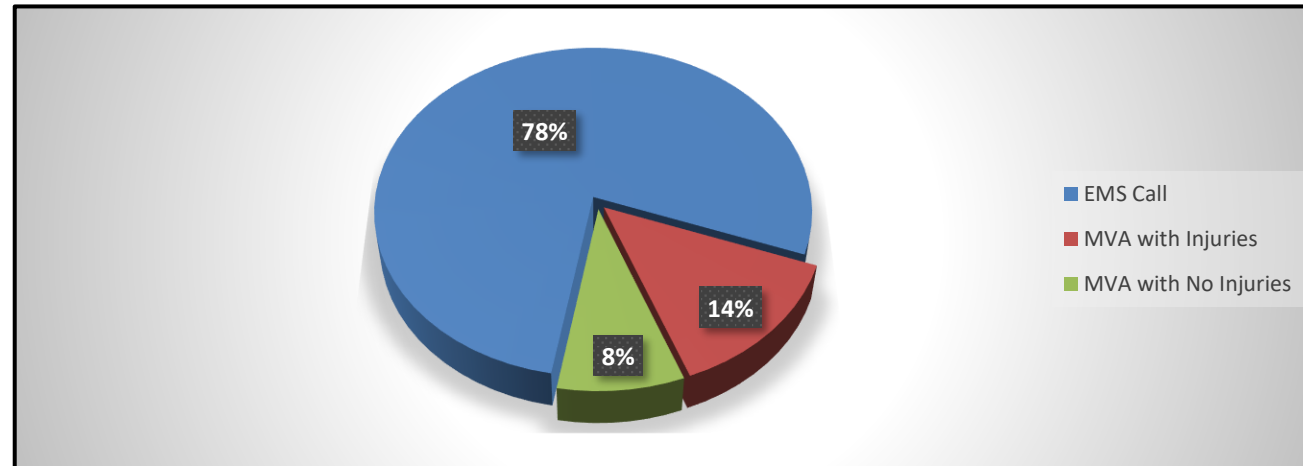
Fire / Explosion

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Building Fire	3	2	4	4									13
Vehicle Fire	4	0	1	1									6
Wildland Fire	5	4	3	4									16
Explosion (No Fire)	0	0	0	0									0
Total Alarms	12	6	8	9									35



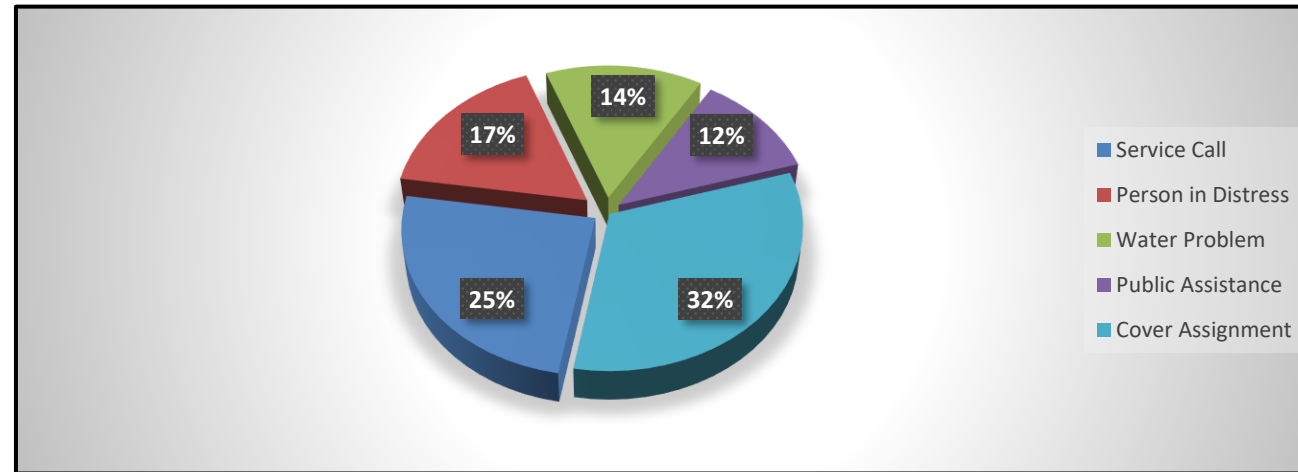
Rescue/EMS

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
EMS Call	94	98	108	99									399
MVA with Injuries	14	20	21	15									70
MVA with No Injuries	15	8	13	8									44
Total Alarms	123	126	142	122									513



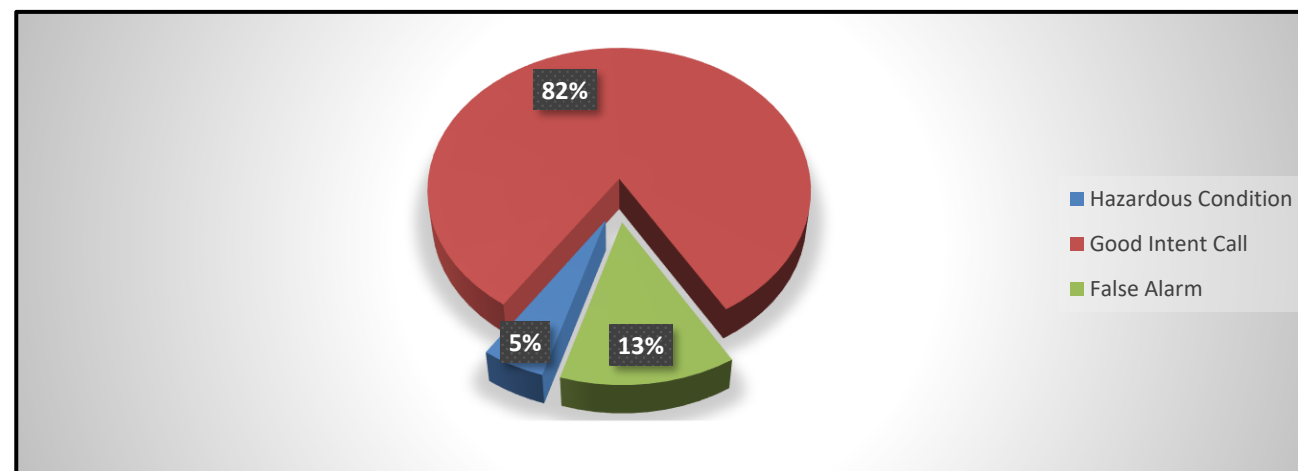
Service Calls

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Service Call	4	8	2	5									19
Person in Distress	3	3	3	4									13
Water Problem	3	3	1	4									11
Public Assistance	5	0	1	3									9
Cover Assignment	6	7	1	11									25
Total Alarms	21	21	8	27									77



Special Incident

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Hazardous Condition	6	4	3	5									18
Good Intent Call	67	77	85	76									305
False Alarm	9	6	24	11									50
Total Alarms	82	87	112	92									373

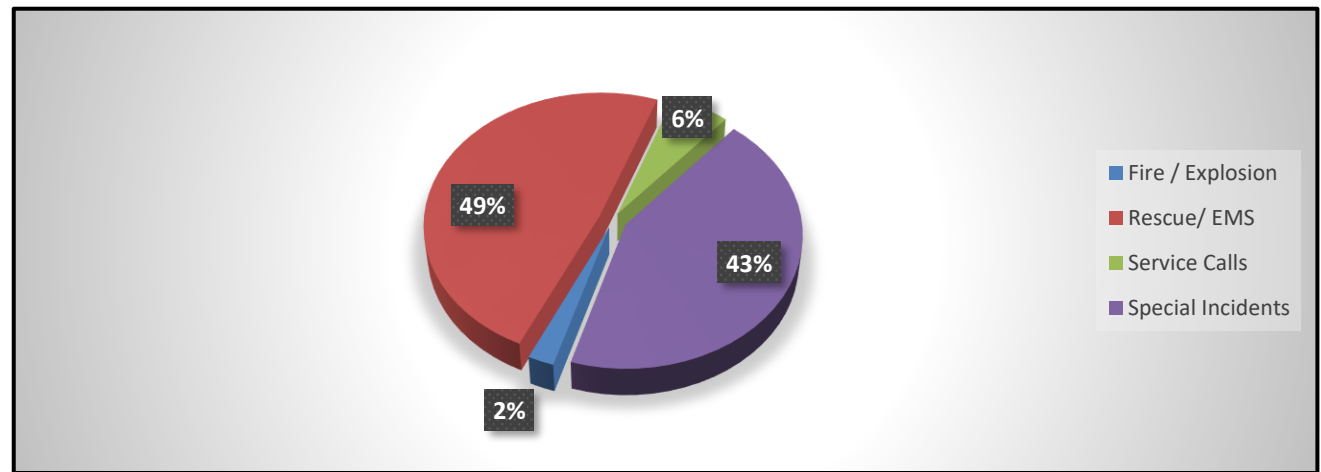


**Unit Average
Response Time**

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Ytd/Avg
Station 31 (T30)	4:46	4:32	4:19	4:46									4:35
Station 32 (E32)	6:35	6:59	6:25	6:48									6:41
Station 33 (E33)	6:05	5:44	5:34	6:01									5:51
Station 34 (E34)	5:00	4:44	4:38	4:59									4:50
Station 35 (E35)				5:51									5:51

**Incident Report Summary
By Station**

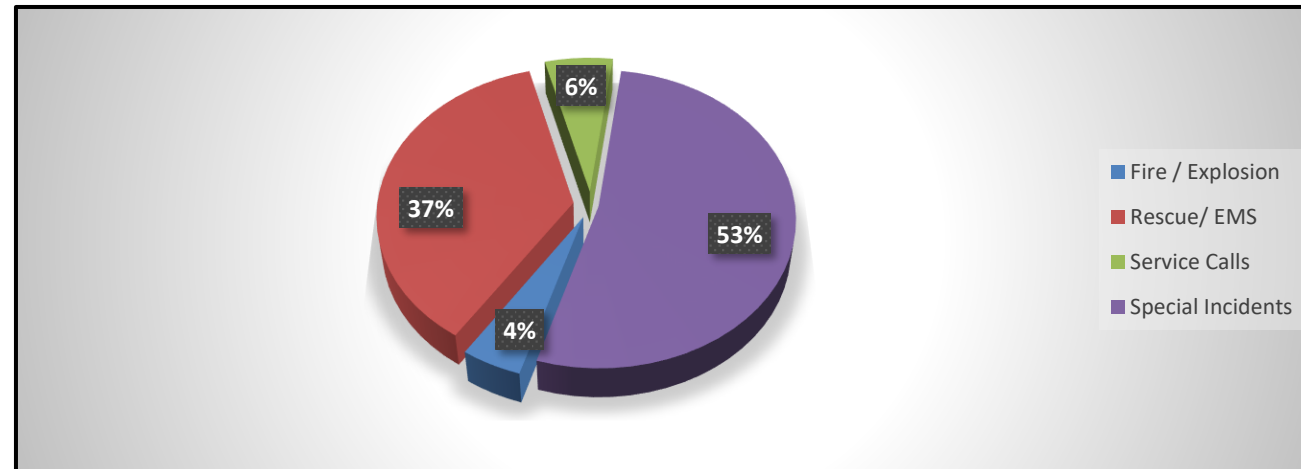
Station 31	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire / Explosion	2	4	1	2									9
Rescue/ EMS	50	42	61	43									196
Service Calls	6	6	4	7									23
Special Incidents	38	34	62	41									175
Total Alarms	96	86	128	93									403



**Incident Report Summary
By Station**

Station 32

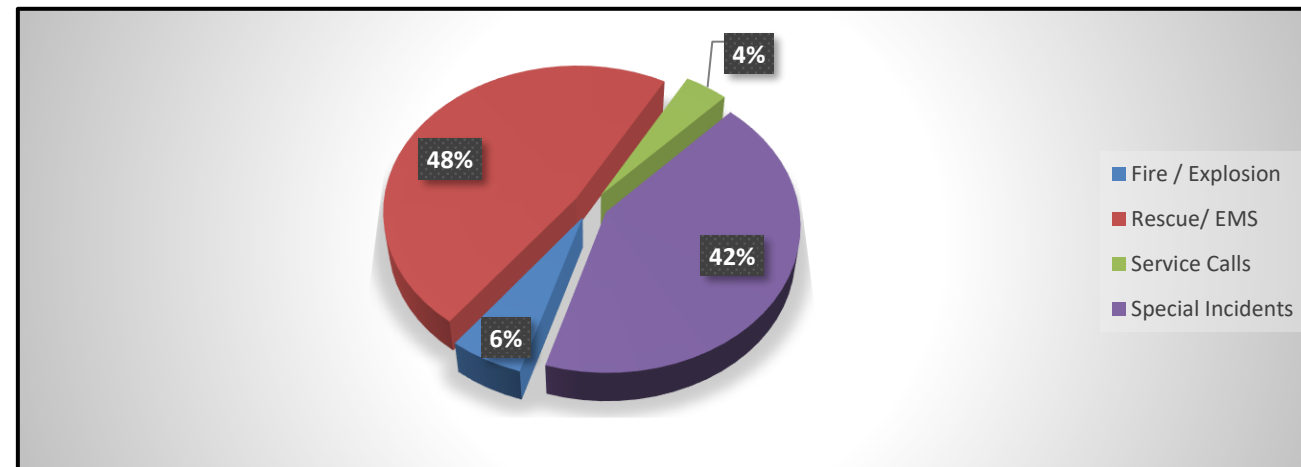
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire / Explosion	3	1	1	1									6
Rescue/ EMS	14	17	9	8									48
Service Calls	2	3	1	2									8
Special Incidents	17	20	17	15									69
Total Alarms	36	41	28	26									131



**Incident Report Summary
By Station**

Station 33

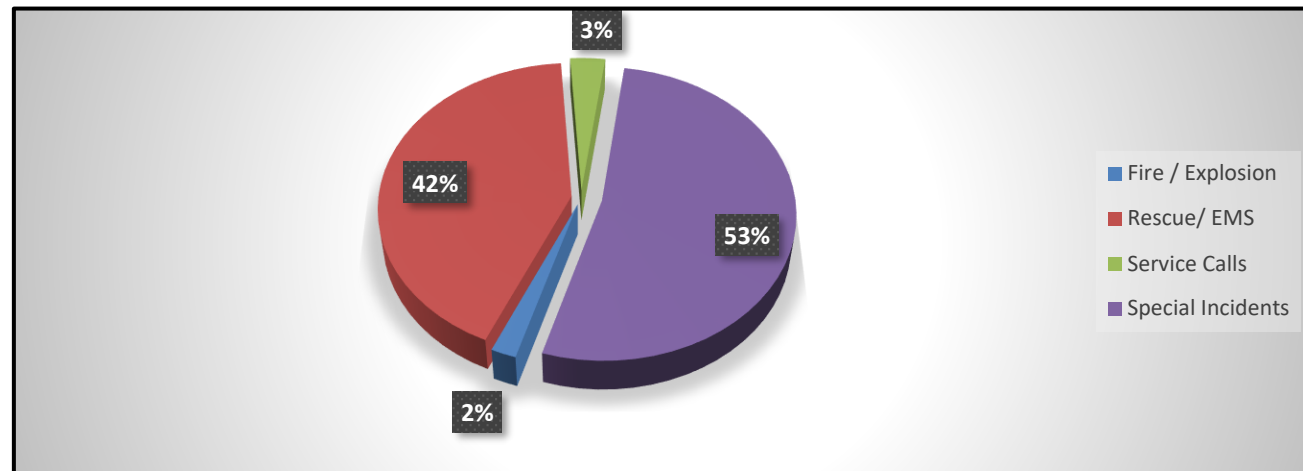
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire / Explosion	4	1	4	1									10
Rescue/ EMS	25	19	17	23									84
Service Calls	2	1	2	2									7
Special Incidents	12	17	22	24									75
Total Alarms	43	38	45	50									176



**Incident Report Summary
By Station**

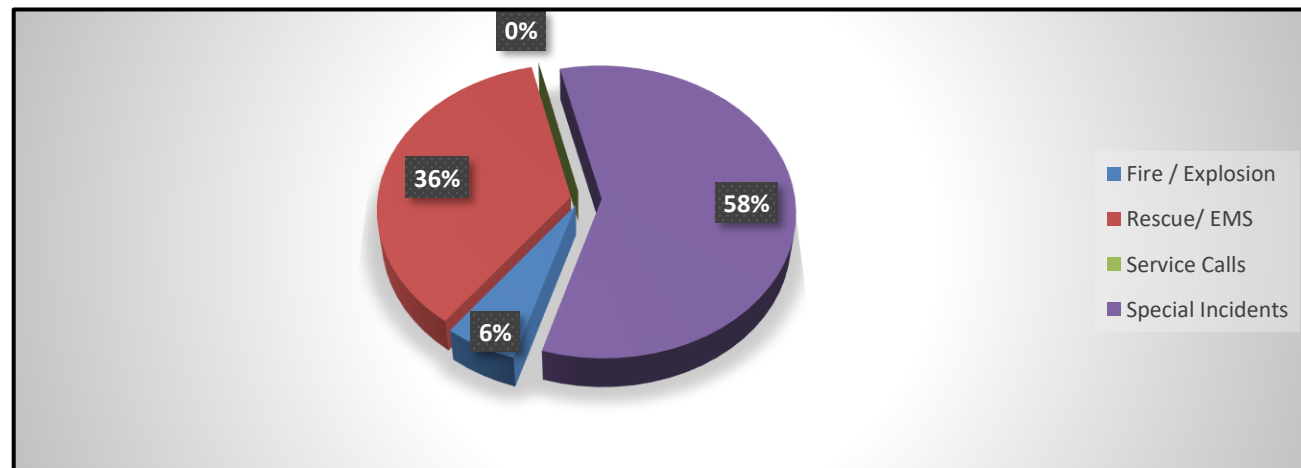
Station 34

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire / Explosion	3	0	2	3									8
Rescue/ EMS	34	47	55	37									173
Service Calls	4	4	2	3									13
Special Incidents	59	57	64	35									215
Total Alarms	100	108	123	78									409



Station 35

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Fire / Explosion				2									2
Rescue/ EMS				13									13
Service Calls				0									0
Special Incidents				21									21
Total Alarms				36									36

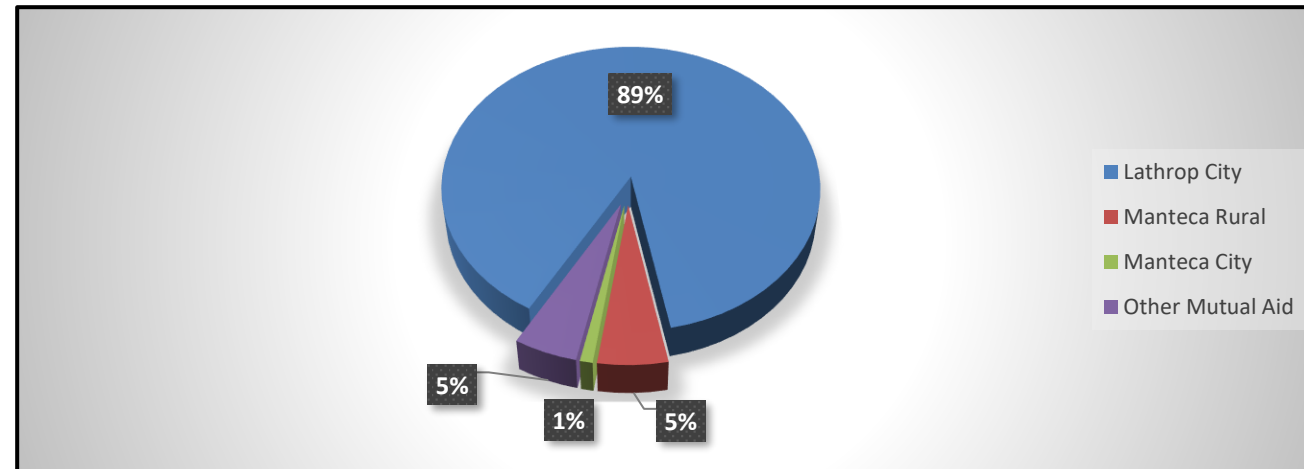


**Responses per District
by Station**

Station 31

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City	87	81	114	75									357
Manteca Rural	3	3	9	7									22
Manteca City	1	2	1	0									4
Other Mutual Aid	5	0	4	11									20
Total Alarms	96	86	128	93									403

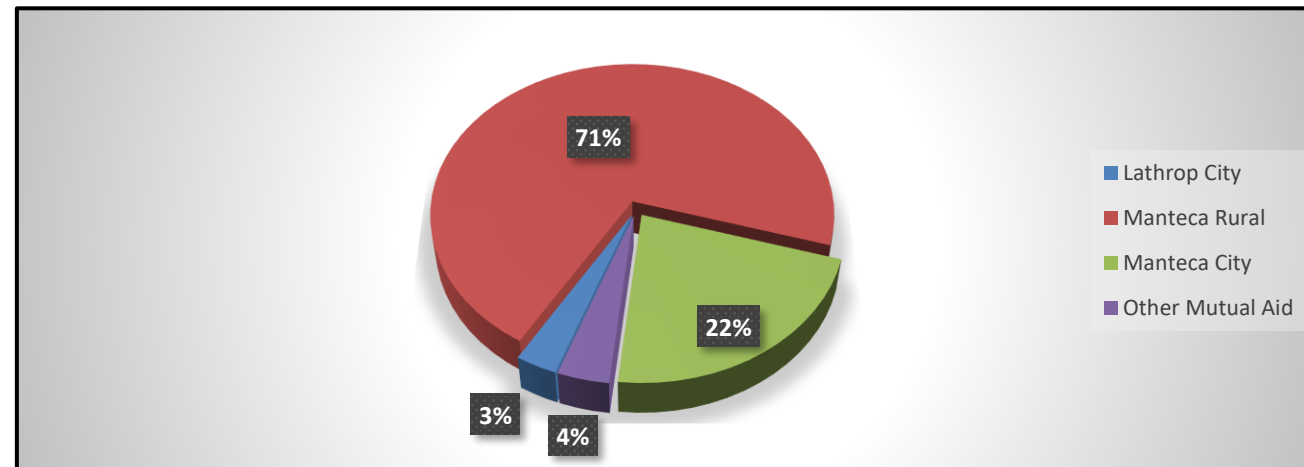


**Responses per District
by Station**

Station 32

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City	1	0	2	1									4
Manteca Rural	21	32	21	19									93
Manteca City	14	5	5	5									29
Other Mutual Aid	0	4	0	1									5
Total Alarms	36	41	28	26									131

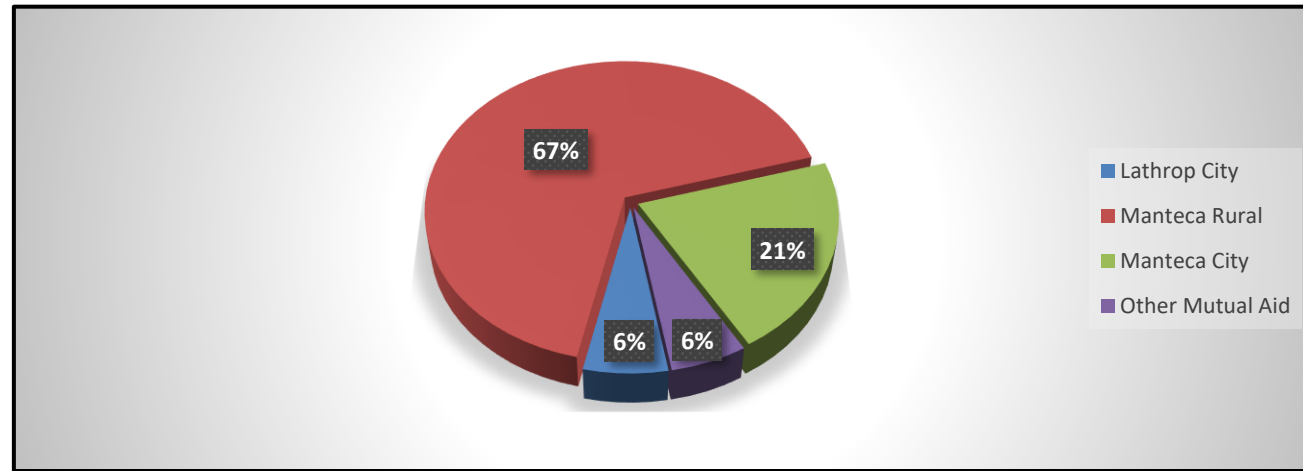


**Responses per District
by Station**

Station 33

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City	1	2	5	3									11
Manteca Rural	33	23	31	31									118
Manteca City	6	12	6	13									37
Other Mutual Aid	3	1	3	3									10
Total Alarms	43	38	45	50									176

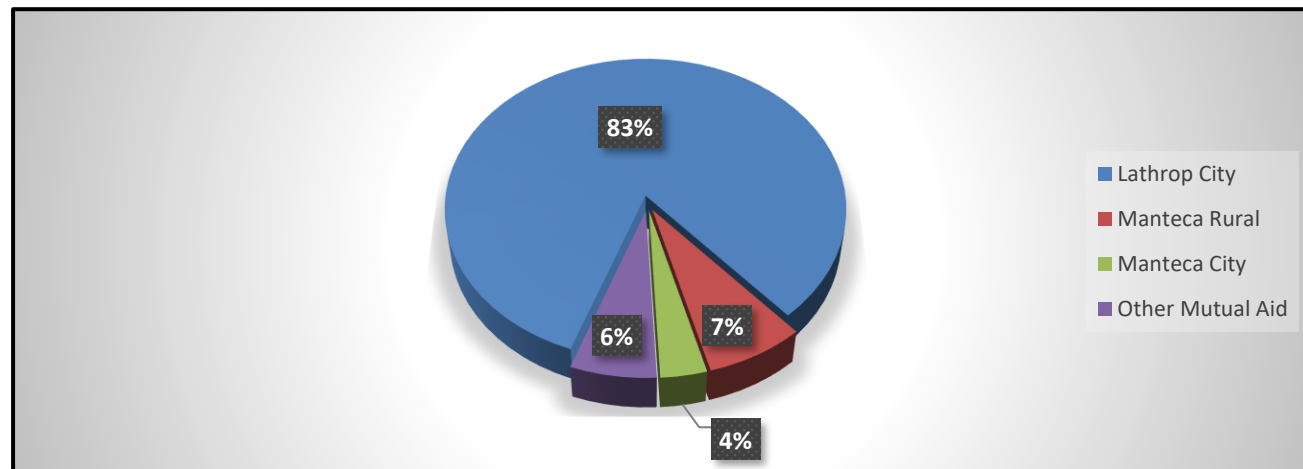


**Responses per District
by Station**

Station 34

Lathrop City
Manteca Rural
Manteca City
Other Mutual Aid
Total Alarms

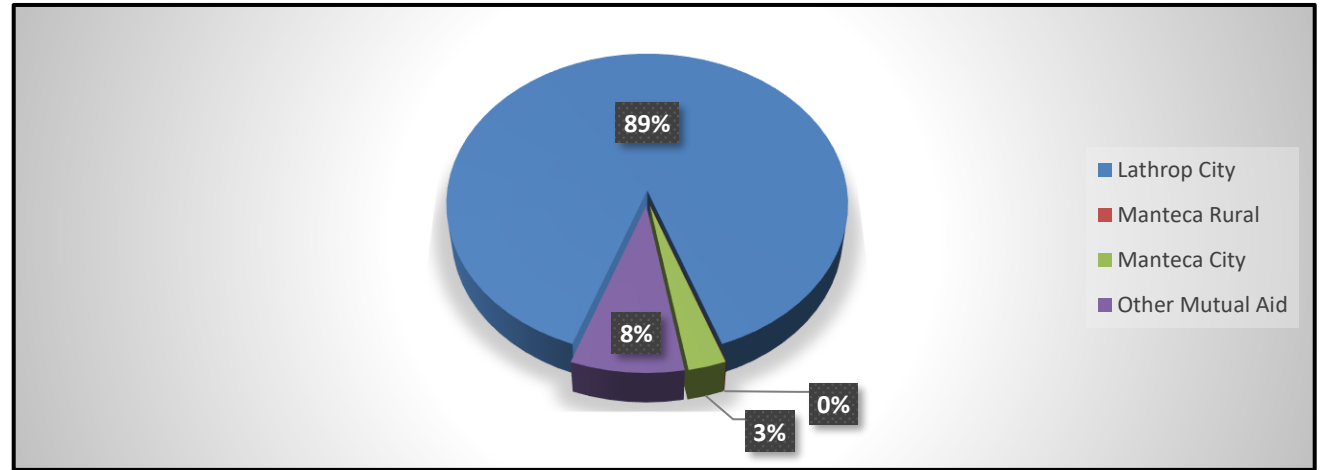
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City	76	91	109	63									339
Manteca Rural	13	4	6	7									30
Manteca City	3	5	5	1									14
Other Mutual Aid	8	8	3	7									26
Total Alarms	100	108	123	78									409



Station 35

Lathrop City
 Manteca Rural
 Manteca City
 Other Mutual Aid
 Total Alarms

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City				32									32
Manteca Rural				0									0
Manteca City				1									1
Other Mutual Aid				3									3
Total Alarms				36									36

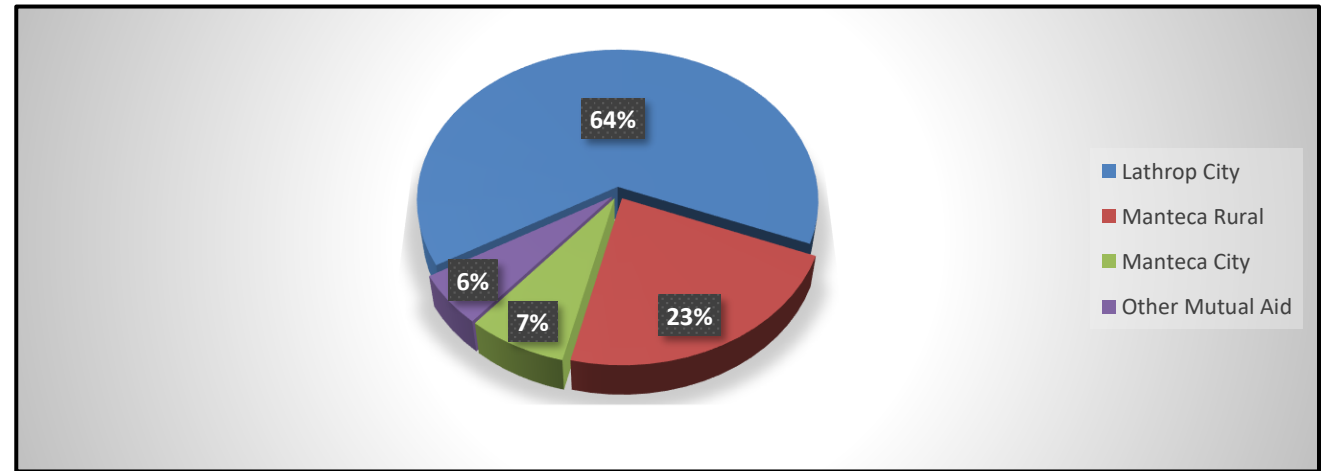


**Responses per District
 by Station Totals**

LMFD

Lathrop City
 Manteca Rural
 Manteca City
 Other Mutual Aid
 Total Alarms

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Lathrop City	165	174	230	174	0	0	0	0	0	0	0	0	743
Manteca Rural	70	62	67	64	0	0	0	0	0	0	0	0	263
Manteca City	24	24	17	20	0	0	0	0	0	0	0	0	85
Other Mutual Aid	16	13	10	25	0	0	0	0	0	0	0	0	64
Total Alarms	275	273	324	283	0	0	0	0	0	0	0	0	1155



Mutual Aid Summary

Water Rescue

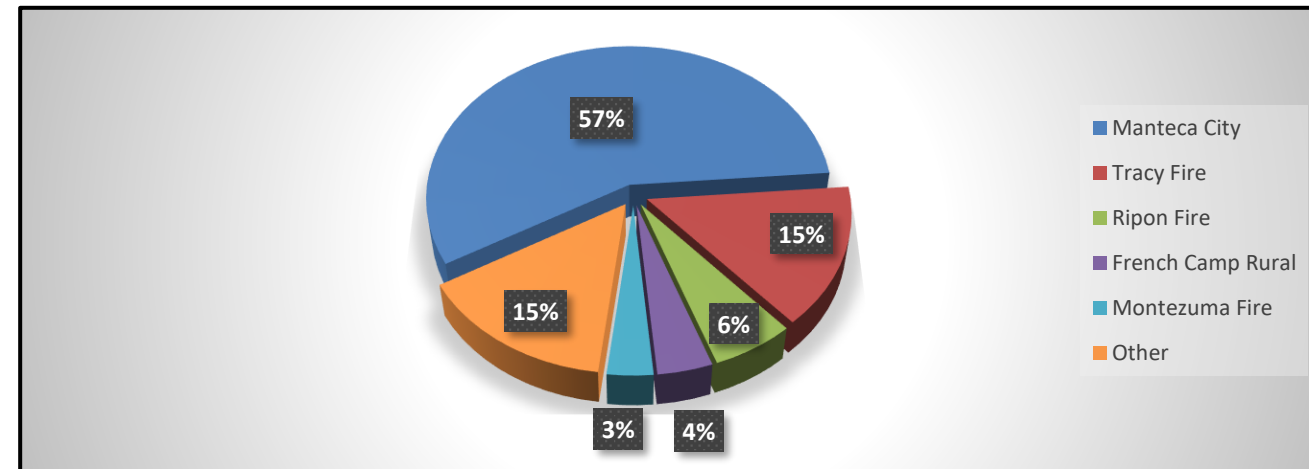
LMFD
 Stockton
 Other SJ County Areas
 Total Responses

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
LMFD	0	1	0	1									2
Stockton	2	1	2	6									11
Other SJ County Areas	2	0	1	4									7
Total Responses	4	2	3	11									20

Total Given To

Manteca City
 Tracy Fire
 Ripon Fire
 French Camp Rural
 Montezuma Fire
 Other
 Total Aid Given

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Manteca City	24	24	17	20									85
Tracy Fire	6	4	3	9									22
Ripon Fire	1	4	2	2									9
French Camp Rural	1	2	0	3									6
Montezuma Fire	3	0	1	1									5
Other	5	3	4	10									22
Total Aid Given	40	37	27	45									149

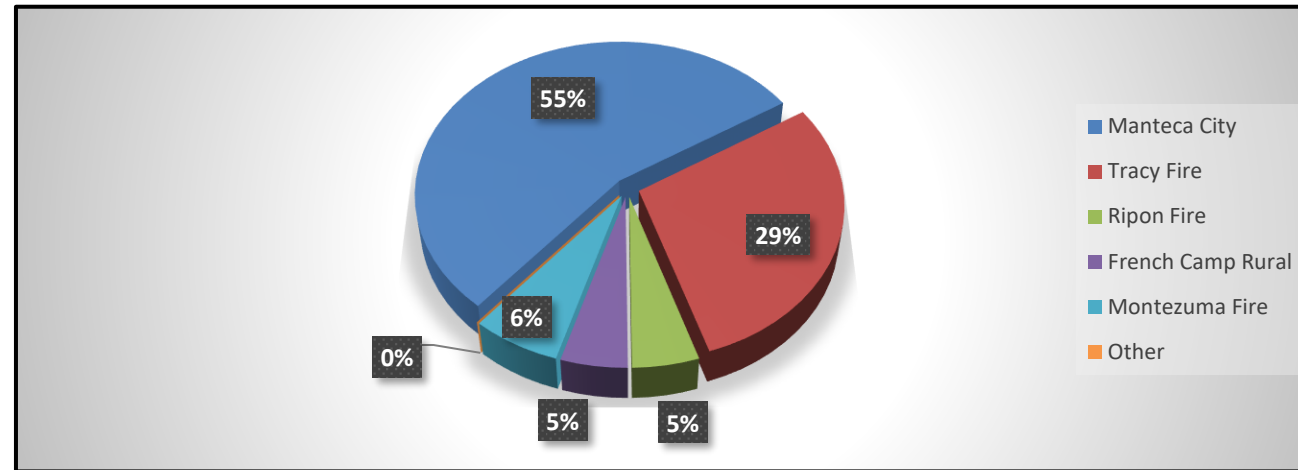


Mutual Aid Summary

Total Received

Manteca City
 Tracy Fire
 Ripon Fire
 French Camp Rural
 Montezuma Fire
 Other
 Total Aid Received

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Manteca City	6	7	11	10									34
Tracy Fire	2	6	4	6									18
Ripon Fire	1	1	0	1									3
French Camp Rural	0	2	1	0									3
Montezuma Fire	1	0	3	0									4
Other	0	0	0	0									0
Total Aid Received	10	16	19	17									62



County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

	Activities for :		Balance	LMFD 18-19 BUDGET	Current %
	Current Month	Year to Date	As of April 30, 2019		
Fund Balance - Beginning of the Fiscal Year	-	-	1,535,186.02		
Revenues					
REVENUES-GENERAL	-	-	-		
4100100010 PROPERTY TAX-SECURED	1,835,514.08	3,922,828.49	3,922,828.49	3,829,016.00	102%
4100200070 PROPERTY TAX-SECURED-SB813	76,580.44	135,888.21	135,888.21	81,232.00	167%
4101000000 PROPERTY TAX-UNSECURED	-	203,504.52	203,504.52	203,509.00	100%
4101000007 PROPERTY TAX-UNSECURED-SB813	457.13	797.36	797.36	33,253.00	2%
4101000020 PROPERTY TAX-SB 813-PRIOR	-	0.49	0.49	2.00	25%
4101000030 PROPERTY TAX-UNSECURED-PRIOR	-	166.43	166.43	95.00	175%
TAXES	1,912,551.65	4,263,185.50	4,263,185.50	4,147,107.00	103%
4204000900 LICENSE/PERMITS-FIRE	18,325.00	113,493.00	113,493.00	99,163.00	114%
LICENSES, PERMITS, FRANCHISES	18,325.00	113,493.00	113,493.00	99,163.00	114%
FINES, FORFEITURES, PENALTIES	-	-	-		
4400000000 INTEREST INCOME	4,867.00	12,251.00	12,251.00	99.00	12375%
4410023700 RENT MDA	6,000.00	30,000.00	30,000.00	36,000.00	83%
4410041550 RENT - TOWER	3,054.46	30,544.60	30,544.60	14,561.00	210%
USE OF MONEY AND PROPERTY	13,921.46	72,795.60	72,795.60	50,660.00	144%
4505500000 ST-HOMEOWNER PROP TAX	12,065.93	29,302.97	29,302.97	29,047.00	101%
INTERGOVERNMENTAL REVENUES	12,065.93	29,302.97	29,302.97	29,047.00	101%
4605110000 SPECIAL ASSESSMENTS-CURRENT	986,511.05	2,105,189.96	2,105,189.96	1,980,044.00	106%
4625103000 PLAN CHECK FEE REV	27,645.00	175,287.00	175,287.00	86,254.00	203%
4625120150 HAZERDOUS MATERIAL RESPONSE	-	40,204.00	40,204.00	38,628.00	104%
4630210100 MITIGATION FEES	-	25,982.69	25,982.69	23,534.00	110%
4634200100 STANDBY FEES	-	6,614.40	6,614.40	7,286.00	91%
CHARGES FOR SERVICES	1,014,156.05	2,353,278.05	2,353,278.05	2,135,746.00	110%
4702008000 PRIVATE PARTIES CONT-DONATION	-	511.00	511.00	-	0%
4706200000 OUTLAWED WARRANTS	500.00	700.00	700.00	535.00	131%
4706500000 RETURNED CHECKS-NSF-REV	-	75.00	75.00	-	0%
4707000000 OTHER MISC REVENUES	2,785.39	4,924.23	4,924.23	5,227.00	94%
4711100000 REBATES-COMM TRMT SVS	-	1,747.18	1,747.18	-	0%
4711100010 CLSP-CFD-06	-	64,345.64	64,345.64	116,397.00	55%
4711100020 FEMA GRANT	-	506,968.88	506,968.88	798,405.00	63%
4711100030 STATION O&M	-	17,230.28	17,230.28	16,554.00	
4711100040 STRIKE TEAM OVERTIME	447,361.31	960,448.91	960,448.91	-	

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

	Activities for :			LMFD 18-19 BUDGET	Current %
	Current Month	Year to Date	As of April 30, 2019		
4711100050 CPR	175.00	1,025.00	1,025.00	295.00	347%
4711100060 OUT OF DISTRICT - VIOLATIONS	-	320.00	320.00	-	
4711100070 REPORT REQUESTS	450.00	2,164.00	2,164.00	-	0%
4722100100 INSURANCE REBATES	-	102.05	102.05	-	
MISCELLANOUS REVENUES	451,271.70	1,560,562.17	1,560,562.17	937,413.00	166%
4800000000 OPER TRANS-IN	-	900,000.00	900,000.00	1,838,901.00	49%
TRANSFERS IN	-	900,000.00	900,000.00	1,838,901.00	49%
OTHER FINANCING SOURCES	-	-	-		
4820700000 INSUR PREM-RETIREEES	3,573.92	26,614.68	26,614.68	24,925.00	107%
SELF INS FUND SPECIAL REVENUES	3,573.92	26,614.68	26,614.68	24,925.00	107%
MP-TEL-RADIO ISF REVENUES	-	-	-		
SOLID WASTE SPECIAL REVENUES	-	-	-		
HOSPITAL SPECIAL REVENUES	-	-	-	0%	
AIRPORT SPECIAL REVENUES	-	-	-		
RETIREMENT FUND SPECIAL REV	-	-	-		
4950065000 SALES TAX-LATHROP MEASURE C	(752,641.81)	-	-		
AGENCY FUNDS - DEPOSITS	(752,641.81)	-	-		
Total Revenues	2,673,223.90	9,319,231.97	9,319,231.97		
Expenditures					
6001000000 SALARIES & WAGES-REGULAR	251,249.69	2,527,605.71	2,527,605.71	3,109,013.00	81%
6001210000 ADMINISTRATION BENEFITS	-	52,178.72	52,178.72	87,949.00	59%
6001400000 SALARIES-SICKLEAVE CASH PAYOUT	-	3,417.65	3,417.65	-	0%
6001450000 SALARIES-LEAVE TIME PAYOFF	-	30,273.02	30,273.02	-	0%
6002000000 SALARIES-EXTRA HELP	8,150.00	119,064.36	119,064.36	138,250.00	86%
6003000000 SALARIES-OVERTIME	43,978.39	1,173,472.60	1,173,472.60	400,000.00	293%
6003100000 SALARIES-OVERTIME 12 PLAN	-	130.38	130.38	-	0%
SALARIES	303,378.08	3,906,142.44	3,906,142.44	3,735,212.00	105%
6010200000 OTHER EMPLOYEE BENEFITS	-	21.60	21.60	-	
6010300000 OTHER EMP BENEFITS-UNIFORM	-	36,000.00	36,000.00	36,000.00	100%
6020000000 RETIREMENT-EMPLOYER SHARE	-	1,844,670.09	1,844,670.09	2,408,467.00	77%
6030000000 SOCIAL SECURITY-OASDI	18,110.57	217,749.98	217,749.98	193,998.00	112%
6030100000 SOCIAL SECURITY-MEDICARE	4,235.53	54,295.95	54,295.95	45,255.00	120%
6030200000 SOCIAL SECURITY-EXTRA H-OASDI	-	2,197.90	2,197.90	8,364.00	26%
6030300000 MEDICARE-EXTRA HELP	-	514.03	514.03	2,005.00	26%
6050000000 HEALTH INSURANCE	88,377.76	773,734.43	773,734.43	1,211,820.00	64%
6091000000 SAL & BENEFITS -SD	461.58	5,838.85	5,838.85	-	

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

	Activities for :			LMFD 18-19 BUDGET	Current %
	Current Month	Year to Date	Balance As of April 30, 2019		
FRINGE BENEFITS	111,185.44	2,935,022.83	2,935,022.83	3,905,909.00	75%
Total Salaries and Benefits	414,563.52	6,841,165.27	6,841,165.27	7,641,121.00	90%
620100000 OFFICE EXPENSE-GENERAL	2,301.75	17,008.19	17,008.19	23,500.00	72%
620600000 COMMUNICATIONS	4,135.09	40,357.17	40,357.17	30,379.00	133%
620900000 MEMBERSHIPS	-	8,946.79	8,946.79	1,385.00	646%
621100000 MAINTENANCE-EQUIPMENT	6,766.86	78,994.91	78,994.91	117,232.00	67%
621100010 RADIO MAINTENANCE	487.60	7,715.05	7,715.05	11,698.00	66%
621100040 FUEL	10,808.35	59,927.11	59,927.11	57,627.00	104%
621100050 TIRES & TUBES	-	15,172.50	15,172.50	37,996.00	40%
622000100 AUDITORS PROLL AND A/P CHARGES	-	7,021.00	7,021.00	5,521.00	127%
622000950 AUDITORS DRCT ASSMT SERV CHRG	-	21,042.28	21,042.28	20,071.00	105%
622100000 PROFESSIONALSVS	4,773.50	50,667.94	50,667.94	81,227.00	62%
622101010 DISPATCHING	8,308.50	93,210.45	93,210.45	143,000.00	65%
622101020 TAX ADMINISTRATION CHARGES	39,322.50	78,645.00	78,645.00	61,557.00	128%
622103010 AUDIT	-	4,000.00	4,000.00	25,000.00	16%
622300000 PUBLICATIONS & LEGAL NOTICES	-	495.11	495.11	1,000.00	50%
6226005300 PHYSICAL EXAMINATIONS	-	97.25	97.25	5,000.00	2%
6226008800 FIRE FIGHTER PHYSICALS & SHOTS	1,745.00	2,960.00	2,960.00	3,900.00	76%
6226010300 DIRECTORS EXPENSES	775.00	4,875.00	4,875.00	8,000.00	61%
6226010400 FIRE PREVENTION	-	4,423.27	4,423.27	3,064.00	144%
6226010500 ELECTIONS	-	500.00	500.00	12,000.00	4%
6226010700 PUBLIC RELATIONS & TRAINING	6,664.33	73,690.69	73,690.69	68,387.00	108%
6226011000 FIRE FIGHTING SUPPLIES	2,694.40	25,551.28	25,551.28	29,051.00	88%
6232005100 INSURANCE-COMPENSATION	66,583.00	271,037.92	271,037.92	268,434.00	101%
6236005330 INSURANCE-FIRE & LIABILITY	562.00	53,218.00	53,218.00	54,118.00	98%
6240010200 FIREFIGHTERS PPE & UNIFORMS	8,553.60	20,019.13	20,019.13	50,246.00	40%
6246000000 HOUSEHOLD EXPENSE	1,001.13	5,576.63	5,576.63	9,244.00	60%
6249000000 UTILITIES	2,763.96	60,286.02	60,286.02	46,213.00	130%
6255050100 MEDICAL SUPPLIES	1,471.06	20,673.71	20,673.71	21,955.00	94%
6260000000 MAINT-STRUCTURE & GROUND	5,129.08	78,426.47	78,426.47	30,055.00	261%
SERVICES AND SUPPLIES-TOTAL	174,846.71	1,104,538.87	1,104,538.87	1,226,860.00	90%
OTHER CHARGES	-	-	-		0%
6331000400 INTEREST-DEBT SERVICE	-	11,391.55	11,391.55		
6341000200 PRINCIPAL-DEBT SERVICE	-	77,280.59	77,280.59		
OTHER FINANCING USES	-	88,672.14	88,672.14		
CAPITAL EXPENDITURES	-	-	-		
COST REIMBURSEMENTS	-	-	-		
TRANSFERS OUT	-	-	-		
PROVISION FOR CONTINGENCY	-	-	-		
LOAN TO OTHER FUNDS	-	-	-		

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49001-LATHROP-MANTECA FIRE PROTECT

Report: 13-D3

	Activities for :		Balance	LMFD 18-19 BUDGET	Current %
	Current Month	Year to Date	As of April 30, 2019		
CLEARING ACCOUNTS	-	-	-		
PUBLIC WORKS PROJECT EXP	-	-	-		
LIABILITY INSURANCE ISF EXP	-	-	-		
MEDICAL & DENTAL INSUR ISF EXP	-	-	-		
RETIREMENT FUND EXP	-	-	-		
AGENCY FUND DISBURSEMENT	-	-	-		
Total Expenditures	589,410.23	8,034,376.28	8,034,376.28		
Net Changes	2,083,813.67	1,284,855.69	1,284,855.69		
Fund Balance - At the end of the Period			2,820,041.71		

FOR INFORMATION ONLY

Voucher/AP payables	(103,901.80)
Receivables	-
Inventories	-
Pre-paid Expenses	-
Cash- 1111000000 CASH IN BANK-TREASURY	2,727,517.23
Cash 1111010000 OUTSTANDING WARRANTS	(11,377.32)
Auditor's Cash	2,716,139.91

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49081-LATHROP-MTCA FIRE - MEASURE C

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
Fund Balance - Beginning of the Fiscal Year	-	-	1,303,877.07
Revenues			
REVENUES-GENERAL	-	-	-
TAXES	-	-	-
LICENSES, PERMITS, FRANCHISES	-	-	-
FINES, FORFEITURES, PENALTIES	-	-	-
4400000000 INTEREST INCOME	7,575.00	23,724.00	23,724.00
USE OF MONEY AND PROPERTY	7,575.00	23,724.00	23,724.00
INTERGOVERNMENTAL REVENUES	-	-	-
CHARGES FOR SERVICES	-	-	-
MISCELLANOUS REVENUES	-	-	-
TRANSFERS IN	-	-	-
OTHER FINANCING SOURCES	-	-	-
SELF INS FUND SPECIAL REVENUES	-	-	-
MP-TEL-RADIO ISF REVENUES	-	-	-
SOLID WASTE SPECIAL REVENUES	-	-	-
HOSPITAL SPECIAL REVENUES	-	-	-
AIRPORT SPECIAL REVENUES	-	-	-
RETIREMENT FUND SPECIAL REV	-	-	-
4950065000 SALES TAX-LATHROP MEASURE C	752,641.81	1,811,476.89	1,811,476.89
AGENCY FUNDS - DEPOSITS	752,641.81	1,811,476.89	1,811,476.89
Total Revenues	760,216.81	1,835,200.89	1,835,200.89
Expenditures			
SALARIES	-	-	-
FRINGE BENEFITS	-	-	-
Total Salaries and Benefits	-	-	-
SERVICES AND SUPPLIES-TOTAL	-	-	-
OTHER CHARGES	-	-	-
OTHER FINANCING USES	-	-	-
CAPITAL EXPENDITURES	-	-	-
COST REIMBURSEMENTS	-	-	-

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49081-LATHROP-MTCA FIRE - MEASURE C

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
6601000000 OPER TRF-OUT	-	900,000.00	900,000.00
TRANSFERS OUT	-	900,000.00	900,000.00
PROVISION FOR CONTINGENCY	-	-	-
LOAN TO OTHER FUNDS	-	-	-
CLEARING ACCOUNTS	-	-	-
PUBLIC WORKS PROJECT EXP	-	-	-
LIABILITY INSURANCE ISF EXP	-	-	-
MEDICAL & DENTAL INSUR ISF EXP	-	-	-
RETIREMENT FUND EXP	-	-	-
AGENCY FUND DISBURSEMENT	-	-	-
Total Expenditures	-	900,000.00	900,000.00
Net Changes	760,216.81	935,200.89	935,200.89

Fund Balance - At the end of the Period

2,239,077.96

FOR INFORMATION ONLY

Voucher/AP payables	-
Receivables	-
Inventories	-
Pre-paid Expenses	-
Cash- 1111000000 CASH IN BANK-TREASURY	2,239,077.96
Cash 1111010000 OUTSTANDING WARRANTS	-
Auditor's Cash	2,239,077.96

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49083-LATHROP-MTCA FIRE -DEVELOPMENT

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
Fund Balance - Beginning of the Fiscal Year	-	-	1,347.49
Revenues			
REVENUES-GENERAL	-	-	-
TAXES	-	-	-
LICENSES, PERMITS, FRANCHISES	-	-	-
FINES, FORFEITURES, PENALTIES	-	-	-
4400000000 INTEREST INCOME	4.00	36.00	36.00
USE OF MONEY AND PROPERTY	4.00	36.00	36.00
INTERGOVERNMENTAL REVENUES	-	-	-
CHARGES FOR SERVICES	-	-	-
MISCELLANOUS REVENUES	-	-	-
TRANSFERS IN	-	-	-
OTHER FINANCING SOURCES	-	-	-
SELF INS FUND SPECIAL REVENUES	-	-	-
MP-TEL-RADIO ISF REVENUES	-	-	-
SOLID WASTE SPECIAL REVENUES	-	-	-
HOSPITAL SPECIAL REVENUES	-	-	-
AIRPORT SPECIAL REVENUES	-	-	-
RETIREMENT FUND SPECIAL REV	-	-	-
AGENCY FUNDS - DEPOSITS	-	-	-
Total Revenues	4.00	36.00	36.00
Expenditures			
SALARIES	-	-	-
FRINGE BENEFITS	-	-	-
Total Salaries and Benefits	-	-	-
6221000000 PROFESSIONALSVS	-	600.00	600.00
SERVICES AND SUPPLIES-TOTAL	-	600.00	600.00
OTHER CHARGES	-	-	-
OTHER FINANCING USES	-	-	-
CAPITAL EXPENDITURES	-	-	-
COST REIMBURSEMENTS	-	-	-
TRANSFERS OUT	-	-	-

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49083-LATHROP-MTCA FIRE -DEVELOPMENT

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
PROVISION FOR CONTINGENCY	-	-	-
LOAN TO OTHER FUNDS	-	-	-
CLEARING ACCOUNTS	-	-	-
PUBLIC WORKS PROJECT EXP	-	-	-
LIABILITY INSURANCE ISF EXP	-	-	-
MEDICAL & DENTAL INSUR ISF EXP	-	-	-
RETIREMENT FUND EXP	-	-	-
AGENCY FUND DISBURSEMENT	-	-	-
Total Expenditures	-	600.00	600.00
Net Changes	4.00	(564.00)	(564.00)
Fund Balance - At the end of the Period			783.49

FOR INFORMATION ONLY

Voucher/AP payables	-
Receivables	-
Inventories	-
Pre-paid Expense:	-
Cash- 1111000000 CASH IN BANK-TREASURY	783.49
Cash 1111010000 OUTSTANDING WARRANTS	-
Auditor's Cash	783.49

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49090-LATHROP-MANTECA FIRE FACILITY

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
Fund Balance - Beginning of the Fiscal Year	-	-	2,094,627.03
Revenues			
REVENUES-GENERAL	-	-	-
TAXES	-	-	-
LICENSES, PERMITS, FRANCHISES	-	-	-
FINES, FORFEITURES, PENALTIES	-	-	-
4400000000 INTEREST INCOME	11,874.00	39,975.00	39,975.00
USE OF MONEY AND PROPERTY	11,874.00	39,975.00	39,975.00
INTERGOVERNMENTAL REVENUES	-	-	-
4630210100 MITIGATION FEES	-	16,193.41	16,193.41
4630600000 IMPACT MITIGATION FEE-PRIVATE	69,043.02	870,595.92	870,595.92
CHARGES FOR SERVICES	69,043.02	886,789.33	886,789.33
MISCELLANEOUS REVENUES	-	-	-
TRANSFERS IN	-	-	-
OTHER FINANCING SOURCES	-	-	-
SELF INS FUND SPECIAL REVENUES	-	-	-
MP-TEL-RADIO ISF REVENUES	-	-	-
SOLID WASTE SPECIAL REVENUES	-	-	-
HOSPITAL SPECIAL REVENUES	-	-	-
AIRPORT SPECIAL REVENUES	-	-	-
RETIREMENT FUND SPECIAL REV	-	-	-
AGENCY FUNDS - DEPOSITS	-	-	-
Total Revenues	80,917.02	926,764.33	926,764.33
Expenditures			
SALARIES	-	-	-
FRINGE BENEFITS	-	-	-
Total Salaries and Benefits	-	-	-
6201000000 OFFICE EXPENSE-GENERAL	99,474.38	170,254.98	170,254.98
6206000000 COMMUNICATIONS	-	4,483.66	4,483.66
6211000000 MAINTENANCE-EQUIPMENT	5,338.28	164,519.61	164,519.61
6211000100 RADIO MAINTENANCE	-	46,004.64	46,004.64
6221000000 PROFESSIONALSVS	3,950.00	55,400.00	55,400.00

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49090-LATHROP-MANTECA FIRE FACILITY

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
6226010400 FIRE PREVENTION	-	22.70	22.70
6226010700 PUBLIC RELATIONS & TRAINING	2,296.54	10,691.54	10,691.54
6226011000 FIRE FIGHTING SUPPLIES	59,682.18	86,282.77	86,282.77
6240010200 FIREFIGHTERS PPE & UNIFORMS	-	6,601.56	6,601.56
6246000000 HOUSEHOLD EXPENSE	3,914.46	5,604.14	5,604.14
6255050100 MEDICAL SUPPLIES	-	20,141.49	20,141.49
6260000000 MAINT-STRUCTURE & GROUND	359,815.16	710,604.12	710,604.12
SERVICES AND SUPPLIES-TOTAL	534,471.00	1,280,611.21	1,280,611.21
OTHER CHARGES	-	-	-
6331000400 INTEREST-DEBT SERVICE	-	25,429.43	25,429.43
6341000200 PRINCIPAL-DEBT SERVICE	-	193,405.94	193,405.94
OTHER FINANCING USES	-	218,835.37	218,835.37
6451000000 EQUIPMENT	-	433.91	433.91
CAPITAL EXPENDITURES	-	433.91	433.91
COST REIMBURSEMENTS	-	-	-
TRANSFERS OUT	-	-	-
PROVISION FOR CONTINGENCY	-	-	-
LOAN TO OTHER FUNDS	-	-	-
CLEARING ACCOUNTS	-	-	-
PUBLIC WORKS PROJECT EXP	-	-	-
LIABILITY INSU	-	-	-
MEDICAL & DENTAL INSUR ISF EXP	-	-	-
RETIREMENT FUND EXP	-	-	-
AGENCY FUND DISBURSEMENT	-	-	-
Total Expenditures	534,471.00	1,499,880.49	1,499,880.49
Net Changes	(453,553.98)	(573,116.16)	(573,116.16)

Fund Balance - At the end of the Period **1,521,510.87**

FOR INFORMATION ONLY

Voucher/AP payables	104,091.84
Receivables	-

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49090-LATHROP-MANTECA FIRE FACILITY

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
Inventories			-
Pre-paid Expenses			-
Cash- 1111000000 CASH IN BANK-TREASURY			1,673,921.07
Cash 1111010000 OUTSTANDING WARRANTS			(48,318.36)
Auditor's Cash			1,625,602.71

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49091-LATHROP-MNTCA FIRE PRO-CAP OUT

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
Fund Balance - Beginning of the Fiscal Year	-	-	441,527.36
Revenues			
REVENUES-GENERAL	-	-	-
TAXES	-	-	-
4204000300 LICENSE/PERMITS-OTHER	-	(576.02)	(576.02)
LICENSES, PERMITS, FRANCHISES	-	(576.02)	(576.02)
FINES, FORFEITURES, PENALTIES	-	-	-
4400000000 INTEREST INCOME	2,299.00	8,192.00	8,192.00
USE OF MONEY AND PROPERTY	2,299.00	8,192.00	8,192.00
INTERGOVERNMENTAL REVENUES	-	-	-
CHARGES FOR SERVICES	-	-	-
MISCELLANOUS REVENUES	-	-	-
TRANSFERS IN	-	-	-
OTHER FINANCING SOURCES	-	-	-
SELF INS FUND SPECIAL REVENUES	-	-	-
MP-TEL-RADIO ISF REVENUES	-	-	-
SOLID WASTE SPECIAL REVENUES	-	-	-
HOSPITAL SPECIAL REVENUES	-	-	-
AIRPORT SPECIAL REVENUES	-	-	-
RETIREMENT FUND SPECIAL REV	-	-	-
AGENCY FUNDS - DEPOSITS	-	-	-
Total Revenues	2,299.00	7,615.98	7,615.98
Expenditures			
SALARIES	-	-	-
FRINGE BENEFITS	-	-	-
Total Salaries and Benefits	-	-	-
SERVICES AND SUPPLIES-TOTAL	-	-	-
OTHER CHARGES	-	-	-
OTHER FINANCING USES	-	-	-
CAPITAL EXPENDITURES	-	-	-
COST REIMBURSEMENTS	-	-	-
TRANSFERS OUT	-	-	-

County of San Joaquin
Fund Report - Year to Date (County Fiscal Year)
As of April 30, 2019
49091-LATHROP-MNTCA FIRE PRO-CAP OUT

Report: 13-D3

	Activities for :		Balance
	Current Month	Year to Date	As of April 30, 2019
PROVISION FOR CONTINGENCY	-	-	-
LOAN TO OTHER FUNDS	-	-	-
CLEARING ACCOUNTS	-	-	-
PUBLIC WORKS PROJECT EXP	-	-	-
LIABILITY INSURANCE ISF EXP	-	-	-
MEDICAL & DENTAL INSUR ISF EXP	-	-	-
RETIREMENT FUND EXP	-	-	-
AGENCY FUND DISBURSEMENT	-	-	-
Total Expenditures	-	-	-
Net Changes	2,299.00	7,615.98	7,615.98
Fund Balance - At the end of the Period			449,143.34

FOR INFORMATION ONLY

Voucher/AP payables	(190.04)
Receivables	-
Inventories	-
Pre-paid Expense:	-
Cash- 1111000000 CASH IN BANK-TREASURY	448,953.30
Cash 1111010000 OUTSTANDING WARRANTS	-
Auditor's Cash	448,953.30

PRE-ANNEXATION AGREEMENT

This Pre-annexation Agreement (“Agreement”) is entered into on _____, 2019 by and between the LATHROP-MANTECA FIRE DISTRICT (“District”), a Fire District duly organized and existing under the laws of the State of California, and BENETO FAMILY TRUST (“Beneto”), a trust agreement.

RECITALS

1. Beneto intends to pursue the detachment of property it owns located in the State of California, in the County of San Joaquin, adjacent to the District’s jurisdiction as depicted on Exhibit A and referred to in this Agreement as the “Property” from the French Camp McKinley Fire District and annexation of the Property into the District (“Application for Reorganization”).

2. District is empowered by the Cortese-Knox-Hertzberg Local Government Reorganization Act, Government Code section 56000 et seq. (“the Act”) to consent to or to oppose Beneto’s Application for Reorganization.

3. District finds it to be in the public interest to support Beneto’s Application for Reorganization as the proposal creates rational service boundaries for the District by extending the District’s service area to the entire City of Lathrop.

4. District has considered this Agreement at a noticed public meeting, and has found it to be fair, just and reasonable. Each party has had opportunity to consult legal counsel with respect to it.

NOW, THEREFORE, in consideration of the above recitals and of the following mutual covenants, benefits and burdens, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

COVENANTS

1. BASIC PURPOSES. The purposes of this Agreement are to (a) facilitate Beneto’s pursuit of the Application for Reorganization, and (b) provide for the District’s reimbursement to Beneto of LAFCo filing and processing fees.

2. DEFINITIONS.

Terms used in this Agreement shall have the following meanings unless the context otherwise requires:

(1) “Agreement” means this Pre-annexation Agreement, including Exhibit A attached hereto and incorporated into this Agreement by this reference.

(2) “Application for Reorganization” means Beneto’s proposed detachment of the Property from the French Camp McKinley Fire District and annexation to the District.

(3) “Beneto” means Beneto Family Trust and its successors in the Property and its permitted assigns in this Agreement.

(4) “County” means the County of San Joaquin, a political subdivision of the State of California or the land within it, as the context may require.

(5) “District” means Lathrop-Manteca Fire District.

(6) “Effective Date” means the date this Agreement is signed by the later of the Parties to do so.

(7) “LAFCo” means the San Joaquin County Local Agency Formation Commission.

(8) “Parties” means Beneto and District and “Party” means either of them.

(9) “Property” means the real property depicted in Exhibit A.

3. TERM. This Agreement shall commence on the Effective Date and shall expire three years thereafter, unless extended or amended in writing or when it is fully performed, if sooner.

4. PRE-ANNEXATION OBLIGATIONS AND COMMITMENTS.

a. Consistently with and subject to this Agreement, Beneto will petition under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, or its successor, to detach the Property from the French Camp McKinley Fire District and annex the Property to the District and take such further actions as may be reasonably required to complete the reorganization of the Property under such conditions as LAFCo may impose and are reasonably acceptable to Beneto and District.

b. District will advance Beneto \$6,630.40 to cover Beneto’s LAFCO filing and processing fees as to the Application for Reorganization. Beneto shall refund \$6,630.40 to District if it does not submit the Application for Reorganization before the expiration of this Agreement.

5. SPECIFIC PERFORMANCE. In addition to any other available remedies, the Parties agree and acknowledge this Agreement relates to unique land use and jurisdictional issues and that remedies at law, even if available, would be inadequate to remedy a breach. Hence, since it may be impractical or impossible to restore matters to their status quo ante, once this Agreement is in full force and effect, the Parties acknowledge that specific performance shall be appropriate to enforce this Agreement. This Section shall not limit any other rights, remedies, or causes of action that either Party may have under this Agreement or applicable law.

6. MISCELLANEOUS PROVISIONS.

a. **SEVERABILITY.** It is the intent of the Parties that the remaining terms, provisions, covenants and conditions of this Agreement be in effect, valid, and enforceable should any term, provision, covenant or condition of this Agreement be determined invalid, void or unenforceable. The Board of Directors for the District and Beneto each declares it would have adopted this Agreement and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions be declared invalid or unconstitutional.

b. **INTERPRETATION AND GOVERNING LAW.** This Agreement and any dispute arising hereunder shall be governed and interpreted pursuant to the laws of the State of California, and it shall be deemed to have been executed in San Joaquin County, California. This Agreement shall be construed as a whole according to its fair language and common meanings to achieve the objectives and purposes of the parties and shall be interpreted as if mutually drafted by the parties, all parties having been represented by counsel in its negotiation and preparation.

c. **SECTION HEADINGS.** All section headings and subheadings are inserted for convenience only and shall not affect construction of this Agreement.

d. **CONSTRUCTION.** As used herein, the singular of any word includes the plural and the masculine, feminine and neutral include the other genders as the context may require.

e. **WAIVER.** Failure of either Party to insist upon the strict performance of any term, covenant, condition, or provision of this Agreement by the other, or the failure of a Party to exercise its rights upon the default of the other, shall not constitute waiver of such Party's right to demand strict compliance by the other Party with that particular term, covenant, condition, provision, or with any other part of this Agreement thereafter.

f. **NO THIRD PARTY BENEFICIARIES; NO ASSIGNMENT.** This Agreement is made and entered into for the sole protection and benefit of the Parties and their successors and permitted assigns. No other person shall have any right of action based on this Agreement. Beneto shall not assign any interest in this Agreement other than by transfer of title to the Property without the prior written consent of District, which District may grant or deny in its unfettered discretion. Any attempt to transfer an interest in this Agreement without such consent shall be null and void and confer no right on any third party.

g. MUTUAL COVENANTS. The covenants contained in this Agreement are mutual and also constitute conditions to the concurrent or subsequent performance by the Party benefited thereby of the covenants to be performed by such benefited Party.

h. SUCCESSORS IN INTEREST. The burdens of this Agreement shall be binding upon, and its benefits shall inure to all successors in interest to the Parties to this Agreement and successors to Beneto in title to the Property. District may record the Agreement or a memorandum of it against the Property.

j. FURTHER ACTIONS AND INSTRUMENTS. Each of the Parties shall cooperate and provide reasonable assistance to the other as allowed by applicable law in the performance of this Agreement and the satisfaction of its conditions. On the request of either Party at any time, and as allowed by applicable law, the other Party shall promptly execute, with acknowledgement or affidavit, if reasonably required, and file or record such required instruments and writing and take any action as may be reasonably necessary to carry out the intent and to fulfill the provisions of this Agreement or to evidence or consummate the transactions it contemplates.

k. AMENDMENTS IN WRITING. This Agreement may be amended, including to extend its term, only by written consent of both Parties.

l. WARRANTY OF AUTHORITY. The persons signing this Agreement below hereby warrant for the benefit of the Party for which they do not sign that they have actual authority to bind their principals to this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first set forth above, by and between:

DISTRICT:

LATHROP-MANTECA FIRE DISTRICT
A Fire District duly organized and existing
under the laws of the State of California

By: _____
Name: _____
Title: _____

Attest: _____
Name: _____
Title: _____

APPROVED AS TO FORM:

Michael G. Colantuono, General Counsel

BENETO:

Beneto Family Trust, a trust agreement

Stephen P. Beneto
Trustee

Darlene J. Beneto
Trustee

Lathrop Manteca Fire Protection District Infrastructure Replacement Policy

Policy #: 0.17

PURPOSE

To identify existing infrastructure replacement requirements, replacement cost estimates and funding options.

SCOPE

This policy applies to all District Funds.

POLICY

The District shall, for management and replacement purposes, maintain an inventory of its equipment, buildings and other structures, including the purchase date, useful life, original cost, location, estimated replacement cost and projected fiscal year of replacement. Only capitalized items costing \$5,000 or more per unit, which the District intends to replace at the end of their useful lives, are to be included in the replacement schedule.

As new items are purchased or constructed, they shall be added to the inventory. As items on the list are disposed of, they shall be deleted from the inventory. This list mirrors the District's fixed assets list. The inventory shall be reviewed at least once a year as part of the District's budget process so that the budget may include the replacement of items when they need to be replaced and so that a plan for funding of future replacements may be designed.

The District shall determine how the replacements of these items shall be financed. Options include:

- Pay as you go.
- Establish a replacement fund, where annual amounts are to be set aside so that items may be fully or partially funded by the replacement fund when they are replaced.
- Obtain debt financing.
- Obtain grants.

The "pay as you go" approach requires uneven budgetary requirements for each fiscal year and makes for volatility in the budget from year to year.

The “replacement fund” approach provides for the most stable, consistent funding mechanism, but requires setting aside funds sooner than would be the case under the “pay as you go” approach. If a replacement fund is implemented, the annual contribution to this fund should be based on the annual allowance, which will be determined based upon the estimated useful life of each item and the anticipated replacement cost. Should a replacement fund be established, revenues from interest earnings and sales of surplus items as well as any related damage and insurance recoveries shall be credited to the replacement fund. In addition, a start-up contribution from the General Fund would be necessary to initially fund the replacement fund.

Debt financing provides cash for a large project up-front, but requires an additional interest expense.

Grants provide new financing for purchases, but their availability is uncertain.

Lathrop-Manteca Fire Protection District Training Room Policies

Policy #: 0.18

The Lathrop-Manteca Fire Protection Training Room serves as a room for the District to conduct its business and serves as a general meeting room for District residents.

To check the availability of the Training Room, call/email Debra Smith @ 209-941-5104 or dsmith@lmfire.org.

Reservation Guidelines

1. Availability is based on a first come, first served basis. Reservations will not be accepted without a completed application. The Lathrop-Manteca Fire Protection District reserves the right to reschedule or cancel any event in its sole discretion without liability.
2. Use of the facility shall be prioritized to District residents, groups or individuals. Reservations will not be taken more than ninety (90) days in advance. Reoccurring reservations will not exceed a six-month duration.
3. The District may terminate any special event when it is necessary for the safety of the public, for the protection of resources, for violating rules and/or regulations of the District or deemed necessary in the public interest. The District, its agents or employees, by reason of such termination will incur no liability.
4. The District reserves the right to make any decisions on any matters not expressly covered by these rules and policy regulations and may require the applicant to provide or submit information which the District determines to be in the best interest of the District in order to protect the facility.
5. All uses of the Training Room shall be reviewed for conformance to this policy and scheduled by the District. The right to revoke permission for use of this facility at any time is retained by the District.
6. The applicant shall indemnify and hold the District, its officers, agents and employees, harmless from any damage, claims for damage, or judgments for injury to persons or damage to property that is not the result of negligence of the District or its employees or agents. The Fire Chief, or designee, may require the applicant to provide \$1 million in comprehensive liability insurance, with an endorsement adding the District as an additional insured.

Use Guidelines

1. Hours of operation shall be Monday through Sunday, 8:00 am to 9:00 pm. Scheduled use of the Training Room must include preparation and clean-up time.
2. No use shall conflict with local ordinances, or State and Federal laws.
3. No advertising shall be exhibited and no solicitation or sales made in the building or on the grounds without the prior written permission of the Fire Chief or designee.
4. Alcoholic beverages and all illegal substances are strictly prohibited, either in the facility or on the grounds. Firearms are prohibited.
5. No amplified music is allowed.
6. Smoking is not permitted inside any District public buildings.
7. Meeting coordinators should inform participants that the Fire District will not provide message services. No support services or supplies will be provided.
8. No electronic or electrical equipment shall be disconnected or removed from the room or its component stand or shelf. Electrical outlets are provided.
9. The use of nails, screws, tacks, pins or other objects into the floor, walls, ceiling, partitions, doors, door or window casings is strictly prohibited.
10. The meeting coordinator shall be responsible for the condition of the facility; writing surfaces wiped clean, floor cleared of debris, tables & chairs cleaned and set to their original position, and in an orderly fashion. Charges may be assessed against the applicant resulting from the use of the facility, damage to the facility, or additional services in the nature of janitorial work, which may be required due to the use of the facility. The determination of the assessment of charges shall be at the sole discretion of the District.
11. All entry/exit doors shall be secured, locked and the staff member on duty be notified of the end of reserved event use.
12. Authorized representatives of the District shall have the right to enter the facility and all parts thereof at any and all times during a scheduled event.
13. Storage is not available in the Training Room or on the grounds for equipment before or after the event. No exceptions will be allowed.

Lathrop-Manteca Fire Protection District Training Room Application

Sample -

Contact Information	
Name of Organization	
Address	
Name of Applicant/Person Responsible	
Applicant or Business Phone #	
Email Address	
Non-Profit Tax ID #	
Purpose of Event	

It is hereby understood and agreed that the applicant assumes all risks for loss, damage, liability, injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the Lathrop-Manteca Fire Protection District. The applicant further agrees that in consideration of being permitted to use said facilities, he/she will hold the Lathrop-Manteca Fire Protection District and/or their employees free and harmless from any loss, claim and liability or damages, and/or injuries to persons or property that in any way may be caused by applicant's use or occupancy of said facilities.

Agreement and Signature

I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damage sustained to the grounds, building, furniture and/or equipment occurring through the occupancy of said facilities by the applicant. I, the undersigned, have read and agree to abide by the rules and regulations for the facility used as listed on the reverse side of this application. Terms, conditions, obligations, duties and agreements specified herein shall cover all future uses of the Lathrop-Manteca Fire Protection District Training Room by the applicant, with the exception of any terms subsequently negotiated between parties in writing. Application must be submitted fourteen (14) days in advance of reservation.

Signature	Date
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*For Official Use Only**

Date Received: _____ Approved by: _____ Hours: _____

Lathrop-Manteca Fire Protection District
Reimbursement of Training and Travel Expenses Policy

Policy #: 0.19

PURPOSE

To establish procedures for the reimbursement of training and travel expenses in accordance with state law.

SCOPE

Travel costs for District officials, including Board Members, and employees.

POLICY

The District recognizes the constructive value of professional conferences, seminars, meetings and training, and provides or reimburses funds for District elected and appointed officials, department managers, and other employees who attend such official events or incur such official expenses. Officials, including District Board Members, and employees shall be entitled to reimbursement for their reasonable expenses associated with travel, meals, lodging and other actual and necessary expenses associated with attending such events in a manner and in the amounts as set forth in this policy.

Authorized Expenses

Expenses incurred by District officials and employees while engaging and/or participating in the following activities and/or events constitute authorized and reimbursable expenses (as long as other requirements of this policy are also met):

1. Communicating with representatives of regional, state and national government and their various agencies and entities on District adopted or authorized policy positions;
2. Attending educational seminars designed to improve a District official's or employee's skill and information levels;
3. Participating in regional, state and national organizations whose activities affect the District's interests (e.g., Fire Districts Association of California, California Fire Chiefs Association, etc.);
4. Attending District-sponsored events;
5. Meeting with representatives of regional, state and national government to present information or testimony related to proposed or pending legislation or administrative actions that may impact the District.

6. Attending functions of local civic or community organizations where there is a clear nexus between the event and the officials' function or job; i. e. not purely social events.

It is the policy of the District to reimburse officials and employees of the District only when expenses are incurred while on authorized travel within the forty-eight (48) contiguous States.

All other expenditures require prior approval by the Board of Directors in advance at a public meeting.

Unauthorized Expenses

The following personal expenditures incurred by District officials shall not be reimbursed:

1. The personal portion of any trip;
2. Political or charitable contributions;
3. Family expenses, including those of a partner when accompanying the official on official business; child or pet care;
4. Entertainment expenses, including theatre, shows, movies (either in-room or in theaters), sporting events, golf, spa treatments, etc.
5. Non-mileage personal automobile expenses including repairs, insurance, or traffic citations;
6. Personal losses incurred while on District business; and
7. Alcohol.

The allowances and amounts advanced to persons traveling on official City business shall be established on the basis of specific guidelines set forth herein.

Procedure

1. Authorization

Travel on District business requires prior approval by the employee's supervisor or Fire Chief/designee. The Fire Chief shall be notified of all staff members travel.

2. Types of Authorized Travel Expenses Defined

(a) Registration - Registration fees charged for any authorized (if over \$1,000, see 1. above) convention, conference, seminar or meeting is reimbursable. District officials or employees should request direct registration payment by the District prior to attendance, since registration fees are usually due in advance.

(b) Cancellation- Should an attendee find that he/she cannot attend an event

for which a reservation has been made, it is the attendee's responsibility to give sufficient notice to cancel the registration and reservations in order to obtain refunds. Failure to give such notification early enough to obtain a refund may result in the attendee assuming financial responsibility for the expenditures related to the event.

(c) Transportation

1) Commercial Carrier – Officials and employees shall strive to obtain the most economical airfare that meets the departments' needs. Transportation costs for commercial carrier shall be paid by the District directly to the ticketing agent whenever practical. The traveler may make his/her own reservations and be reimbursed for the ticket expense. Round trip tickets shall normally be purchased whenever commercial carriers are used. Travel expenses of a family member of an official or an employee are not eligible for reimbursement by the District.

2) Taxi, Ride Sharing, Car Rental and Limousine Service - Expenses incurred for car rental and limousine services other than airport limousine services shall not be reimbursed unless authorization is received from the Fire Chief prior to the travel. Shuttle, bus, airport, taxi, ride sharing or other public transportation shall be used between airport, hotel and conference site whenever available. Taxi service should be used only when no other convenient, less costly transportation is available. Reimbursement may include a 15 percent gratuity.

(3) Personal Vehicles - Personal automobiles, when approved, as a mode of travel to and from destinations, will be reimbursed at the IRS established mileage rate. Reimbursement for private car mileage shall not exceed, unless authorized by the Fire Chief, the cost of "coach class" airfare, plus savings in transportation costs to and from the airport, airport parking, and transportation costs at the destination. Exception to the maximum reimbursement, as stated above, may be authorized when air service is not available or reasonably convenient to the point of destination.

When a commercial air carrier is used, a traveler will be reimbursed for mileage to and from the airport and the actual cost of airport parking. Long-term parking may be used for travel exceeding 24 hours. If two or more travelers share transportation to and from the airport, reimbursement shall be made to the person driving his/her vehicle. If a van/shuttle is used to and from the airport, the traveler shall be reimbursed for the actual cost.

Payment of mileage shall be based upon the most direct route from the point of departure to the point of destination. A District official or employee may leave from his/her home for a meeting, conference, seminar or training session. However, the allowable mileage from home to the destination shall not exceed the mileage from the official's or employee's District worksite to the destination.

4) District Vehicles - Travel in District vehicles, when applicable, may be approved by the Fire Chief when circumstances warrant it. When traveling in a District vehicle, receipts should be secured for the purpose of gas, oil, emergency repairs and other supplies necessary en route. All receipts for such payments must be furnished in order to obtain reimbursement, based on actual expenses incurred

5) Parking, Tolls and Public Transportation. - Parking and public transportation expenses and bridge and road tolls shall be reimbursed, based on actual expenses incurred.

(d) Lodging - Hotel accommodations for employees shall be reimbursed, or paid for, when travel on official District business reasonably requires an overnight stay. If such lodging is in connection with a conference, lodging expenses should not exceed the group rate if such rates are available at the time of booking. If the group rate is not available, or lodging is not in connection with a conference, travelers must request government rates when available. If government rates are not available, lodging rates that do not exceed \$200.00 per night, , are presumed reasonable and reimbursable, as are rates set forth in IRS publication 463 or any successor publication, if greater.

However, for hotel accommodations for firefighter personnel employed on a strike team, the district shall reimburse or pay the cost equal to the best rate available if that rate exceeds \$200 per night. Such rates are presumed reasonable and reimbursable as designated by the highest ranking Company Officer in charge

Accommodations may be arranged directly by the traveler or by the District. If reservation deposits are required, they should be requested well in advance of the travel when possible. The hotel expense shall be reimbursed at the single occupancy rate. The District shall not reimburse hotel expenses for family members in accompaniment. When feasible, hotel accommodations should be within easy walking access to the functions for which the travel was authorized.

(e) Meals and Incidentals - Reimbursable meal expenses and associated gratuities will not exceed the following rates:

*Breakfast \$12 *Lunch \$18 * *Dinner \$35 *Incidentals \$10

Such amounts will be annually adjusted to reflect changes in the cost of living in accordance with statistics published by the U.S. Department of Labor, Bureau of Labor Statistics Consumer Price Index, all urban consumers for the San Francisco Bay Metropolitan Area.

Should Board Directors be traveling in accompaniment of a Staff member, the staff member will be able to pay directly for any meals, incidentals, or additional hotel costs while at Conferences, Training Activities.

However, for reimbursable meal expenses and associated gratuities for firefighter personnel employed on a strike team, the district shall reimburse or pay the cost equal to the best rates available if those rates exceed the applicable meal limits described above. Such rates are presumed reasonable and reimbursable.

(e) Telephone/Fax/Cellular

Officials and employees shall be reimbursed for actual telephone and fax expenses incurred on District business. Telephone bills should identify which calls were made on District business.

(f) Internet

Officials and employees shall be reimbursed for Internet access connection and/or usage fees away from home, not to exceed \$15 per day, if Internet access is necessary for District-related business.

3. Expense Reimbursement

(a) Credit Cards - District credit cards are available for hotel charges to District officials and employees only if specifically requested at the time of travel request and approval by the Fire Chief. Receipts for all charges on District credit cards or personal credit cards shall be submitted for payment/reimbursement. Under no circumstances is a District credit card to be used to purchase items unrelated to the travel or for the personal use of the traveler.

(b) The Fire Chief and designated staff, are authorized to possess and use a District credit card for official expenses at any time.

(c) Within thirty (30) working days of the last day of official travel the estimated and actual expenses incurred must be submitted on the District Travel Expense Report form. All expenses reported on this form must comply with District policies relating to expenses and use of public resources. The information submitted on this form is a public record. While the expense report form may be modified from time to time, it shall include the requirement that the official identify the activity or event attended and the

nature of the expenses. Actual receipts documenting each expense shall be attached to the form. In situations where no receipt can be obtained, an explanation of the charges and the reason for the lack of receipt must be included. Inability to provide such documentation within 30 days may result in the expense being borne by the official.

(d) Cost Advantage - When travel before or after an event or when staying over a Saturday results in a cost saving, the Fire Chief may authorize additional travel days.

(e) Additional Travel Days - Except as approved by the Fire Chief in accordance with 3.(d) above, if any official or employee elects to travel in advance or stay longer on personal business or vacation status, the District shall be obligated only for the round trip travel costs for an event and the costs during the event. The District shall not be obligated for additional expenses on the additional personal travel days.

(f) Audits Of Expense Reports - All expenses are subject to verification that they comply with this policy.

4. Reports To Legislative Body

As required by Government Code section 53232.3(d), each Board Member who attends a meeting or activity at District expense shall briefly report on all such meetings at the next regular meeting of the Board of Directors. If multiple officials attended, a joint report may be made.

5. Compliance With Laws

District officials should keep in mind that some expenditures may be subject to reporting under the Political Reform Act and other laws. All agency expenditures are public records subject to disclosure under the Public Records Act.

6. Violation Of This Policy

Pursuant to Government Code section 53232.4, use of public resources or falsifying expense reports in violation of this policy may result in any or all of the following: 1) loss of reimbursement privileges, 2) a demand for restitution to the District, 3), civil penalties of for misuse of public resources, and 4) prosecution for misuse of public resources.

Lathrop-Manteca Fire District Brush 35

1

**LMFD BOARD MEETING
SCHEDULED ITEM 10.1
5/07/2019**



Summary

2

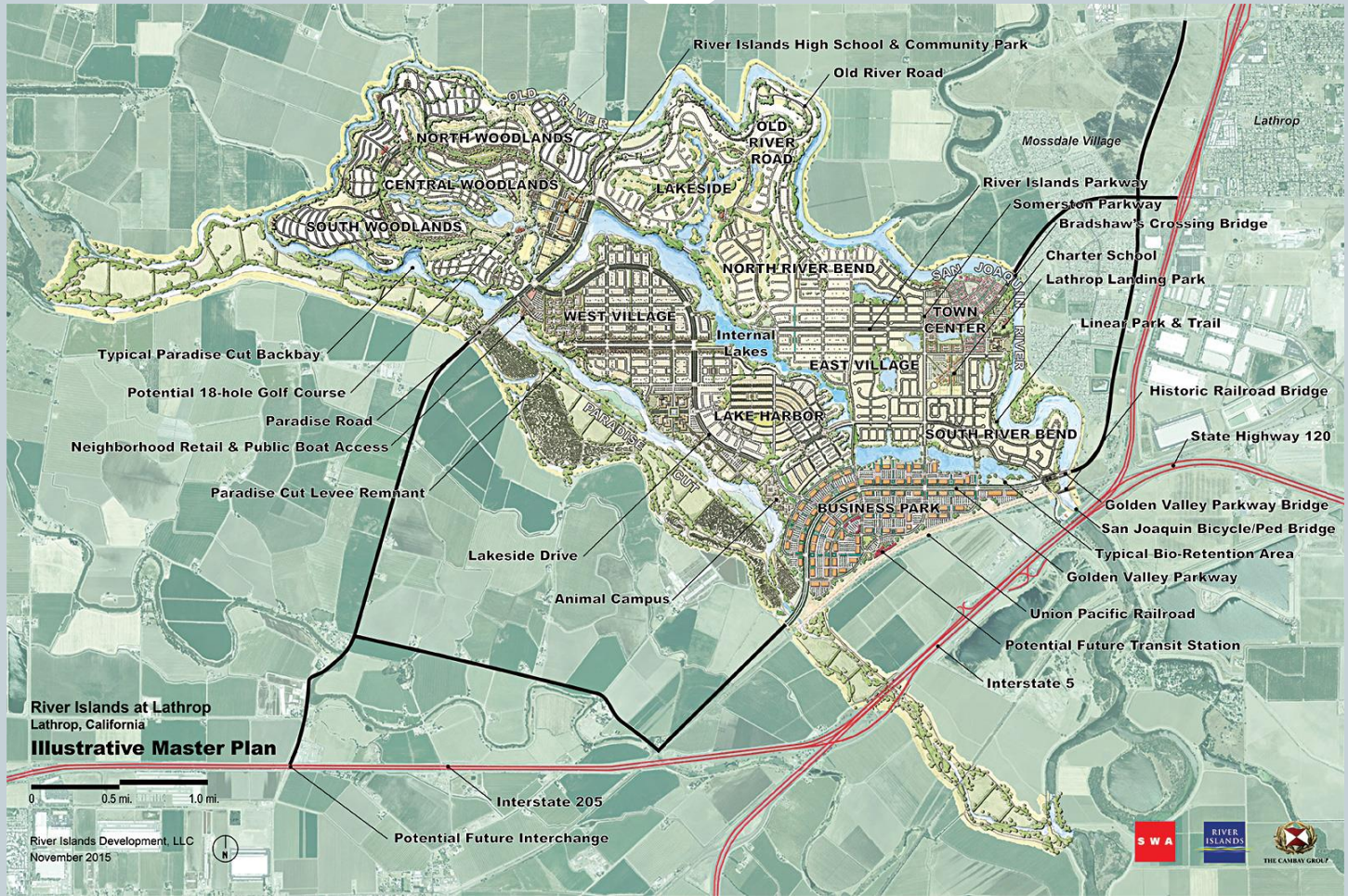
- *Brush 35 is currently under construction and is nearing completion. This report is to show the progress that has been made up to date.*

Background

3

- *In 2018, the Fire Board approved the purchases of a new Type 3 fire engine to help mitigate the impacts of the new development within River Islands.*
- *Brush 35 is a smaller type of fire engine with 4 wheel drive capabilities that can gain access to areas that are inaccessible by other apparatus.*
- *Because River Islands is projected to have nearly 1000 acres of wildlife refuge, 18+ miles of riverfront access, as well as flood mitigation areas, the need for a vehicle that is capable of accessing emergencies within those areas was apparent.*

Background



Background

5

- *Pierce Manufacturing was awarded the contract and has been building the apparatus at their Florida Plant.*
- *The schedule for completion and inspection are estimated to be near the end of May, 2019.*

Brush 35

6



Brush 35

7



Brush 35

8



Brush 35

9



Brush 35

10



Questions?

11

- Questions